# Request to offer an ONLINE section of an undergraduate course in a fall/spring term (L&S

See relevant pages for more information:

[L&S policy on offering online or hybrid undergraduate courses](https://kb.wisc.edu/ls/95003)

[Request to offer an online or hybrid undergraduate course during the academic year](https://kb.wisc.edu/ls/95005)

**Review Information:** Requests are reviewed with the following in mind:

* Intended audience (in-person modality is a priority for first- and second-year students)
* Pedagogical benefits specific to the course goals
* Course’s place in program requirements (in-person is a priority for courses required for all students in a program)

Instructor name:Click or tap here to enter text.

Will the instructor be working entirely remotely the term this is taught? [ ]  yes     [ ]  no

IF YES: Does the instructor already have L&S HR approval to work remotely for the term the course will be taught?  [ ]  yes   [ ]  no

Department offering the course:  Click or tap here to enter text.

Department committee/person that approved the course to be offered online/hybrid: Click or tap here to enter text.

# Course Information

Subject, Catalog number and Title of course**:** Click or tap here to enter text.

Prerequisite (if any):Click or tap here to enter text.

Number of credits: Click or tap here to enter text.

Who is the course audience?   [ ]  **Undergraduates only**[ ]  **Graduates and undergraduates**
Can first- or second- year undergraduates enroll in the course?  [ ]  **Yes**[ ]  **No**

What modality is requested for the LECTURE section of the course?  [ ]  **online**[ ]  **In-person**

Does the lecture have associated discussion/lab sections?  [ ]  **yes**[ ]  **no**

If the course has discussion sections, what are their modalities:  [ ]  **online**[ ]  **In-person**

If the course has lab sections, what are their modalities:  [ ]  **online**[ ]  **In-person**

What is the expected enrollment for the lecture section? Click or tap here to enter text.

Are students required to take this course to meet a major or certificate requirement?  [ ]  **Yes**[ ]  **No**

If yes, will the course also be offered in an in-person format?  [ ]  **Yes**[ ]  **No**

# Pedagogical Justification & Student Experience

*Note: L&S Instructional Design Collaborative (IDC) can advise on successful practices that support interactive and engage online learning. Proposers are encouraged to request a* [*no-cost consultation from L&S Instructional Design Collaborative (IDC)*](https://idc.ls.wisc.edu/) *while preparing documentation of the course design, digital materials and student experience.*

# 1. Describe the high-level pedagogical reasons for offering this course online. Reasons should be specific to this course, and describe how the online modality will help you meet specific goals of this course. (General reasons-- such as flexibility for students, better format for a high enrollment course, or offering a variety of modalities-- are not sufficient justification.)

Click or tap here to enter text.

2. Describe any additional reasons, beyond pedagogical, that the course will be offered online. Click or tap here to enter text.

3. Describe how this online course will support a high-quality student experience by addressing each of the [L&S Foundational Criteria for Online & Hybrid Teaching](https://kb.wisc.edu/ls/page.php?id=113708):

Click or tap here to enter text.

4. Provide the Canvas link to the course, for courses that have already been previously taught online.

If this is the first time a course will be offered online, you can instead attach a completed [course map](https://kb.wisc.edu/images/group86/95005/BlankCourseMap.docx) and [rhythm document](https://kb.wisc.edu/images/group86/95005/CourseRhythmandExamples.docx).

Click or tap here to enter text.

# Workload Information

Describe the typical weekly expected workload for the instructor**.** Click or tap here to enter text.

Will the department assign teaching assistants to this course? [ ]  **Yes**[ ]  **No**

If yes, describe:

1. the role and responsibilities of the teaching assistant in the course, and an estimate of hours/week the TAs will need to complete this work.

 Click or tap here to enter text.

1. the role and responsibilities of the assigned instructor to the course, in context of the TA work. Click or tap here to enter text.

Click or tap here to enter text.