

## **L&S USIC/CASI Joint Meeting**

March 22, 2018

Wednesday, 8:00 a.m.

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**Present:** Vicki Fugate, Billy Gates, Oh Hoon Kwon, Julie Lindsay, José J Madera, Susan Martin Zernicke, Ewa Miernowska, Mary Noles, Jennifer Noyes, Darin Olson, Frank Rooney, Karl Scholz, Jana Valeo, Dee Vanruyven, David Johnson, Daun Wheeler (for C Adams-Kadera)

**Absent:** Cheryl Adams Kadera, Rebecca Dunn, Anna Paretskaya, Alison Rice, Jim Reardon, Karen Thompson, Lori Ushman

José Madera called the meeting to order at 8:00 a.m.

Minutes from the February 13<sup>th</sup> meeting approved as amended.

Karl opened up the Dean's Report to member comments.

- Karl started the discussion by stating that he thought things were going well in the college. He invited the group discuss any thoughts regarding their departments, the College or Campus.
- Among the topics brought up was the International Women's Day celebration on 3/8/2018.
  - It was noted a diverse group attended and Chief Kristen Roman did not disappoint as the key note speaker.
  - Dee commented she was disappointed that a picture of Phyllis Schlafly was on display at the celebration. Phyllis Schlafly was an American constitutional lawyer and conservative political activist. She is known for her conservative social and political views and her successful campaign against ratification of the Equal Rights Amendment to the U.S. Constitution.
- Mary asked if there had been any changes in the business office. She has noticed that the response time from the L&S staff has been slower than normal.
  - Karl responded that Mehdi has been out and that the business office is still short-staffed. The Dean's office is working diligently to get more people hired in a timely manner.
  - Jennifer commented that she is working with focus groups in an effort to improve communication with the departments.
  - Julie commented that she has had less than ideal turn-around time processing budget transfers and GPR travel expenses.
  - Jana suggested that more efficient processes be considered. Jennifer agreed that this would be advantageous but sometimes L&S cannot move forward on certain procedures due to campus restrictions. She encouraged anyone with suggestions to email her directly.
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University Staff Congress update (Jana Valeo):

- Someone brought up that they would like to see the transition of IT to AIMS (Administrative Information Management Services) added to a future agenda.
- Discussion on UW-Extension transition starts 7/1/2018 with more significant changes coming in 7/1/2019.
  - Tenure criteria still in the discussion stage
- Presentation by FP&M (Facilities Planning & Management)

Academic Staff Update (Karl Scholz):

- Discussion regarding passing a new title – Research Professor

PDRC Update (José Madera):

- Academic Staff Excellence Awards have been chosen and will be awarded MAY 9, 2018.
- L&S PDRC Chair will forward results to L&S Admin

Climate Committee Update (Vicki Fugate):

- The committee met in March and is going over the L&S Climate survey to determine what changes to make. The committee will meet with Dean Scholz on April 18, 2018 to discuss their recommendations for upcoming survey to be distributed in fall of 18.

HR Updates (Daun Wheeler):

- Title Study update
  - Job Families have been formed
  - Next on the timeline is developing standard job descriptions that are responsibility based – not task based. This will take time, so deadlines are being pushed back.

Academic Staff Listening Session was held on March 19, 2018  
4pm Room 204 Educational Sciences, 1025 W. Johnson St.

Meeting adjourned at 9:00 a.m.

Minutes by Vicki Fugate