



CASI / USIC

Thursday, April 21, 1:00 p.m.

Note taker: Julie Anderson

Present: Anderson, Auger, DeMeuse, Forbes Wank, Garcia-Rivera, Hall, Haney, Jedd, Kujak-Ford, Lacy, Martinez, Rose, Schoville, Schuth, Wilcots

Absent: Dalby, Hanson, Hillestad, Hunter, Nielsen, Noles,

Review and Approve Previous Minutes – All

Minutes are adopted without changes.

Before the meeting the Dean's report wasn't distributed, and Dean Wilcots shared:

Wilcots: Please forgive us for postponing the Rolling Horizons / Job Security discussion until May due to staff shortages.

Lacy: Will it be reinstated? When? How does it work? What are the benefits and drawbacks? Is it meaningful?

DeMeuse: We'll usually receive a list of titles and were required to indicate yes / no to rolling horizon. We check the status of people, and account for whether they would receive 1, 2, 3, or indefinite years.

Hall: Why did it go away?

Wilcots: It wasn't restarted after pandemic due to dire budget projections. Units can do it; we only haven't advertised it. Please reach out to your unit HR managers if interested.

Lacy: Do campus policies align with L&S? I previously explored Rolling Horizons in 2015 to no avail.

Wilcots: My mistake, please accept my apology: Rolling Horizons was affected pre-pandemic, in 2015. Perhaps Patrick Sheehan can be contacted to possibly join our next meeting, for a full HR conversation.

Schuth: Rolling Horizons for University Staff too?

DeMeuse: Nope.

Haney: Why not Rolling Horizons for University Staff?

Wilcots: We'll look into Rolling Horizons for University Staff too.

Schuth: For May 2022 meeting – May 17

DEANS REPORT:

Committee on Academic Staff Issues (CASI)

Advises the Dean on the formulation and review of policies and procedures concerning the Academic Staff members of the College. It also advises the Dean on Academic Staff promotional opportunities, participation in department governance, and performance recognition

University Staff Issues Committee (USIC)

Advises the Dean on the development and review of all College policies and procedures affecting university staff, developing opportunities for participation of university staff members in department and unit governance, and for recognition of university staff member contributions to the College's mission and to the excellence of its programs. The College of Letters & Science University Staff Issues

Committee will consist of seven members: five elected by the College's university staff, one appointed by the Dean and one elected as a labor representative from the blue collar and technical/trades. Members will normally serve three year terms. Mid-term appointees will serve for the remainder of the vacant term and may run for re-election.

1. Laura Dunnum: New Assistant in Dean's Office
2. Lea Aune-Johnson: New HR Director
3. PVL out for new L&S IT Director, May 15 application deadline, pass it along
4. Lisa Jansen has been helping with a lot of the IT work, greatly helping us
5. Rob Cramer is the new VCFA
6. Kate Vandenbosch (Ag and Life Sci Dean) is stepping down after 10 years
7. Three finalists for the next Ag and Life Sci Dean - two have already visited
8. Chancellor finalists will be visiting in May
9. Due to turnover, APC needs two academic people to serve on this the main governance committee for the college, alternating Tuesdays at 1:00-2:30pm. Reach out to Elaine Klein if interested.
10. We need the next chair for USIC, too. Thank you, Lori for all the excellent work for CASI and USIC.
11. Deans Council conversations have included ATP – and we want L&S to participate in ATP. At Plenary Monday we'll discuss this. ATP may seem disruptive, but the goal is to make our lives better. Over time our units have developed our own processes to get the work done. ATP goal is to streamline the number of processes. Our favorite tools may go away, and perhaps this will lead to more centralization of some functions, to be implemented Summer 2024. Deans will be informed of administrative topics of discussion to get prepared to participate in ATP.
12. Building update: CDIS reached a final design
13. Levy Building design workshop next week
14. Birge Hall renovation still in discussion
15. Brogden / Psyc in advanced planning
This is college admission season, and we're aiming for 8000-8100 students (smaller than last year). May 1 is deposit deadline, and deposit is only \$100. Some might have 3-4 deposits.
16. Academic Staff Reception is finished already, and the University Staff Recognition is May 18. Awards winners will be shared soon.

Feedback to Dean's Report -All

- Lacy: Only five applications for Professional Development Grants – WOW – Why?
- Schuth: Steering committee in Provost office includes staff, FP&M, HR, and local representation (This is news to Wilcots)
- Martinez: Are we hiring more student services? We keep overshooting enrollment numbers with robust admissions. L&S Advising relies on volunteer advisors. We're chronically understaffed.
- Wilcots: We need to get away from volunteer. We'll remind departments that money can go toward staff to support these demands. We're discussing this with CASL at this time.
- Garcia-Rivera: Any Covid updates?
- Wilcots: No changes to the report. Testing is still available on campus.
- Schuth: Are there extra Professional Development funds available? It seems that with all the remote meetings lately that extra funds would be available because remote equals lower costs to UW.
- DeMeuse: Calls are out there for University and Academic Staff Professional Development.
- Wilcots: Departments have the ability to use funds for this.

Discussion of HR Updates – All (Questions?)



- Haney: Any update on TTC Appeals?
- Schoville: Are TTC Titles being reviewed? There's no clarity, no information is coming back to us. Is there a timeline, a strategy? The university made a ruling that there could be different hierarchy of my title.
- Wilcots: We'll reach out to Anne Gunther
- Lacy: So many questions! Could we have clarity regarding raises / bumps for IT, who pays?
- Wilcots: If 101 funding, campus brings employee up to minimum / maximum. If grants or gift funds contribute to the salary, then no help from the university.
- Martinez: TTC library title not being moved at all. Submitted back in December.
- Wilcots: Will try to get to the bottom of that.

Committee Updates

- Academic Staff Assembly -No Tim Dalby today.
- University Staff Congress -Nothing shared by Peter or Rebecca

Announcements

Adjourn