**L&S CASI/USIC Committee Meeting Agenda  
Thursday, January 30th  9:30 – 10:30 a.m.  
Social Sciences 8417**

**Present :** Eric Wilcots,Cheryl Adams Kadera, Jennifer Noyes, Rebecca Forbes Wank, Bruce Goldade, Kate Skogen, Billy Gates, Dee Van Ruyven, Peter Haney, Tina Hunter, David Johnson (meeting chair), Julie Lindsay, Frank Rooney (note taker), Meredith Mink, Debra Shapiro (ASEC liaison), Elizabeth Rose, Emily Hall, Sarah Jedd.

**Absent :** Nicole Senter, Oh Hoon Kwon, Darin Olson, Lisa Jansen, Liana Lamont, Alicia Arnold.

**Welcome & Introductions** – All

**Corrections and Approval of December Meeting Minutes**

Letters for DCF staff going out should read DCF letter for staff going out

John Vardon should be John Varda

TTC employee conversations will continue was deleted

Threshold is $38,000 was deleted  
Revised minutes were approved unanimously.

**L&S Dean’s Report**

Dean Wilcots started by noting the unfavorable stories about UW in the press: State Journal/NY Times about the homecoming video, State Journal article about the sexual harassment in the Botany department, Capital Times articles about the controversy in Engineering, and the most recent article about GAPP and the climate for graduate students.

To address the issues around the homecoming video the campus is making an extra effort to emphasize diversity and inclusiveness. Most departments now have a climate or equity/diversity (or both) committee which generates an annual report. Some departments have graduate student climate committees also. There are two L & S committees that address these issues, The Equity and Diversity committee and the Climate committee. The Equity and Diversity has been primarily concerned with undergraduate education for underrepresented groups of students and the gap in outcomes for minority students. The Climate committee has a broader portfolio and deals with fostering a positive workplace environment. The EDC has been brought into reviewing the annual diversity

reports and has been expanded to include staff members (4/5)

The new GAPP policies for RAs, TAs, and PAs has been finalized, still working on including LSAs.

The Campus Planning Committee ranked proposals for infrastructure improvements to send to the Board of Regents and then to the State. The top priority is the L&S academic building. L&S is out of classroom space and this will address this. The other rationales are to consolidate L&S departments that are scattered around campus and to empty Mosse so it can be decommisioned. The site of the building will be across Johnson from Grainger Hall.

**Feedback to Dean’s Report**

Dee – inquired about updated RA templates and vacation time.

Cheryl : Each unit should have a general process on vacation/sick leave etc. but it is appointment specific and HR is working on a RA template

Jennifer – About departmental Title IX advisors, because of the reporting requirements, are encouraged to have campus deal with violations to avoid possible conflicts of interest.

Meredith – About the recent Capital Times article, is there more to come?

Dean Wilcots : The Engineering story leads to more stories. There has been bad behavior by faculty to grad students that has been hidden . Most important is that the process of dealing with this is perceived to be fair to all the parties.

Jennifer : I think there is more to come. There has been an increase in FOIA requests. If a reporter approaches you, refer them to Bascom.

**HR Updates**

Cheryl – Quality assurance is being reviewed today. There will still be changes. TTC is waiting for three departments to finish their work. Division meetings followed by conversations soon. It is anticipated that conversations will take place in March with a deadline in late April. Workshops are planned but don’t have an agenda as yet. Library of titles should be finalized late Feb.

**New Business/Issues to Share**

None

**Committee Updates**

TTC Shared Governance Advisory Committee (Deb): No meeting since the last CASI/USIC meeting

Academic Staff Assembly (Deb) : Next meeting 2/10. Agenda items: elections, Rescind new district borders due to the delay in the TTC, Putting emergency numbers on faculty/staff WISC cards.

ASEC (Deb) : Agenda : Teaching professorships, Diversity, Policy library  
University Staff Congress (Bruce) : Hostile and Intimidating Behavior update, TTC : letters early May. Implementation July 1.  
Climate Committee (Jennifer) : report is being prepared  
University Staff Excellence Awards (Dee) : Awards have be decided

Professional Development Grant (Dee & Tina) : Not enough candidates so it is proposed to Improve the communication, streamline the award process, open the applications to earlier in the semester, and make it explicit that the maximum award is $1500 (at the moment)

**Feedback to Committee Updates**

Concern was expressed over pay discrepancies between University Staff and Academic Staff who have graduate coordinators positions (Dee) .

**Adjourn at 10:35**