
**College of Letters and Science Academic Planning Council
Annual Report to L&S Faculty Senate, AY 2008-2009**

Chair

Gary Sandefur, Dean

Elected Council Members

David Canon (Political Science)	Rick Nordheim (Statistics) – Sem II
Barbara Clayton (Theatre and Drama)	Seth Pollak (Psychology, LaFollette)
Ilia Guzei (Chemistry)	Aliko Songolo (African Languages and Literature, French and Italian)
Anthony (Tony) Ives (Zoology)	John Wright (Chemistry) – Sem I.
Jim Leary (Scandinavian Studies, Folklore Program)	

***Ex-Officio* Members**

Debby Bush y (L&S Student Academic Affairs; Classified Staff Issues Committee)–Sem II
Janet Lucchesi (L&S Student Academic Affairs; Classified Staff Issues Committee)–Sem I
Greg Downey (Journalism and Mass Communication and Library and Information Studies;
Chair, L&S Curriculum Committee)

***Ex-Officio* Observers**

Susan Ellis Weismer (Communicative Disorders; Associate Dean for Research Services)
Ann Groves Lloyd (Associate Dean for L&S Student Academic Affairs)
Ann Gunther (Associate Dean for Budget and Finance)
Charles N. Halaby (Sociology; Associate Dean for the Social Sciences)
Magdalena Hauner (African Languages and Literature; Associate Dean for the Humanities)
Elaine M. Klein (Assistant Dean, Academic Planning, Program Review, and Assessment)
Lucy Mathiak (Director, Communications and College Relations)
Guido Podest  (Associate Dean, International Studies)
Nancy Westphal-Johnson (Associate Dean for Undergraduate Education and Academic
Administration)
Eric Wilcots (Astronomy; Associate Dean for the Natural Sciences)

L&S Academic Planning Council Activity

The L&S Academic Planning Council advises the dean on program, curricular and fiscal matters. Academic initiatives considered by the council include program review, expansion, alteration, and deletion. The council's formal operating procedures appear online in the *L&S Handbook*, at: (<http://www.ls.wisc.edu/handbook/ChapterOne/APC%20Governance%20Rules.pdf>).

Strategic Planning. In addition to the Council's discussions of academic programs, during this period, Dean Sandefur frequently consulted the committee on issues related to larger college and

university concerns, concentrating attention on budgetary issues and strategic planning initiatives. Attention to the latter issue was stimulated, in part, by the development of a campus-level “strategic framework” arising from the decennial reaccreditation project, *For Wisconsin and the World: A Great Public University*. Dean Sandefur presented various iterations of the university framework to the council, which recommended that L&S work to develop its own version. Council members observed that a lengthy planning process would not be likely to lead to a radical change in the overall mission of the college; however, L&S efforts might be better spent identifying intersections between the college and the university framework, the better to assist the dean in college-level decision-making. On March 11, 2009, Dean Sandefur hosted his own advisory session on college-level strategic planning. The council, department chairs, representatives of the Classified Staff Issues Committee and Committee on Academic Staff Issues, and members of L&S Administration participated in a tightly focused discussion of L&S planning priorities. Results of this discussion will be analyzed and presented for further discussion in Fall 2009.

Academic Program Development. An annotated list of other matters considered by the council since the Council’s last report to the L&S Senate is attached to this report (see **Attachment A**). The pace of program development has slowed in recent years as programs and faculty adjust to restricted resources, and as planning processes have become more vigilant about ensuring that resources will be available before new programs are approved. Those programs that have developed make use of existing resources or leverage non-GPR funding sources. A few items on that list warrant additional mention here.

- New certificate programs were developed in German, Southeast Asian Studies, and in Integrated Studies in Science, Engineering, and Society. These programs were established as “resource neutral” programs, using existing courses and advising resources. The council noted, however, that while certificates generally seem not to weigh too heavily on the units that host them, some certificates that are not frequently awarded, leading members to question the viability of offering programs that are not serving students. “Low enrollment” certificate programs will be reviewed in the future.
- The School of Library and Information Studies has offered a Master of Arts in Library Studies to a specific cohort of students enrolled through the Prairie Area Library System in Northwestern Illinois. This program has been supported by 104 funding as well as “in-kind” support from PALS. When the program was established, a portion of the program was provided by UW-Madison on site in Illinois, and arrangement that required special authorization by (and annual reporting to) the UW System, the Higher Learning Commission, and the Illinois Board of Higher Education. In February 2009, the School sought and received permission to modify the program and eliminate the delivery of instruction to this site. This modification reduces the need for oversight by HLC and IBHE, while also allowing the program to be offered to a wider audience.
- The School of Social Work received permission to create a part-time Master of Social Work program that will be delivered to non-traditional, place-bound students in two locations, locally and at UW-Eau Claire. The collaboration with UW-Eau Claire brings

Master's Level Social Work education to an under-served region, and was strongly supported by faculty at both institutions. The program allows students who attend MSW classes at UW-Eau Claire to receive the UW-Madison degree; if the collaboration is successful, the program faculty will pursue creation of a joint-degree authorization. Planning for this distinctive arrangement has been under way for several years, involving not only the program faculty, but also representatives from each institution's graduate program administration, registrar's office (e.g. bursar, financial aid, student information system and identity management), and Offices of the Dean and of the Provost. The program will be supported by a mixture of funding, including 104 funds, tuition revenue, special course fees, and one-time funds provided by the Division of Continuing Studies and the State of Wisconsin Department of Children and Families. The first cohort will be admitted in Fall 2009.

Program Review Activity

The completion of regular academic program reviews has been slower than the expected rate of about seven reviews completed per year. (Constraints on staff and faculty time seem to affect the pace.) Concerns about maintaining the quality of the review process, and the need to align this work with institutional strategic planning, have led Dean Sandefur to ask Assistant Dean Elaine Klein (who facilitates this process for the college) to work with the APC to consider how the process might be streamlined and enhanced. The goal of this reexamination of the L&S review process will be to ensure the best possible return on the investment of faculty and staff time and effort to conduct reviews, which are mandated by Board of Regents policy.

Despite the slower pace, several reviews are under way (**Attachment B**) and others were completed. "Joint reviews" of the doctoral program in Second Language Acquisition, and the MFA program in Creative Writing resulted in APC recommendations to continue both programs. "Joint reviews" are mandated by the UW System as the final step of the new program implementation process. The next step for each of these programs will be to participate in a joint University Academic Planning Council/UW System evaluation; the UAPC will act on the recommendation of those committees regarding program continuation.

Questions and Comments

Questions about this report or the Council's activities may be submitted to Dean Sandefur, to the Associate Dean responsible for the department or program involved, or to Assistant Dean Elaine M. Klein (kleine@ls.admin.wisc.edu).

Submitted by Elaine M. Klein, Ph.D.
Assistant Dean
L&S Academic Planning, Program Review and Assessment

***Supplement to Annual Report to the Letters and Science Senate
Academic Planning Council Activity, 2008-2009***

Academic Program Review

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.10</i>
Wisconsin Emerging Scholars	10/15/2008	discussion		
	12/10/2008	discussion	Recommendation: support committee recommendations.	

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.23</i>
Second Language Acquisition Program	2/4/2009	continuation approved	Five-year mandated joint review required for program continuation.	

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.28</i>
MFA Creative Writing (English)	3/4/2009	continuation approved	Five-year mandated joint review required for program continuation.	

Annual Report of the UW-Madison Language Institute

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.11</i>
UWLI	10/15/2008	discussion	Recommendation: commend program on overall success.	

Annual Report on Academic Program Review

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.06</i>
L&S Administration	9/17/2008	adopt		

Annual Report on Assessment of Student Learning

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.12</i>
L&S Administration	10/15/2008	adopt	Recommendation: Continue to work with departments/programs to incorporate assessment of student learning in to regular academic processes.	

Annual Report: First-year Interest Groups

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-08.44</i>
Dean Sandefur	4/23/2008		Commend program on remarkable success in improving student performance and retention rates.	

Consultations of the Dean - Certificate Programs

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09-25</i>
Dean Sandefur	2/18/2009	discussion	Low-enrollment certificate programs may tax limited resources; L&S will initiate review of all programs from which fewer than 2 awards have been granted in five years. L&S will advise departments that they bear responsibility for informing RO about completions.	

Consultations of the Dean - Directed Study Issues

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.29</i>
Curriculum Committee	3/4/2009	discussion	L&S Handbook Chapter V.18 has been revised to provide better counsel to departments about directed study courses.	

Consultations of the Dean: Comparative Literature Graduate Admissions

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.09</i>
Dean Sandefur	10/8/2008	approved	A recommendation was approved to allow CL to proceed with admission and recruiting for graduate program, to enroll 2-3 students each year for foreseeable future.	

Consultations of the Dean: Leaves of Absence for Departing Faculty

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.14</i>
Dean Sandefur	10/22/2008	discussion	Current L&S policy allows departments to grant up to 2 years LOA to faculty who have accepted offers from other institutions; since individuals seldom return after accepting outside offers, and since university policy allow departments to petition for their return w/o resubmitting to tenure process, this practice may be unnecessary.	

Consultations of the Dean: New Faculty Resignations from Previous Positions

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.15</i>
Dean Sandefur	10/22/2008	discussion	Other CIC institutions require new faculty to provide evidence that they have resigned from previous positions before beginning employment at UW-Madison; current university policy holds that new faculty who fail to uphold teaching/research commitments must reimburse university. Further discussion was encouraged, but APC considers additional policy intervention in this area to be unnecessary.	

Request for Comment - UW System

Concerning or Requested by:	Date	Action	Notes	Reference Number: APC-09.03
UW-Stout BS Cognitive Science	9/17/2008	support		
Concerning or Requested by:	Date	Action	Notes	Reference Number: APC-09.04
UW-Stevens Point MS Leadership	9/17/2008	support		
Concerning or Requested by:	Date	Action	Notes	Reference Number: APC-09.27
UWM PhD Sociology	3/4/2009	support		

Request for Comment - UW-Madison

Concerning or Requested by:	Date	Action	Notes	Reference Number: APC-08.46
CALS - Environmental Science	4/23/2008	approved	Accept CALS invitation to participate in planning if permission is granted; seek future extension of major to L&S students	
Concerning or Requested by:	Date	Action	Notes	Reference Number: APC-08.47
GNIES - Environmental Studies	4/23/2008	declined	Questions about program support and intersection with L&S degree requirements were referred to GNIES; a working group has been convened to address these questions; GNIES representatives have met several times with L&S Admin to discuss progress.	
Concerning or Requested by:	Date	Action	Notes	Reference Number: APC-08.50
SoHE - Community/Non-profit Leadership	5/7/2008	initially declined; support granted March 09	Original proposal elicited questions about overlap with SSW programs; authors were encouraged to work with SSW to address these concerns. Per statement on overlap (10/13/08) concerns were addressed and Dean Sandefur signalled support.	
Concerning or Requested by:	Date	Action	Notes	Reference Number: APC-08.51
Education - Certificate in Global Perspectives	5/7/2008	support		
Concerning or Requested by:	Date	Action	Notes	Reference Number: APC-09.05
CALS - Rural Sociology	9/17/2008	support	Change name of Department of Rural Sociology to "Department of Community and environmental Sociology"	
Concerning or Requested by:	Date	Action	Notes	Reference Number: APC-09.17

SoHE - BS Personal 12/3/2008 support
Finance***Request for Permission to Plan a New PhD (Visual Culture)***

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-08.49</i>
Center for Visual Culture	5/7/2008	declined	Questions were referred to program for consideration and revision of proposal.	

Request to Approve New Program: Certificate in SE Asian Studies

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.26</i>
Center for SE Asian Studies	2/18/2009	approved		

Request to Change Name of Timetable Subject Listing

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.18</i>
Gender and Women's Studies	12/3/2008	approved	This change aligns the name of the subject listing (Timetable) with the department name.	

Request to Create a New Program: Certificate in German

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.13</i>
German	10/22/2008	approved		

Request to Create New Center: Center for Journalism Ethics

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.20</i>
Journalism and Mass Comm	12/10/2008	approved		

Request to Create New Program: Cert - Integ. Studies in Science, Egr, Soc

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.16</i>
Holtz Center	12/3/2008	approved	New program focused on providing cohesive studies in social science, arts, and humanities breadth areas for student enrolled in Engineering and other majors focused in the physical sciences.	

Request to Delete a Program - Capstone Certificate in Public Affairs

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.01</i>
LaFollette School for Public Affairs	9/17/2008	approved	Deletion of program recommended because enrollments by target audience were not achieved.	

Request to Expand Program

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.08</i>
School of Social Work	10/8/2008	approved	Actions were approved to create a part time, distance-mediated variation of the full-time residential MSW program, and to operate the program at UW-Eau Claire. Creation of transcript options to track student enrollment were also approved.	

Request to Modify Program

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.22</i>
Library and Information Studies	2/4/2009	approved	This action formally notified L&S and campus that LIS will no longer be offering instruction at a remote site in Illinois; this change had implications for relations with Higher Learning Commission and with Illinois Board of Higher Education (entities from which UW-Madison sought approval to offer this off-site instructional activity).	

Request to Rename Department

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.19</i>
Geology and Geophysics	12/3/2008	approved	Change of name to "Geoscience" approved.	

Request to rename existing center: COWS to John R Commons

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-08.48</i>
Center on Wisconsin Strategy	4/23/2008	approved		

Request to Suspend Graduate Admissions - Chinese Linguistics Track

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.24</i>
East Asian Lang & Lit	2/18/2009	approved	Temporary suspension of admissions to linguistics track in graduate program in Chinese (no new students to be admitted to this track in Fall 2009).	

UW-Madison Reaccreditation Project

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-09.07</i>
Campus	10/1/2008		Please note: HLC site visit will occur n April 27-29, 2009. Please review self-study materials located at http://greatu.wisc.edu/	

Attachment B: L&S Program Reviews in Progress

emk – March 20, 2009

Department/Program (Major Code)	Self Study	Committee Review Inquiries (site visit or other meetings)	Committee Report	APC Discussion
Asian Studies (092) - Concentration in East Asian Concentration in Southeast Asian (935) Master's degree in Southeast Asian Studies Certificate in East Asian	Charged Fall '07; Received	Committees Convened, have made contact with each other & deans		
Communicative Disorders (216) ¹	Charged Fall '08	EW working to develop committee		
Economics (261)	Charged Fall '07 No progress	Tentative committee (pending receipt of self study)		
English (405)	Charged Fall '08 Received	MH working to develop committee		
Capstone Certificate: Geographical Information Systems (358)	Charged Fall '08 Self-study received Feb '09 (connect to Geography Review due in 2010)	CH/SD working to develop committee		
Geology and Geophysics (468, 470, 472)	Charged Fall '07; self-study delayed (due Fall '08) Received	EW working to develop committee		
Languages and Cultures of Asia (596) ²	Resumed Fall '08 Received	MH working to develop committee		
Linguistics (621)	✓ Received	✓ Received	Report awaiting departmental comment	
Medical Microbiology and Immunology (652) ²	Pending discussion with SMPH			
Political Science (805)	Charged Fall '08 Received	CH working to develop committee		
Psychology (832; non-accredited programs only)	Charged Spring '09			
Spanish & Portuguese (936, 810; Cert Spanish for Bus Majors)	Charged Fall '08 (due Fall '09)			
Statistics (949)	Charged Fall '08 Received	EW working to develop committee		

Notes: ¹ Several programs in Communicative Disorders (216) are accredited by the American Speech-Language and Hearing Association (ASHA). Programs not under accreditation should be reviewed.

² MMI is an L&S-sponsored undergraduate degree, but which is housed in the School of Medicine and Public Health. Review must be coordinated with SMPH.

OTHER REVIEWS

Joint Reviews (Major Code)	Self Study	APC Discussion	Joint Committee Review	Committee Report	UAPC Action
Creative Writing (243)	Charged Fall '08 Received	Completed Spring '09 - Continuation Recommended Transmitted to Provost			
Jewish Studies (584)	✓	Completed Spring '08 - Continuation Recommended Transmitted to Provost	Convened		
Religious Studies (875)	✓	Completed Spring '09 - Continuation Recommended Transmitted to Provost	Completed	Completed	Continuation recommended
Second Language Acquisition (908)	Charged Spring '08	Completed Spring '09 - Continuation Recommended Transmitted to Provost			
Certificate Program Reviews	Review convened	APC Discussion			
Archaeology	July 2008				
LGBT	July 2008				
South Asian Studies	July 2008				
Other					
UW Marching Band	February 2009				
Center for World Affairs and the Global Economy	February 2009				