**L&S CASI/USIC Committee Meeting Agenda  
Thursday, January 28, 11:00 a.m. – 12:00 p.m.**

[**Cisco Webex Meeting**](https://uwmadison.webex.com/uwmadison/j.php?MTID=meffc5e2265910712a6566873a83f9316)**:**

**Meeting number (access code): 120 658 2807**

**Meeting password: H97Um8J2JBm (49786852 from phones)**

**Note taker:** Liana Lamont

**People in attendance:** Boyd Hillestad, Eric Wilcots, Bruce Goldade, Catherine Auger, Cheryl Adams Kadera, Deb Shapiro, Elizabeth Rose, Emily Hall, Julie Anderson, Liana Lamont, Lisa Jansen, Lori DeMeuse, Mary Noles, Meridith Minkn, Pamela Garcia-Rivera, Peter Haney, Rebecca Forbes Wank, Sarah Jedd, Tina Hunter, Tina Nielsen, Wyl Schuth

**Welcome & Introductions** (5 minutes) – All

**Corrections and Approval of December Meeting Minutes** (5 minutes) – All

*Peter will add Staff Excellence awardees to December minutes.*

**L&S Dean’s Report** (20 minutes) – Wilcots

*Dean Wilcots is hopeful that we will gather in person soon!*

*Chancellor and Provost blogged that we will be “back to normal” (in person instruction) by the fall!!*

*We’ve learned a lot about improving our teaching and learning practices. Chairs and Registrars office are working to be back in-person this fall. We should have ~60% of population vaccinated by the fall.*

*What does coming back look like and mean? What does instruction and the workplace look like in the post-COVID world? We need to reflect and come back stronger. It will take some time. We’ve learned a lot about telecommuting and need to reflect on how to incorporate this knowledge. Please share what you’ve learned. What should we keep as we move forward?*

*We’ll find a conference room for September!!*

*We have plans for $60M for a new L&S academic building in front of Governor and State legislature. 1800 seats of new classroom space. It will be across Johnson from Business (near Park St). We’re also working on designs for a new Computer Sciences building. It’s fun to think about putting childcare in the build and how to incorporate outdoor spaces.*

*We will start thinking about 2023-2025 budgets.*

*Chemistry Addition is coming along.*

*New academic programs:*

* *We have approval for Bachelor of Liberal Studies, which will be online only. First major will be Applied Social Sciences, starting in 2022.*
* *New major in L&S: Information Sciences*

*New Dean for Diversity, Equity, and Inclusion search continues. New colleague will hopefully start this spring.*

*Dean’s Task Force: thinking about Diversity, Equity, and Inclusion amongst our Staff. (Students, Faculty Diversity, Equity, and Inclusion projects already exist.)*

*We paused CIO Search.*

*Search for New Director for Honors Program is in progress.*

*Safer Badgers App has launched. Badger Wellness Ambassadors are monitoring access to spaces. There are fewer open doors to control flow of students. There has been frustration over rejected tests.*

*Vaccinations are moving beyond health care workers to Staff older than 65. We hope Group 1b will begin in March.*

*TTC is coming!*

**Feedback to Dean’s Report** (5 minutes) – All

*Sarah Jedd from Com Arts: Is there a priority for vaccinating people currently teaching in-person this semester?*

*Dean Wilcots: Yes!*

*Sarah Jedd from Com Arts: Com Arts 100 would love to be part of the online major.*

*Dean Wilcots: We’re building on the work from the SOHE degree. Since these students are more focused and tend to be older, we want to provide narrower pathways towards success.*

*Bruce Goldade: Can we use the nasal swab test instead of the saliva-based test? Are we paid while waiting to get tested?*

*Dean Wilcots: App has changed to show Wait-Times not appointments.*

*Cheryl Adams Kadera: Campus hears you and is responding. Delay in enforcing building entrances until Feb 8. Yes, there is an accommodation process in case saliva test does not work for medical reasons: reach out to your Divisional Disability Rep if you have a medical issue (such as medications) that prevent the saliva test from working for you. They’ve installed privacy screens at Union South or Ogg Hall. Hourly employees can include this work on time-sheet. There is pending legislation for Federal Leave programs, like FFCRA. Updates coming soon.*

*Bruce: What about people embarrassed to take the test?*

*Cheryl Adams Kadera: They’ve installed privacy screens at Union South or Ogg Hall.*

*Lisa Jenson: Are symptomatic people using the same testing site?*

*Cheryl Adams Kadera: I will raise this concern. Employees should go to their doctors if they have symptoms. We can’t take negative results from outside sources. We can take positive test, though. (This policy is a campus-level decision.)*

*Boyd: How is Badger Badge working for people who have 90 days after positive test?*

*Cheryl Adams Kadera: We hear these will be loaded into the Badger Badge.*

*Boyd: Is there a percentage threshold of vaccination that we need to hit before we’re ready to be in-person?*

*Dean Wilcots: Campus has hesitated putting strict numbers out there. Campus is monitoring the situation.*

*Liana: Will we have parallel tracks for some students in-person and others working remotely?*

*Dean Wilcots: We will try to avoid that situation because we know that is an unfavorable situation for all involved. Plan to be in-person, and we’ll adjust if needed.*

**HR Updates** (10 minutes) – Adams Kadera

*Campus has provided guidelines for the Teaching Professor titles. It will be coming to departments soon with details about what to include in the packets.*

*We’re re-engaging in TTC. Implementation July 1. Updates coming to departments are coming soon!*

*Lisa: Several staff have asked if they need to start spending down their leave balances? Can we bank into ALRA?*

*Cheryl Adams Kadera: This is a big issue on the campus radar, but there has not been a decision yet. Don’t wait in case it doesn’t get extended. As soon as we hear, then we will share information.*

*Mary: Is there new information on the TTC website? What will it look like to get staff back in-person, such as advisors.*

*Cheryl Adams Kadera: That site is maintained by campus. People are working on campus already as needed. We need to think carefully about what the remote options look like. Supervisors and departments will need to work on it on an individual basis.*

*Dean Wilcots: Expect messaging in Spring Semester as we learn more about vaccination rates. There are processes for individuals, and we’ll get more guidance as we approach our return to campus. We’re sorry that people feel frustrated and are growing tired of the wait-and-see.*

*Pamela Garcia: Is there a requirement to get vaccinated?*

*Cheryl Adams Kadera: No.*

**New Business/Issues to Share** (5 minutes) – All

**Committee Updates** (10 minutes)

Academic Staff Assembly: *We meet Feb 7. No updates yet.*  
  
University Staff Congress: *We are meeting right now. No updates yet.*   
  
Climate Committee: *No comments.*  
  
PDRC - University Staff Excellence Awards / Professional Development Grant

*We made three awards over break. Announcements coming soon.*

Academic Staff Excellence Awards

*Advising Awards Nominations are due Feb 26. Academic Staff Nominations are due March 5.*

TTC Shared Governance Advisory Committee

*We will meet tomorrow! Information on communications and forums will be coming soon!*

**Adjourn**

**USIC members for 2020-21:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Seat** | **Term** |
| **Julie A Anderson**  Univ Svc Prg Assoc  Economics  julie.anderson@wisc.edu | Dean’s Appointee | 2020-2022  (fill term vacated by Kate Skogen) |
| **Bruce Goldade**  Financial Specialist Sr.  Chemistry  goldade@chem.wisc.edu | Non-Exempt Administrative Support, Fiscal & Staff Services | 2018-2021 |
| **Peter Haney**  Dept Admin  Chicana/o and Latina/o Studies  pchaney@wisc.edu | Early Career | 2019 - 2022 |
| **Boyd Hillestad**  Electronics Tech Media Sr  Communication Arts  bjhilles@wisc.edu | Blue Collar and Technical | 2020-2023 |
| **Tina Hunter**  Dept Admin  Sociology  tina.hunter@wisc.edu | Exempt | 2019-2022 |
| **Mary Noles**  Financial Specialist Sr  French & Italian  menoles@wisc.edu | Non-Exempt Administrative Support, Fiscal & Staff Services | 2020-2023 |
| **Rebecca Forbes Wank**  Financial Specialist Sr  German, Nordic & Slavic Studies  rebecca.forbes.wank@wisc.edu | Non-Exempt Admin Support, Fiscal & Staff Services | 2018-2021 |

Then ex-officio (or also invited):

Cheryl Adams Kadera

Tina Nielsen

Eric Wilcots

The College of Letters & Science University Staff Issues Committee will consist of seven members: five elected by the College’s university staff, one appointed by the Dean and one elected as a labor representative from the blue collar and technical/trades.

Members will normally serve three year terms. Mid-term appointees will serve for the remainder of the vacant term and may run for re-election.

Updated: 9/14/20

**L&S CASI Members for 2020-21**

|  |  |  |
| --- | --- | --- |
| **(3nd year) all elected** | **(2st year) all elected** | **(1st year) all elected** |
| **Liana Lamont, Chair**  Faculty Associate  Chemistry  lblamont@wisc.edu | **Elizabeth Rose**  Admin Program Specialist  Psychology  erose3@wisc.edu | **Pam Garcia-Rivera** (elected)  Sr. Student Service Coordinator  Journalism & Mass Comm  pgarciariver@wisc.edu |
| **Meridith Beck Mink**  Admin Program Spec  L&S Administration  mmink@wisc.edu  *\*\*serving out term originally held by Tim Dalby\*\** | **Emily Hall**  Faculty Associate  English  ebhall@wisc.edu | **Wyl Schuth** (elected)  Admin Program Specialist  L&S Student Academic Affairs  wyl.schuth@wisc.edu |
| **Lisa Jansen**  Assoc. Director - Learning Support Services  eajansen@wisc.edu | **Sarah Jedd**  Assoc. Fac. Assoc.  Communication Arts  sjedd@wisc.edu | **Cathy Auger** (elected)  Student Services Coordinator  Integrative Biology  cauger@wisc.edu |

**Ex-officio members:**

Eric Wilcots, Dean, L&S

Cheryl Adams Kadera, Assistant Dean, L&S

Tina Nielsen, Chief of Operations and Staff

**ASEC Liaison:**

Deb Shapiro, Dis. Faculty Assoc, i-School

updated: 9-14-20