

L&S CASI/USIC Joint Meeting Minutes
May 15, 2019; 9:30 – 10:30 am @ 55 Bascom

Present: Cheryl Adams Kadera, Tim Dalby, Rebecca Forbes Wank, Karen Francis, Vicki Fugate, Bruce Goldade, Lisa Jansen, David Johnson, Oh Hoon Kwon, Liane Lamont, Julie Lindsey, Jennifer Noyes, Darin Olson, Anna Paretskaya, Alison Rice, J Karl Scholz, , Jana Valeo, Lori Ushman,

Absent: Rebecca Dunn, Billy Gates, Frank Rooney, Dee Van Ruyven

Valeo called the meeting to order at 9:32 am

Welcome & Introductions

Minutes from previous meeting April 25, 2019 reviewed. Motion to approve passed unanimously after one change.

Dean's Report

Visiting members from ASPRO introduced themselves.

Karl reported on the utility work project that will affect the areas near Bascom Hall. This project will affect traffic and parking in the area. There might also be some temporary office relocations for employees working in L&S Administration.

ATP (Administrative Transformation Project) is continuing to move forward. Consultants will be scheduling discovery visits during the next few months. Anne Gunther is the point person for L&S. If you have any constructive ideas please contact her. Please try to give detailed examples. For example, instead of saying the reimbursement process does not work well, say I was working on a reimbursement for employee X and relay the specific things that did not work well or caused extra time and effort.

L&S University Staff Appreciation is Friday May 31, 2019. Employees who would like to attend need to RSVP by 5/22/2019. Please share this information with any University Staff who might not have received the email.

Administrative Changes in L&S Administration:

Karl Scholz was named as the next Provost of UW-Madison. The room erupted in congratulations and applause. Although he will be missed in L&S, we know he will do a great job!

Eric Wilcots will be the interim L&S Dean. It is anticipated that a search for a permanent dean will begin in the fall.

There will be a new HR employee starting 5/20/2019. This position will handle workplace accommodations in the college.

The commencement ceremony was great again this year.

Comments from committee members:

Jana updated the committee on the Financial Community of Practice (CoP) meeting she attended on 5/14/2019. There will be a new events policy effective 7/1/2019. Details to follow.

Karl heard comments at the University Staff listening session that makes him believe that more CoPs would be beneficial. The college is in favor of groups forming CoPs. It is a great way to talk about procedures and processes and share best practices and information.

Concerns regarding the new titling of Instructors. What is the criteria? What about people in existing titles? Cheryl Adams Kadera commented all these things at still to be determined.

There will be Total Title and Compensation (TTC) forums beginning in July. Tim will send the PowerPoint to Jana to distribute to the committee.

HR Update

Title and Total Compensation (TTC) is moving forward. Position Descriptions are still being reviewed.

Multi-factor Authorization for students will rollout this fall.

Benefits survey results have not been released yet. There has been no update on when they will be released.

Committee Updates

- CASI: APC (Academic Planning Committee) ballots were not sent out to all Academic Staff. Fixed-term employees were not included. Although they are not eligible to be nominated, they should be able to vote. CASI will look at the language in the bi-laws and discuss how to remedy this situation.
- USIC: Professional Development Grant were chosen. There is more money left, so the committee will accept more applications until 6/30/2019. Karl thought there should be a way to roll over any money that is not used into the new AY.

Meeting adjourned at 10:40 am.

Note taker: Vicki Fugate