

Annual Report 2005-2006

CASI Members Barbara Clayton, Bill Heiss, Sharon Kahn, Liane Kosaki, Victor Macaruso, Ruth Olson, Gary Sandefur (co-chair), Maggie Sullivan (ex-officio), Belinda Velazquez (co-chair), Sara Ziemendorf .

Selected new Co-chair (to serve with Dean Sandefur): Belinda Velazquez Revised our bylaws, and agreed to increase our CASI size up to twelve members, for broader representation of L & S Academic Staff.

Scheduled a Listening Session for L & S Academic Staff with Dean Sandefur in December 2005; our second Listening Session is scheduled for November 14, 2006.

Conducted a survey of L & S Academic Staff: 327 people participated, 47% of the AS. Issues of interest: many people don't know what kind of appointment they have (rolling horizon, indefinite, etc.). There was also a lot of confusion about performance reviews, merit reviews and how they are used. Because most departments have different procedures regarding performance and merit reviews, it is difficult to refer to a default policy. The survey showed that people felt they were part of the mission of their department, and mostly felt as if their job was respected by their department. A sub-committee will meet again to further formulate a report, to be placed on our website.

Established a number of subcommittees to allow us to work more effectively: Standing subcommittee on L & S CASI election is all departing members, plus one continuing member to be the tradition bearer (Barbara Clayton, Lian Kosaki, Ruth Olson) Subcommittee to analyze and prepare report on survey results: Gery Essenmacher, Bill Heiss, Lianne Kosaki, Ruth Olson, Belinda Velazquez, Sara Ziemendorf Subcommittee to increase CASI visibility: Victor Macaruso, Ruth Olson, Belinda Velazquez. Subcommittee to collect and review L & S performance reviews: Bill Heiss, Sharon Kahn, Victor Macaruso, Maggie Sullivan, Sara Ziemendorf

Highlights of 2004-2005

- Completion of five-year report, sent out to other CASI members. Ready to post on CASI website (<http://www.ls.wisc.edu/casi/>) (website shows it hasn't been updated since December 2004).
- Decided to add an Advisor slot to committee make-up.
- Co-chair established: Gery Essenmacher begins co-chairing with Gary Sandefur.
- Discussed differences between Advisor and Student Services Coordinator title series, and considered training for L & S advisors.
- Report on Lecturer/Associate Lecturer issues. Joint lunch with Classified Staff Issues Committee in May
- Prepared ballot for and conducted CASI election.
- Discussed consulting with the Office of Quality Improvement for advice on doing an electronic survey for future elections.

- Determined we'd post an annual report on the website.
- Discussed ways to do outreach as Academic Staff (pre-advising around the state, training sessions for talking to media, etc.)