

L & S CASI/USIC Committee Meeting Minutes

February 26, 2019

Present: Vicki Fugate, Billy Gates, Bruce Goldade, Rebecca Forbes Wank, Lori Ushman, Dee Van Ruyven, Jana Valeo, Tim Dalby, Lisa Jansen, Rebecca Dunn, Alison Rice, Karen Francis, Oh Hoon Kwon, Frank Rooney, Jennifer Noyes, Cheryl Adams Kadera, Karl Scholz, Lori DeMeuse (guest)

Absent: Darin Olson, Anna Paretskaya, Liana Lamont, David Johnson

Minutes for December approved.

Minute takers for March - Lori Ushman, April - Rebecca Forbes Wank, May - Vickie Fugate

Introduction by Dean Schultz of Lori DeMeuse as the new Assistant to the Dean.

L & S Dean's Report: The college is in peak season for the approval and hiring of faculty. Fourteen offers went out recently and it's anticipated that within a year there will be approximately 60 new faculty in the college.

SuccessWorks continues to be very "successful".

Research: Warf disclosures indicate that intellectual property patents are down on campus and nationally. Some departments are down more than others.

Facilities: Jennifer Noyes gave an update on the response, damage and status of the Chemistry and Vilas buildings that experienced simultaneous and extensive flooding during the recent storms. Everyone is now back in the chemistry building. There is good progress being made in Vilas but offices on the 5th and 6th floors have been relocated as repairs are made and insurance claims sorted out and processed. The quick response and collaboration by everyone was amazing and only a small amount of instructional time was lost. Over 30 buildings on campus had leaks, so the building and facility people have been very busy.

March 15th is the deadline for submission of nominations for the Academic Staff and L&S Advising awards. The campus-wide University Staff Excellence Award nominations are due February 28th.

Question on the new series of faculty titles that will be going to the faculty senate in April. The titles are outside of the TTC and would be in addition to the current titles.

Guidelines for a pilot program on team teaching will be coming out later in the week.

The employee self-service and timecard pilot continues and is being expanded to include additional departments. Feedback expressed thus far indicates that initially it is not very intuitive for academic staff and faculty. University staff seem to adapt to it faster. If things go well, HR plans to add new units every month. They will review and implement feedback and best practices to share with department as they continue the pilot.

HR Update:

Cheryl Adams Kadera: The process of reviewing and mapping standard job descriptions continues as part of the TTC project. Market data is coming soon and the goal is to review employee job descriptions in 2019. Training sessions will be offered after the roll-out.

There was only a 47% response rate to the recent benefits survey that was emailed to all employees. Many surveys were incomplete. Dean Scholz felt the number of responses was less important than that the survey be a proportionate sampling of the employee groups, since there are significant differences in concerns among those employee groups.

New Business:

There will be election for an instructional academic staff person to serve on the college APC. The deadline for nominations is March 25th. CASI members will meet after the March CASI/USIC meeting to finalize the list of candidates.

Committee Updates:

Rebecca Dunn: The recent climate survey had a 55% return rate with a large number and range of comments. The comments are in the process of being summarized by subject. Dean Scholz indicated that the college looks closely at the survey results. Of the 19 recommendations made from the previous climate survey, all were addressed by the college.

Bruce Goldade: Mark Walters presented at the central committee meeting of the University Staff Congress and the number of job titles on campus are down from 2300 to 950. Also, the committee was informed that the Athletic Department is eliminating the last of their food service positions and sub-contracting those positions to outside vendors.

Meeting adjourned.