**L&S CASI/USIC Committee Meeting Agenda  
Tuesday, May 17th 1:00 – 2:00 p.m.**[**Virtual Meeting via Zoom**](https://uwmadison.zoom.us/j/96017282600?pwd=REkyc2RWV2l0ektRRC9YV2RPaDRMZz09)

**Note taker:** Julie Anderson **Attending:**

**Convene**

**Review and Approve April Meeting Minutes** (5 minutes) – All

**Discussion of Job Security Exercise Practice** (20 minutes) – All

**Feedback to Dean’s Report and HR Updates** (20 minutes) – All

**Selection of CASI & USIC Co-Chairs for 2022–2023** (10 minutes) – All

**Committee Updates** (5 minutes)

* Academic Staff Assembly
* University Staff Congress

**Announcements**

**Adjourn**

**L&S USIC members for 2021-22:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Seat** | **Term** |
| **Julie A Anderson** (co-chair)  Administrative Asst. III (non-exempt)  Economics  julie.anderson@wisc.edu | Dean’s Appointee | 2020-2022  (fill term vacated by Kate Skogen) |
| **Peter Haney**  Administrative Manager (exempt)  Chicana/o and Latina/o Studies  pchaney@wisc.edu | Early Career | 2019-2022 |
| **Mary Carol Hanson**  Administrative Asst. III (non-exempt)  Chemistry  mchanso1@wisc.edu | Non-Exempt Admin Support, Fiscal & Staff Services | 2021-2024 |
| **Boyd Hillestad**  AV Technician III (non-exempt)  Communication Arts  bjhilles@wisc.edu | Blue Collar and Technical | 2020-2023 |
| **Tina Hunter**  Department Admin II (exempt)  Sociology  tina.hunter@wisc.edu | Exempt | 2019-2022 |
| **Mary Noles**  Accountant II (exempt as a result of TTC)  French & Italian  menoles@wisc.edu | Non-Exempt Administrative Support, Fiscal & Staff Services | 2020-2023 |
| **Rebecca Forbes Wank**  Financial Specialist II (non exempt)  German, Nordic & Slavic Studies  rebecca.forbes.wank@wisc.edu | Non-Exempt Admin Support, Fiscal & Staff Services | 2021-2024 |

Then ex-officio (or also invited):

Tina Nielsen

Eric Wilcots

L&S HR designee

The College of Letters & Science University Staff Issues Committee will consist of seven members: five elected by the College’s university staff, one appointed by the Dean and one elected as a labor representative from the blue collar and technical/trades.

Members will normally serve three year terms. Mid-term appointees will serve for the remainder of the vacant term and may run for re-election.

Updated: 02-25-22 (to reflect HR Director vacancy)

**L&S CASI Members for 2021-22**

|  |  |  |
| --- | --- | --- |
| **(3rd year) all elected** | **(2nd year) all elected** | **1st year** |
| **Elizabeth Rose**  Department Administrator II  Psychology  erose3@wisc.edu | **Pam Garcia-Rivera**  Career Development Coordinator  Journalism & Mass Comm  pgarciariver@wisc.edu | **Mandi Schoville** (elected)  Academic Advisor  French and Italian  maschoville@wisc.edu |
| **Emily Hall**  Teaching Faculty IV  English  ebhall@wisc.edu | **Wyl Schuth** (co-chair)  Academic Planner  L&S Student Academic Affairs  wyl.schuth@wisc.edu | **Jim Lacy** (elected)  Outreach Program Manager  State Cartographer  lacy@wisc.edu |
| **Sarah Jedd**  Teaching Faculty III  Communication Arts  sjedd@wisc.edu | **Cathy Auger**  Academic Advisor  Integrative Biology  cauger@wisc.edu | **Kyle Martinez** (elected)  Academic Advisor  Mathematics  klmartinez@wisc.edu |
|  |  | **Nancy Kujak-Ford** (Dean’s appointee)  Career Services Assoc Director  SuccessWorks  nancy.kujakford@wisc.edu |

**Ex-officio members:**

Eric Wilcots, Dean, L&S

Tina Nielsen, Chief of Operations and Staff

L&S HR designee

**ASEC Liaison:**

Tim Dalby, Admin Program Specialist, Division of Continuing Studies

updated: 02-25-22 (to reflect HR Director vacancy)