**L&S CASI/USIC Committee Meeting Agenda  
Wednesday, December 15th 10:00 – 11:00 a.m.**[**Virtual Meeting via Zoom**](https://uwmadison.zoom.us/j/93012468984?pwd=YXNEM2NNR3pJTEM5L2lwNXhOZUtBdz09&from=addon)

**Note taker:** Julie Anderson **Attending:**

**Convene**

**Review and Approve November Meeting Minutes** (5 minutes) – All

**L&S Dean’s Report** (10 minutes) – Eric Wilcots

**Feedback to Dean’s Report** (10 minutes) – All

**HR Updates** (10 minutes) – Cheryl Adams Kadera

**Discussion of HR Updates** (10 minutes) – All

**New Business** (10 minutes) – All

* Spring 2022 meeting format

**Committee Updates** (5 minutes)

* Academic Staff Assembly
* University Staff Congress
* Other?

**Announcements**

**University Staff Excellence Awards | 2021 Awardees**

* Domnic Colosi - Senior Instructional Lab Specialist, Department of Chemistry
* Patrick Egan - Department Administrator, Department of Chemistry
* Dee Van Ruyven - Graduate Program Manager, Department of Atmospheric & Oceanic Sciences
* Thor Rothering - Administrative Assistant II, Department of German, Nordic & Slavic+
* Julie Olson Paul - HR Generalist, Department of Botany

**University Staff Professional Development Awards | Fall 2021 Awardees**

* Amber Mrnak - Center for Limnology
* Alisa Gradney - Department of Chemistry
* Nicole Kruschke - Sandra Rosenbaum School of Social Work

**Adjourn**

**L&S USIC members for 2021-22:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Seat** | **Term** |
| **Julie A Anderson** (co-chair)  Univ Svc Prg Assoc  Economics  julie.anderson@wisc.edu | Dean’s Appointee | 2020-2022  (fill term vacated by Kate Skogen) |
| **Peter Haney**  Dept Admin  Chicana/o and Latina/o Studies  pchaney@wisc.edu | Early Career | 2019-2022 |
| **Mary Carol Hanson**  Univ Svc Prg Assoc  Chemistry  mchanso1@wisc.edu | Non-Exempt Admin Support, Fiscal & Staff Services | 2021-2024 |
| **Boyd Hillestad**  Electronics Tech Media Sr  Communication Arts  bjhilles@wisc.edu | Blue Collar and Technical | 2020-2023 |
| **Tina Hunter**  Dept Admin  Sociology  tina.hunter@wisc.edu | Exempt | 2019-2022 |
| **Mary Noles**  Financial Specialist Sr  French & Italian  menoles@wisc.edu | Non-Exempt Administrative Support, Fiscal & Staff Services | 2020-2023 |
| **Rebecca Forbes Wank**  Financial Specialist Sr  German, Nordic & Slavic Studies  rebecca.forbes.wank@wisc.edu | Non-Exempt Admin Support, Fiscal & Staff Services | 2021-2024 |

Then ex-officio (or also invited):

Cheryl Adams Kadera

Tina Nielsen

Eric Wilcots

The College of Letters & Science University Staff Issues Committee will consist of seven members: five elected by the College’s university staff, one appointed by the Dean and one elected as a labor representative from the blue collar and technical/trades.

Members will normally serve three year terms. Mid-term appointees will serve for the remainder of the vacant term and may run for re-election.

Updated: 7/30/21

**L&S CASI Members for 2021-22**

|  |  |  |
| --- | --- | --- |
| **(3rd year) all elected** | **(2nd year) all elected** | **1st year** |
| **Elizabeth Rose**  Admin Program Specialist  Psychology  erose3@wisc.edu | **Pam Garcia-Rivera**  Sr. Student Service Coordinator  Journalism & Mass Comm  pgarciariver@wisc.edu | **Mandi Schoville** (elected)  Sr Student Service Coordinator  French and Italian  maschoville@wisc.edu |
| **Emily Hall**  Faculty Associate  English  ebhall@wisc.edu | **Wyl Schuth** (co-chair)  Admin Program Specialist  L&S Student Academic Affairs  wyl.schuth@wisc.edu | **Jim Lacy** (elected)  Assoc State Cartographer  State Cartographer  lacy@wisc.edu |
| **Sarah Jedd**  Assoc. Fac. Assoc.  Communication Arts  sjedd@wisc.edu | **Cathy Auger**  Student Services Coordinator  Integrative Biology  cauger@wisc.edu | **Kyle Martinez** (elected)  Assoc Student Service Coordinator  Mathematics  klmartinez@wisc.edu |
|  |  | **Nancy Kujak-Ford** (Dean’s appointee)  Sr. Admin. Program Specialist  SuccessWorks  nancy.kujakford@wisc.edu |

**Ex-officio members:**

Eric Wilcots, Dean, L&S

Cheryl Adams Kadera, Assistant Dean, L&S

Tina Nielsen, Chief of Operations and Staff

**ASEC Liaison:**

Tim Dalby, Admin Program Specialist, Division of Continuing Studies

updated: 8-20-21