

L&S CASI/USIC Committee Meeting Minutes

Tuesday, May 17th 1:00 – 2:00 p.m.

Virtual Meeting via Zoom

Present: Auger, Aune-Johnson, DeMeuse, Forbes Wank (note taker), Garcia-Rivera, Gunther, Haney, Hanson, Hillestad, Martinez, Noles, Rose, Schoville, Schuth (chair), Wilcots

Absent: Anderson, Dalby, Hall, Hunter, Jedd, Kujak-Ford, Lacy, Nielsen

Meeting called to order at 1:00 p.m.

Approval of April Meeting Minutes: Haney moved to approve minutes, Auger seconded. Motion passed.

Discussion of Job Security Exercise Practice: Lea Aune-Johnson has been on the job for two weeks. She is joining us from Western Washington University. Schuth checked with Lacy and decided to bring this to CASI. The campus practice was sent out, but what is L&S practice? Anne Gunther gave background: until 2016, every year reports were generated with criteria from Academic Staff Policies and Procedures to consider academic staff for job security with either a rolling horizon or a permanent position. This was put on hold during the budget reduction but was never meant to stop permanently. It was also put on hold during the pandemic, but currently there is no hiring freeze. L&S is working with campus to find the best way forward and a good communication mechanism. Aune-Johnson has reached out to other schools on campus to find out what they do. We have a dated L&S KB document. Question: is support still available at central HR to identify eligible individuals?

Garcia-Rivera asked what other units are doing – are they also paused? Reply that there was a joint meeting just before the pandemic hit to discuss this.

Schuth: CALS, Housing, and Education have resumed this exercise.

Garcia-Rivera asked if this exercise has been on pause for six years. Reply that the last report was generated and sent out at least five years ago. Requests were not considered in 2020 and 2021 due to the pandemic.

Dean Wilcots asked if there was a backlog of pending requests or if these were sent back to the departments. Reply that Cheryl Adams Kadera followed up and told people to resubmit requests.

Schuth asked how to pull data together and then figure out on the HR side who makes the considerations and then communicates to the departments. Reply that communication has to be figured out.

Dean Wilcots noted that L&S has gotten guidance from central HR on the process, and they are getting ready for a big Fall 2020 kickoff. Aune-Johnson noted that they are down a person in HR and reluctant to commit to a timeline.

Feedback to Dean's Report and HR Updates: Looking for a new IT director in the college. Per Cal Bergman, advisor status for SOAR is at Code Yellow, not Red. Expecting 8500-8700 freshmen this fall,

down 3000 from last year. Tomorrow there will be a University Staff appreciation event at the Pyle Center. It is award season, and the college just celebrated Academic Staff and University Staff awards at the Pyle Center. We will have a new Chancellor in August. Provost Scholz will be Interim Chancellor from June 1 – August 4.

Haney heard from L&S HR that remote work agreements are expiring. Reply that they are bringing Chris Bruhn (Facilities) into talks due to space issues in many departments. There may be office-sharing because some areas are short on space.

Martinez thanked the Dean for the update on admissions and noted that we have been over-enrolled except for the pandemic year. Could we talk to Admissions about numbers? Reply that L&S has made it clear that we can't sustain these numbers when we met with them around Tax Day. At that point Admissions was on target for 8000, but in the last week, the deposit rate went way up, and nobody knows why. One possibility is the difficulty of getting into the California State System, since Californians have almost moved up to second place for state of origin.

Schoville asked about TTC appeals and noted the lack of communication, especially for certain titles that are under review. She received an email late on a Friday. Why was communication handled this way? The deadlines fall outside of the ones originally stated, so more information is needed. Reply that per advisors, there was a message from Karen Moran and Ren Singh, but L&S HR hasn't heard anything. Group appeals are not on the website. Schoville noted that there is a general feeling among advisors of being underappreciated.

Selection of CASI & USIC Co-Chairs for 2022–2023: Haney nominated Noles for USIC, Hillestad seconded. Motion passed. Auger volunteered for CASI, Martinez seconded. Motion passed. Anderson, Haney, and Hunter are rotating off USIC. Hall, Jedd, and Rose are rotating off CASI. They were all thanked for their service.

Committee Updates: tabled.

Announcements: None.

Auger made a motion to adjourn, Hillestad seconded. Motion passed. Meeting adjourned at 1:58 p.m.