



College of Letters & Science
UNIVERSITY OF WISCONSIN-MADISON

L&S CASI/USIC Committee Meeting Agenda

Wednesday, March 23rd 11:00 a.m. – Noon

[Virtual Meeting via Zoom](#)

Note taker: Julie Anderson

Attending:

Convene

Review and Approve February Meeting Minutes (5 minutes) – All

Feedback to Dean's Report (40 minutes) – All

Discussion of HR Updates (10 minutes) – All

Committee Updates (5 minutes)

- Academic Staff Assembly
- University Staff Congress

Announcements

Adjourn

Committee on Academic Staff Issues (CASI)

Advises the Dean on the formulation and review of policies and procedures concerning the Academic Staff members of the College. It also advises the Dean on Academic Staff promotional opportunities, participation in department governance, and performance recognition

University Staff Issues Committee (USIC)

Advises the Dean on the development and review of all College policies and procedures affecting university staff, developing opportunities for participation of university staff members in department and unit governance, and for recognition of university staff member contributions to the College's mission and to the excellence of its programs.

L&S USIC members for 2021-22:

Name	Seat	Term
Julie A Anderson (co-chair) Administrative Asst. III (non-exempt) Economics julie.anderson@wisc.edu	Dean's Appointee	2020-2022 (fill term vacated by Kate Skogen)
Peter Haney Administrative Manager (exempt) Chicana/o and Latina/o Studies pchaney@wisc.edu	Early Career	2019-2022
Mary Carol Hanson Administrative Asst. III (non-exempt) Chemistry mchanso1@wisc.edu	Non-Exempt Admin Support, Fiscal & Staff Services	2021-2024
Boyd Hillestad AV Technician III (non-exempt) Communication Arts bjhilles@wisc.edu	Blue Collar and Technical	2020-2023
Tina Hunter Department Admin II (exempt) Sociology tina.hunter@wisc.edu	Exempt	2019-2022
Mary Noles Accountant II (exempt as a result of TTC) French & Italian menoles@wisc.edu	Non-Exempt Administrative Support, Fiscal & Staff Services	2020-2023
Rebecca Forbes Wank Financial Specialist II (non exempt) German, Nordic & Slavic Studies rebecca.forbes.wank@wisc.edu	Non-Exempt Admin Support, Fiscal & Staff Services	2021-2024

Then ex-officio (or also invited):

Tina Nielsen

Eric Wilcots

L&S HR designee

The College of Letters & Science University Staff Issues Committee will consist of seven members: five elected by the College's university staff, one appointed by the Dean and one elected as a labor representative from the blue collar and technical/trades.

Members will normally serve three year terms. Mid-term appointees will serve for the remainder of the vacant term and may run for re-election.

Updated: 02-25-22 (to reflect HR Director vacancy)

L&S CASI Members for 2021-22

(3rd year) all elected	(2nd year) all elected	1st year
Elizabeth Rose Department Administrator II Psychology erose3@wisc.edu	Pam Garcia-Rivera Career Development Coordinator Journalism & Mass Comm pgarciariver@wisc.edu	Mandi Schoville (elected) Academic Advisor French and Italian maschoville@wisc.edu
Emily Hall Teaching Faculty IV English ebhall@wisc.edu	Wyl Schuth (co-chair) Academic Planner L&S Student Academic Affairs wyl.schuth@wisc.edu	Jim Lacy (elected) Outreach Program Manager State Cartographer lacy@wisc.edu
Sarah Jedd Teaching Faculty III Communication Arts sjedd@wisc.edu	Cathy Auger Academic Advisor Integrative Biology cauger@wisc.edu	Kyle Martinez (elected) Academic Advisor Mathematics klmartinez@wisc.edu
		Nancy Kujak-Ford (Dean's appointee) Career Services Assoc Director SuccessWorks nancy.kujakford@wisc.edu

Ex-officio members:

Eric Wilcots, Dean, L&S
Tina Nielsen, Chief of Operations and Staff
L&S HR designee

ASEC Liaison:

Tim Dalby, Admin Program Specialist, Division of Continuing Studies

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