

CASI/USIC Meeting

May 17, 2017

187 Bascom

9:30 a.m.

Present: Alison Rice, Karl Scholz, Susan Martin Zernicke, Rebecca Dunn, Ewa Miernowska, Mary Noles, Cheryl Adams Kadera, Karen Thompson, Shirin Malekpour, José Madera, Jeanne Schueller, Vicki Fugate, Alisenne Sumwalt, Oh Hoon, Julie Lindsey, Frank Rooney, David Johnson, Jana Valeo, Jim Reardon, Nick Hill

Vicki Fugate called the meeting to order at 9:31 a.m.

Introductions of current and new members to the committees.

Dean's Report

- Karl passed out the L&S insert in the State Journal at the beginning of May.
 - Meant to communicate with the population outside of the university of what we do in the college.
 - Purpose of communication is to show how our research on campus directly affects those in the state and beyond.
 - Third year of doing this insert.
 - Roughly 69 faculty around L&S are asked to provide a 250-word essay in laymen terms that describes their research.
- Graduation 2017
 - L&S held a reception Saturday morning before the commencement ceremony.
 - Many departments hosted recognition events.
 - Many great speakers including a student speaker who sent the message of "Ask for Help."
 - Steve Levitan was the guest speaker.
- Karl likes his monthly meetings with both CASI/USIC.
 - Karl thanked those members who will be rotating off the committees.
- Questions:
 - Any pushback from public about insert? Not too many.
 - Any donors inspired by insert? Hard to say.
 - Any change to in-state tuition? Frozen. Out-of-state tuition has been rising over a three-year term.
 - Largest incoming class for the university.
 - Chancellor has committed to a specific number of Wisconsin admits each year to allow for cap to be lifted on out-of-state admits.
 - Increasing numbers poses concerns for math and chemistry departments.
 - Is there a way to schedule listening sessions earlier for better attendance? Yes.
 - Is there an issue with posting meetings calendars or minutes? Communications are sent out periodically, and unfortunately, much of it is missed among full inboxes.

Campus Committee Updates

Academic Staff Assembly – Main conversation was in regards to degree requirements for some academic staff positions on campus.

University Staff Congress –

- Provost gave presentation about what she does.
- TEMS is showing a timeline of about 60 days to fill a position.

Climate Committee –

- Final meeting with the Dean.
 - What next moves forward would be, including three points.
 - Performance Management – training, tracking, best practices, etc.
 - Hostile and Intimidating Behavior on campus and how L&S is linking in with the policy.
 - Launching a new survey for fall of 2018.
 - Leading a rigorous training and best practices sessions for the college.
 - Julie Lindsey volunteered as well as Rebecca Dunn from CASI to serve as a representative on LSCC.

Professional Development Grants/PDRC –

- Many applications for Academic Staff professional development and awards, but low number from the University Staff side.
- Lynda.com is another resource for professional development, but sometimes it's difficult for staff to find the time or even have a computer to do so.

HR Updates

New Performance Management System –

- LSCC asked that all L&S employees be notified about the new system and that it will be coming.
- Supervisors will be notified and asked to provide a list of all employees.
- Departments will be asked to provide review timelines.
- Training will be coming soon as well.

New Grad Student Stipulations –

- 50% is maximum for RAs.
- Combined maximum of 75% for TA/RA for domestic students.
- Bill Karpus from the Grad School sent out information, and Brian Bubenzer from L&S is able to help guide departments.

Karl asked USIC to vote on whether they support Jana Valeo to be the USIC representative on APC – unanimously approved by the committee members.

Approval of April minutes – unanimously approved.

Budget updates seem to be looking relatively good for the next biennium.

- Self-insurance doesn't look like it will be approved.

Benjamin Schultz-Burkel announced that José Madera will be taking over as CASI chair in the 2017-18 academic year.

Susan Martin Zernicke agreed to be the chair for USIC in the 2017-18 academic year.

Meeting adjourned at 10:29 a.m.

Minutes by Benjamin Schultz-Burkel.