

College of Letters and Science
2002 Annual Survey and Report of Departmental Assessment Practices

Please return to Dean Certain by May 24, 2002
 c/o Associate Academic Planner Elaine Klein
 307-E South Hall, 1055 Bascom Mall, Madison WI 53706

Department Name: Classics

I. Assessment Plan

- Q1. The department has an assessment plan for the undergraduate program. N
- Q2. The department has an assessment plan for the graduate program. N
- Q3. The assessment plan/s is/are linked to articulated outcome goals for your majors. N

Please identify the types of tools in the assessment plan(s); if possible, indicate the academic years in which they have been or are intended to be employed:

Tools used to directly assess student learning:	Undergraduate Program	Graduate Program
National Exams		Admissions: GRE
Local Exams	annual prizes	
Capstone Courses	Classics 591	
Embedded Testing		proficiencies, prelims
Student Portfolios		
Theses, Dissertations	yes	yes
Performance Evaluations		yes - annual committee reviews of each student
Pre & Post Testing		
Tools used to indirectly assess student learning:	Undergraduate Program	Graduate Program
Student Surveys	yes	yes
Exit Interviews		
Alumni Surveys		done for self-study 2001
Employer Surveys		
External Reviews		

Q5. Of the tools used to directly assess student learning, which provide the most useful information?
Grads = proficiency exams/prelims; Undergrads = capstone

Q6. Of the tools used to directly assess student learning, which provide the least useful information?
N/A

Q7. Of the tools used to indirectly assess student learning, which provide the most useful information?
Surveys

Q8. Of the tools used to indirectly assess student learning, which provide the least useful information?
N/A

Q9. Please elaborate on any of the responses given above (please attach additional pages as needed).

II. Assessment Processes

Q10. Responsibility for assessment has been assumed by

an individual
 a committee

*Grad Advisor
 Undergrad Advisor
 Coordinator
 Latin secondary
 teaching program*

If responsibility is delegated to an individual, this person is:

the chair / tenured faculty / untenured faculty / academic staff / short term staff / other: tenured

Latin teaching program; untenured

If responsibility is delegated to a committee, this group is:

- Specially constituted to address assessment of student learning
- Part of the Curriculum Committee
- Part of the Executive Committee
- Part of the Undergraduate/Graduate Education Committee
- Other: _____

Y N
 Y N
 Y N
 N

*grad +
 undergrad
 advisors*

Q11. The department has requested funds from the University Assessment Council (UAC) to help the department assess student learning.

Y N

If "yes", did the UAC award the department funds?

Y N *N/A*

Were those funds useful?

Y N *N/A*

Q12. The department has sought professional assistance to conduct assessment.

Y N

If "yes", from whom has the department has sought professional assistance? (For example, the LEAD Center, the Office of Quality Improvement, the UW Survey Center, etc.)

III. Additional Information

1. Please attach a brief description of any changes in curriculum, advising, or procedures that were the result of your assessment findings so we may include this information in our annual report to the Provost. If your department has received funds from the University Assessment Council, you may attach the assessment report submitted to the UAC in compliance with its funding support requirements.

2. In the interest of streamlining our requests for assessment information, please identify an assessment contact person: Carole Newlands, Chair

3. Do you have any suggestions for workshops or learning opportunities in the area of student outcomes assessment?

Thank you for taking time to complete this report.

Please return this report by May 25, 2002.

The Department of Classics plans to institute a biannual survey for the graduate students which will help us diagnose problems, follow progress, and improve our programs. In addition, we plan to start using an exit questionnaire.