

**L&S CASI Committee Meeting**  
**Tuesday, Sept 9 2014, 9-10 AM, 101 South Hall**  
**Minutes**

Present: Arrietta Clauss, Nick Hill, Tony Jacob, Andrea Lowe, Shirin Malekpour, Debra Pierce, Ben Schultz, Alex Squitieri, Cheryl Adams-Kadera, Karl Scholz

- 1.) Introductions
- 2.) May minutes approved with no changes.
- 3.) Dean's report
  - a. HR Design is an important issue for the coming year. Most information is not directed toward the academic staff.
  - b. Performance reviews are coming. Both the Campus and L&S are working on guidelines. Concern was expressed that training is needed for supervisors and staff.
  - c. CSIC elections went well. The turnout was high. They will meet monthly.
  - d. There are new faces on campus: Steve Cramer - Vice Provost for Teaching and Learning, Michael Bernard-Donals - Vice Provost for Faculty and Staff, Guido Podestá - Vice Provost and Dean of International Studies, and Sarah Mangelsdor - Provost and Vice Chancellor for Academic Affairs.
- 4.) Replacement for Tess Arenas; will ask the next person on the list of applicants.
- 5.) CASI and Karl will try to set a date for the Dean's listening session in the late fall. Debra suggested that more publicity is needed; a list of issues would be helpful. Possibly department heads could relay the information and encourage staff to attend.
- 6.) A joint meeting of CASI and CSIC will occur in Oct or Nov.
- 7.) Committee updates:
  - a. ASA
    - i. Chancellor asked Deans to cut 101 funds by 2, 4, or 6%.
    - ii. Possibly the State will sell physical assets to raise funds, e.g., power plant.
    - iii. School of Education is having an art sale to raise funds.
    - iv. There is a shared governance event on Oct 7.
  - b. Climate Committee
    - i. Met three times in the summer.
    - ii. Committee members will go to departments and units to meet with faculty and staff to provide an overview of the policies and procedures.
  - c. PDRC – nothing to report
- 8.) Cheryl's report
  - a. HR: There will be a review of the classified exempt positions. Nothing for the academic staff.
  - b. Working to develop a L&S performance document.