

College of Letters and Science
Annual Survey and Report of Departmental Assessment Practices

Please return to: Associate Dean Herbert Wang by May 25, 2001
 c/o Associate Academic Planner Elaine Klein
 307 E. South Hall, 1055 Bascom Mall, Madison WI 53706

Department Name: School of Library and Information Studies

I. Assessment Plan

- Q1. The department has an assessment plan for the undergraduate program. Y NA
 Q2. The department has an assessment plan for the graduate program. Y
 Q3. The assessment plan/s is/are linked to the departmental mission. Y

Please identify the types of tools in the assessment plan(s); if possible, indicate the academic years in which they have been or are intended to be employed:

Tools used to directly assess student learning:	Undergraduate Program	Graduate Program
National Exams		
Local Exams	Do you mean standardized or exit? If so, we don't use in M.A.	Use in doctoral program
Capstone Courses		Every year (practicum)
Embedded Testing		Every year
Student Portfolios		In some courses every year
Theses, Dissertations		In doctoral program
Performance Evaluations		In some courses every year
Pre & Post Testing		Seldom
Tools used to indirectly assess student learning:	Undergraduate Program	Graduate Program
Student Surveys		1999, 2000
Exit Interviews		Most years
Alumni Surveys		1998-99
Employer Surveys		1998-99
External Reviews		2000 plus annual updates

Q5. Of the tools used to directly assess student learning, which provide the most useful information?
 Depends on what is being assessed; all are useful. In professional courses, capstone courses, portfolio and performance assessments most useful.

Q6. Of the tools used to directly assess student learning, which provide the least useful information?
 Embedded testing.

Q7. Of the tools used to indirectly assess student learning, which provide the most useful information?
 Local employers who get numbers of our students over time provide excellent feedback on their strengths and weaknesses in a way we can relate to what we are doing.

Also if we are looking for student perceptions, student and recent alumni surveys are helpful.

Q8. Of the tools used to indirectly assess student learning, which provide the least useful information?
 Employer surveys --if employer has large number of employees, because they don't keep tabs on who graduated from where, and frequently are not knowledgeable.

Q9. Please elaborate on any of the responses given above (please attach additional pages as needed).
 In 2000 we completed an extensive assessment process related to external accreditation of our master's program and program review of our doctoral program and continuing education service.

II. Assessment Processes

Q10. Responsibility for assessment has been assumed by _____ an individual
_____ a committee

If responsibility is delegated to an individual, this person is:

the chair / tenured faculty / untenured faculty / academic staff / short term staff / other: _____

If responsibility is delegated to a committee, this group is:

Specially constituted to address assessment of student learning	N
Part of the Curriculum Committee	Y
Part of the Executive Committee	N
Part of the Undergraduate/Graduate Education Committee	N
Other: _____	

Q11. The department has requested funds from the University Assessment Council (UAC) to help the department assess student learning. Not yet

If "yes", did the UAC award the department funds? Y N

Were those funds useful? Y N

Q12. The department has sought professional assistance to conduct assessment. Y

If "yes", from whom has the department sought professional assistance? (For example, the LEAD Center, the Office of Quality Improvement, the UW Survey Center, etc.)

Center for the Study of Information Professionals.

III. Additional Information

Please attach any assessment reports you may have submitted to the University Assessment Council in compliance with the UAC's funding support requests.

In the interest of streamlining our requests for assessment information, please identify an assessment contact person: _____ Louise S. Robbins, Director _____

Do you have any suggestions for workshops or learning opportunities in the area of student outcomes assessment?

On portfolio assessment

Thank you for taking time to complete this report.

Please return this form to the Associate Dean's Office by May 25, 2001.