

Annual Report 2000-2001

2000-2001 committee members: Laurey Martin-Berg, Distinguished Senior Lecturer, French & Italian Cathy Middlecamp, Distinguished Faculty Associate, Chemistry Wilton Sanders, Senior Scientist, Physics John Sarff, Associate Scientist, Physics Belinda Velazquez, Advisor, Cross-College Advising Service Claire Rider, Faculty Associate, Mathematics Maggie Sullivan, L&S Dean's Office (staff, ex officio) Phil Certain, Dean and Chair of the committee.

The accomplishments in the 2000-2001 academic year include:

1. Expanded the scope and mission of the L&S Academic Staff Professional Development Committee, appointing Laurey Martin-Berg as the 2000-2001 chair. As newly constituted, this committee will take a more active role in soliciting applications for the Academic Staff Professional Development Program, mentor academic staff in the application process, review the proposals and rank them in priority order, encourage departmental nominations for campus-level awards, and suggest other professional development opportunities as appropriate.
2. A new series of awards for academic staff in the College will be announced in the Fall of 2001.
3. Constructed the CASI web site. With the help of Lucy Mathiak, we were able to construct the web page that you are viewing. She provided us with the templates that had the "look and feel" of the newly designed L&S web site, and set up the URL. Cathy Middlecamp created the html files.
4. Drafted a statement on academic staff participation in governance activities. The draft statement begins: "Academic staff are hired by a department or unit for specific tasks relating to research, teaching or service. For example, these tasks include carrying out the work of a grant, lecturing in a course, advising undergraduates, or helping students better develop academic skills. At the same time, all academic staff members are part of the academic community at UW-Madison - specifically, they are part of the College of Letters & Science and of wider campus initiatives. Their input and efforts are needed on College committees and initiatives, university-wide committees, mentoring programs for students and staff, and to serve as elected representatives to the governance process. These efforts benefit everybody - students, academic staff, faculty, administrators and classified staff.- as well as benefiting the individual who is contributing. They also lead to a more informed workplace. Thus, in the spirit of recognizing both the immediate needs of departments and the ongoing efforts of the wider campus community, we offer the following guidelines." The committee will continue to work on this document and supporting text in the coming academic year.
5. Surveyed L&S departments about the participation of academic staff in governance. Dean Phil Certain sent a letter to L&S Chairs and Directors that began, "I would appreciate receiving thoughtful commentaries from each department regarding academic staff participation in the various aspects of departmental governance, as well as an account of current practice. For example: Are academic staff members invited to departmental (faculty) meetings? Do academic staff members participate on faculty committees? Do academic staff members vote for department chair?.... I would appreciate receiving a

response from you by Friday, December 1, 2000. This date is chosen in part to allow you to consult with departmental academic staff in formulating your response." The CASI will be working with the data submitted by the departments over the months to come. A preliminary report is available.

6. Organized our first CASI brown bag luncheon. The luncheon was held on March 5th, 2001, organized by Belinda Velazquez. The topic was "professional development", with two guest speakers: Don Schutt, Director, Human Resources Professional Development Office, and Bruno Browning, Associate Director, L&S Learning Support Services.
7. Discussed the possible instructional and research professor titles for academic staff.
8. Joined with other CASIs on campus periodically for meetings.
9. Advised the Dean on the CASI election process and the process for electing academic staff members of the L&S Academic Planning Council. Dean Phil Certain drew up a slate of candidates, and the elections will be held at the end of the summer.
10. Finally, ... we thanked departing CASI members Wilt Sanders (Physics) and Claire Rider (Mathematics) for their service to the committee over the past two years.