

L&S CASI/USIC Joint Meeting Minutes
March 27, 2019
2:00 – 3:00 p.m., Room 52, Bascom Hall

Present: Bruce Goldade, Rebecca Forbes Wank, Dee Van Ruyven, Jana Valeo, J. Karl Scholz, Lori Ushman (recorder), Rebecca Dunn, Tim Dalby, Cheryl Adams Kadera, Alison Rice, Oh Hoon Kwon, Lisa Jansen, Karen Francis, Julie Lindsey, Liana Lamont, Jennifer L. Noyes, Darin Olson, Anna Paretskaya, Frank Rooney

Absent: Vicki Fugate, Billy Gates, David Johnson

Welcome and Introductions

Valeo called the meeting to order at 2:00

Corrections and Approval of Meeting Minutes

The minutes from February 26, 2019 were reviewed, seconded, and approved unanimously.

L&S Dean's Report

- Dean Scholz showed a copy of the new L&S magazine, in full color. All L&S faculty, staff, and graduate students will receive a copy. The first edition received lots of compliments; big thanks to the L&S communications team for all their work.
- The first ever day of giving at UW-Madison, the Day of the Badger, starts on April 8, 2019 at 5:00 p.m. The campaign will run for 1,848 minutes (1848 is the year the UW was founded), with almost every school and college in L&S participating. Remember, small donations can add up to a substantial amount.
- The April 25, 2019 administrative topic of the month is the Campus Administrative Transformation Project. This will be a great opportunity to learn more and ask questions. See the March 5, 2019 email from Laurent Heller for more information.
- The Academic Staff Listening Session is this Friday from 1:00 – 2:00 p.m. in room B302 Birge Hall. The University Staff Listening Session is Tuesday, April 23, 2019 from 9:00 – 1:00 a.m. in room 1641 Humanities.
- L&S Commencement: Friday, May 10th at the Kohl Center and Saturday, May 11th at Camp Randall. If you're interested in being a marshal for either ceremony, please sign up. Both ceremonies will include a celebration of Mike Leckrone. J.J. Watt will be at the stadium on May 11th.
- The applicant pool is at an all-time high, increasing by 3 – 4% from previous years. Students have been notified of their admission. L&S teaches 82% of credit hours for freshmen and sophomores.
- It's hard to believe, but just over six weeks remain before graduation. Dean Scholz acknowledged all the hard work and effort that went into this academic year.

Feedback to Dean's Report

The L&S magazine looks great!

Flooding updates: There were many conversations and lessons learned, but overall it was an incredible response. Will Lipske of the Registrar's Office was exceptional, as were so many others. Classes were maintained, departments volunteered use of space, and people were amazing.

There was a question about administrative charges by DoIT and MDS; it's unclear how charges are calculated.

Faculty retention is going well, with relatively fewer cases than previous years.

Cluster hire process: The Dean's feedback is due in mid-April. There are appx. 27 proposed clusters overall, with 23 having some sort of tie to L&S.

The University Staff Excellence Awards are this Friday at DeJope from 11:30 to 12:30.

HR Updates (Adams Kadera)

Notice of campus wide forums on the Title and Total Compensation Project went out today. Information about standard job descriptions is expected this summer.

New Business/Issues to Share

The Administrative Transformation Project is more than IT; it's also people and processes.

Some L&S departments are piloting electronic leave entry. Biweekly leave entry is different than academic/monthly employees. It's not an intuitive system, but job aids are being created.

Committee Updates

- Academic Staff Assembly (Dalby): There was a lot of focus on TTC. People were appointed to a new TTC committee and a shared governance advisory committee. The academic staff climate survey will be done in April. The Chancellor spoke at the last assembly meeting and talked about online courses, blended learning, and putting together programs.

The Policy Library was started by the Provost. This is a two-year long project, with the goal of having all policies that affect campus easily accessible in one place.

On April 1, the faculty senate will vote on a resolution to allow professor of practice titles.

- University Staff Congress (Goldade): The committee meets tomorrow. The agenda includes legislative updates, TTC update, HR update, and splitting insurance payments.
- Climate: No updates
- PDRC (Dalby): The staff excellence awards meeting is next Thursday; recommendations will be available soon after the meeting. Travel grants discussed.

Meeting adjourned at 3:00 p.m.