

L&S USIC COMMITTEE MEETING MINUTES

THURSDAY, JANUARY 11, 2018

Present: Jana Valeo, Karl Scholz, Vicki Fugate, Sue Martin Zernicke, Billy Gates, Mary Noles, Lori Ushman and Dee Van Ruyven, Alicia Arnold and Jennifer Noyes

Agenda:

1. Welcome and Introductions
2. Approval of December joint committee meeting minutes
3. L&S Dean's report
4. Campus-wide committee updates
5. HR updates
6. New business
7. Adjournment and reminder of February meeting date (2-20-18)

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1. Karl introduced Jennifer Noyes, recent staff administration addition
 2. Joint committee meeting minutes approved as submitted.
 3. (a) Dean Scholz updated the committee regarding pay increases, noting that the review system has not been working, but the dates for increases/bonuses will not be affected. Hourly and monthly staff increases will begin on January 7, although there is a backlog. Currently eight departments have not completed their submission. Departments will be notified once the review is complete, and administrators are encouraged to share the criteria used for raises/bonuses with all employees.
(b) The Morgridge family has given twenty million dollars for undergrad scholarships.
(c) The Dean's Council with the Provost office is working on the elimination of hostile and intimidating behavior in the workplace. More information regarding this initiative can be found at hr.wisc.edu/hib. The group has instituted 90-minute training sessions (in-person) in conjunction with the Climate Committee.
(d) Dean Scholz noted the complex nature of the Extension-UW merger, with tenure and shared governance two issues requiring resolution.

A concern expressed by a committee member concerned transparency at many levels. Jennifer noted that she is reviewing the current methods used to disseminate information to employees and will institute changes to improve the flow of information. A suggestion included the addition of committee links in the newsletters and better publication of committee opportunities.

4. Committee members briefly discussed the title and compensation project and an attempt to blur the lines between academic and university staff. In other committee updates, the representative from the committee noted that there are currently no vacancies. At the recent Congress meeting, a Title IX individual spoke to the group.
5. HR update: Forums have been held to review job descriptions, with input from staff.
6. Alisha provided information on the Professional Development grants recently awarded. A second round of \$2500 is planned in March, but applications are accepted out-of-cycle.

University Staff Issues Committee (USIC)

Advises the Dean on the development and review of all College policies and procedures affecting university staff, developing opportunities for participation of university staff members in department and unit governance, and for recognition of university staff member contributions to the College's mission and to the excellence of its programs.

USIC Members 2017-18

TBD L&S HR	Vicki Fugate Dean's Appointee Sociology	Billy Gates Elected Member Physics	Susan Martin Zernicke * Elected Member Chemistry	Mary Noles Elected Member French & Italian
Lori Ushman Elected Member Information School	Dee VanRuyven Elected Member AOS	Jana Valeo Dean's Appointee History	J Karl Scholz Dean – L&S	

** USIC Chair

CASI Members 2017-18

3 rd Year	2 nd Year	1 st Year	Ex-officio
José J. Madera ** Assistant Dean – Center for Academic Excellence	Rebecca Dunn SR Admin Program Specialist – L&S	David Johnson Economics	J Karl Scholz Dean – L&S
Ewa Miernowska Senior Lecturer – Slavic Languages and Literature	Alison Rice SR Student Services Coordinator – Student Academic Affairs	Oh Hoon Kwon Mathematics	Cheryl Adams Kadera Assistant Dean – L&S
Jim Reardon Director of Instructional Labs – Physics	Karen Thompson Senior Advisor – Spanish and Portuguese	Julie Lindsey Integrative Biology	
		Darin Olson Mead Witter School of Music	
		Anna Paretskaya Sociology	
		Frank Rooney Mathematics	

** CASI Chair

NEXT CASI/USIC MEETINGS

TUESDAY, FEBRUARY 13, 2018
8:30 – 9:30 am
52 Bascom Hall

THURSDAY, MARCH 15, 2018
8:00 – 9:00 am
52 Bascom Hall