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College of Letters and Science Academic Planning Council  
Annual Report to L&S Faculty Senate, AY 2007-2008

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**Chair**

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Gary Sandefur, Dean

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**Elected Council Members**

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Maria Cancian, (Social Work and LaFollette)	Anthony (Tony) Ives (Zoology)
David Canon (Political Science)	Michael Redmond (Statistics)
Barbara Clayton (Theatre and Drama)	Robert Skloot (Theatre and Drama, and Jewish Studies)
Heather Dubrow (English)	John Wright (Chemistry)

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***Ex-Officio* Members**

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Debby Bush y (L&S Student Academic Affairs; Classified Staff Issues Committee)  
Diana Frantzen (Spanish and Portuguese; Chair, L&S Curriculum Committee)

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***Ex-Officio* Observers**

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Susan Ellis-Weismer (Communicative Disorders; Associate Dean for Research Services)  
Ann Groves-Lloyd (Associate Dean for L&S Student Academic Affairs)  
Charles N. Halaby (Sociology; Associate Dean for the Social Sciences)  
Magdalena Hauner (African Languages and Literature; Associate Dean for the Humanities)  
Elaine M. Klein (Assistant Dean, Academic Planning, Program Review, and Assessment)  
Lucy Mathiak (Director, Communications and College Relations)  
Guido Podest  (Associate Dean, International Studies)  
Judi Roller (Associate Dean for Diversity and Cross-College Initiatives)  
Maggie Roth (Associate Dean for Budget and Finance)  
Herb Wang (Geology and Geophysics; Associate Dean for the Natural Sciences)  
Nancy Westphal-Johnson (Associate Dean for Undergraduate Education and Academic Administration)

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**Overview**

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The L&S Academic Planning Council advises the dean on program, curricular and fiscal matters. Academic initiatives considered by the council include program review, expansion, reorganization, and deletion. The council's formal operating procedures appear online in the *L&S Handbook*, at:

(<http://www.ls.wisc.edu/handbook/ChapterOne/APC%20Governance%20Rules.pdf>).

In addition to the Council's discussions of academic programs, during this period, Dean Sandefur frequently consulted the committee on issues related to larger college and university concerns. He conferred with them regarding development of university procedures for reviewing development of off campus program activity, faculty retention issues, faculty

workload and campus level analyses of instructional activity (see [http://www.apa.wisc.edu/DataDigest/DATA\\_DIGEST\\_08.pdf](http://www.apa.wisc.edu/DataDigest/DATA_DIGEST_08.pdf), p.42), reports of various committees and projects. He also consulted the committee regarding the strategic direction of the college and how best to support new (or provide a higher profile for existing) program areas. An annotated list of matters considered by the council since the Council's last report to the L&S Senate is attached to this report.

As was reported last year, program expansion in L&S has been modest, confined by limited resources and increased pressure on faculty and staff time. Nonetheless, some areas of the college are generating considerable excitement, such as the spread, campus-wide, of increased interest in liberal education, as promoted by the Association of American Colleges and Universities' project, *Liberal Education and America's Promise*. L&S is at the heart of such activities, and the Council has heard and participated in several reports regarding efforts to articulate learning essential to a "UW-Madison Experience", to which L&S contributes greatly.

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### **Academic Program Review**

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Academic program review activity has been slower than the expected pace of about seven reviews conducted annually. One factor that may be slowing the pace of review has been constraints on faculty time to devote to this activity, and in particular, in departments hit hard by faculty retention issues. Nonetheless, L&S completed reviews of two departments, one professional school, and one non-departmental interdisciplinary program. These units are responsible for degree programs offered at the undergraduate and/or graduate levels.

- **Mathematics** – includes BA/BS, MA, PhD, as well as contributions to the Bachelor of Science Education and the BS in Applied Math, Science, and Engineering.
- **Robert M. LaFollette School of Public Affairs**– Master of International Public Affairs, Master of Public Affairs
- **Anthropology** – BA/BS, MA/MS, Ph.D., and the Certificate in Archaeology
- **Biological Aspects of Conservation** – BA/BS

A number of other reviews are in progress. These include program reviews of the departments of **Economics, Geology and Geophysics, Languages and Cultures of Asia, and Linguistics**; and of the Majors in **Asian Studies** (including East Asian Studies and Southeast Asian Studies options within that major) and **Medical Sciences**. The **Wisconsin Emerging Scholars Program** is undergoing a review. Finally, two college-level UW System/UW-Madison joint reviews are expected to be completed later this year. These reviews are mandated as the final stage of program approval for new majors. The council recommended continuation of the **BA/BS in Religious Studies** and of the **BA/BS in Jewish Studies**. Recommendations to continue these programs will be sent to the Provost and University Academic Planning Council.

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### **Other Academic Decisions**

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APC activities are enumerated below. A few of these items warrant additional discussion here.

At the end of Spring semester, 2007, the APC considered a request tendered by the Women's Studies Program to become an academic department. Consistent with UAPC guidelines for establishing new departments, APC approval of this request initiated a formal planning process to articulate details regarding the restructuring of the program, elucidation of departmental governance procedures, and other administrative details. The council approved a plan to restructure the program in September 2007; at the same time, the council approved a request to name the department "the Department of Gender and Women's Studies". We can now report that the new Department has received all campus-level approvals, and will begin operation formally on July 1, 2008.

Following up on conversations begun in Fall 2006, the council held a series of discussions at the request of the Comparative Literature regarding graduate admissions to the program. The faculty sought to have the moratorium on graduate program admissions rescinded; in a series of discussions attended by the program faculty and representatives of the Graduate School, Council members solicited more detailed information about program and administrative changes that would support this action. After several discussions in which council members considered signs of programmatic change (i.e., the addition of new faculty affiliates and joint governance faculty) and clarified expectations with respect to fostering greater programmatic changes (i.e., affording these new members of the faculty greater opportunities to contribute to program redesign, if needed), the Council agreed to allow a limited suspension of the moratorium, with the goal of enrolling 2-3 students in Fall 2008. The Council also requested a report to be submitted to L&S and the Graduate School at the end of the 07-08 academic year, with further consideration of lifting the moratorium contingent on the response to that report.

The Department of Art History, in collaboration with several other UW-Madison departments, has developed a new interdisciplinary option within its Ph.D. program that allows students to pursue advanced studies in Architectural History. This program is being pursued as a companion program with the UW-Milwaukee School of Architecture and Urban Planning, in which students enrolled at each institution will be able to take courses at the other, using the CIC Traveling Scholars program. The L&S APC approved this proposal; we are awaiting a response from UWM before forwarding the request to the Graduate School.

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## **New Program Development**

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### **New L&S Programs**

- Permission to Plan a New Undergraduate Major in American Indian Studies. The Council was inclined to support this request, but asked the program to answer several questions before approval could be granted.
- Request to create new named options:
  - "Evolutionary Biology" (Biology Major), approved
  - "Biostatistics" (Statistics, MS and Ph.D.), approved (transmittal to Grad School pending)
  - "Architectural History" (Art History), approved (transmittal to Grad School pending)
- Ph.D. Minor in Chican@ and Latin@ Studies, approved

- New Certificate Programs:
  - Physics (Undergraduate), approved
  - Mathematics (Undergraduate), approved (pending consideration by UAPC)
- Request to rename academic programs: Rename BA/BS, MA, PhD in History of Science (code 517) to "History of Science, Medicine and Technology"; also, rename BA/BS in History and History of Science (code 504) to "History and History of Science, Medicine and Technology"
- New *Timetable* subject listing created for: Latin American, Caribbean, and Iberian Studies

### **Requests for Comment on Non-L&S Programs:**

- UW-Madison:
  - The Gaylord Nelson Institute for Environmental Studies
    - Proposal to change the name of the Land Resources Program (supported; advice offered by L&S units forwarded per APC request).
    - Certificate in Culture, History, and the Environment - supported
  - College of Agricultural and Life Sciences
    - Permission to Plan a New Major in Environmental Science (consultation with L&S departments in process; consideration by APC pending outcome)
- The following proposals submitted by other UW System institutions were considered in consultation with L&S departments and were supported :
  - UW-Eau Claire: Bachelor Liberal Studies
  - UW-Eau Claire: BS/BA Materials Science
  - UW-Milwaukee BA in Latin American, Caribbean and U.S. Latino Studies
  - UW-O, UW-W BA Japanese Studies
  - UW-Oshkosh: BA/BS Womens Studies
  - UW-Platteville: BA/BS Forensic Investigation
  - UW-River Falls: MA TESOL
  - UW-Stevens Point: BS/BA Geoscience
  - UW-Stout: MFA Art and Design
  - UW-Stout: MS Informatics

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### **Other Activity**

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A list of other matters presented to or discussed by the council is appended to this report. Questions about this report or the Council's activities may be submitted to Dean Sandefur, to the Associate Dean responsible for the department or program involved, or to Assistant Dean Elaine M. Klein ([kleine@ls.admin.wisc.edu](mailto:kleine@ls.admin.wisc.edu)).

Submitted by Elaine M. Klein, Ph.D.  
 Assistant Dean and Director  
 L&S Academic Planning, Program Review and Assessment

**Supplement to Annual Report to the Letters and Science Senate  
Academic Planning Council Activity, 2007-2008**

**Annual Report of the L&S APC to the Faculty Senate 2007-2008**

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-08.41</i>
Dean Sandefur	3/26/2008	approved		

**Annual Report to Provost - Academic Program Review**

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-08.09</i>
Dean Sandefur	9/19/2007	approved	Also approved: request to revise guidelines for Academic Program Review to include better integration of assessment information into review process.	

**Annual Report to Provost - Assessment of Student Learning**

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-08.10</i>
Dean Sandefur	9/19/2007	approved	Also approved: schedule for submission of assessment reports. Available online at: <a href="http://www.ls.wisc.edu/assess/Reports/default.htm">http://www.ls.wisc.edu/assess/Reports/default.htm</a>	

**Consultations of the Dean: Approval of Off Campus Instr. Activities**

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-08.35</i>
Dean Sandefur	3/5/2008	discussion	Institutional accreditation rules require insitutional monitoring of off-campus instructional activities in credit-bearing courses that lead to an academic credential. UAPC has developed an approval process involving consultation with APCs.	

**Consultations of the Dean: Comparative Literature Graduate Admissions**

<i>Concerning or Requested by:</i>	<i>Date</i>	<i>Action</i>	<i>Notes</i>	<i>Reference Number: APC-07.05</i>
Dean Sandefur	10/10/2007	No action	Department requested suspension of moratorium on Grad Admissions; council did not act to remove moratorium, requested more information.	
	10/17/2007	update on GFEC discussion	L&S to work with Grad School to draft memo.	
	11/7/2007	approved with recommendations	Discussion of department efforts to rebuild faculty via affiliates; APC approved temporary suspension of moratorium on grad admission, with goal of enrolling 2-3 students in Fall 08 and required progress report.	
	11/14/2007	discussion of recommendations	APC will request report on efforts to restructure academic program	

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**Consultations of the Dean: Directed Study**

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<b>Concerning or Requested by:</b>	<b>Date</b>	<b>Action</b>	<b>Notes</b>	<b>Reference Number: APC-08.40</b>
L&S Curriculum Committee	3/26/2008	discussion	Members reiterated that directed study is to be used in relation to internships/service learning ONLY for academic components, not merely to provide credit.	

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**Consultations of the Dean: Faculty Retention**

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<b>Concerning or Requested by:</b>	<b>Date</b>	<b>Action</b>	<b>Notes</b>	<b>Reference Number: APC-08.28</b>
Dean Sandefur	12/5/2007	discussion		

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**Consultations of the Dean: Faculty Workloads & Instr Activity**

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<b>Concerning or Requested by:</b>	<b>Date</b>	<b>Action</b>	<b>Notes</b>	<b>Reference Number: APC-08.36</b>
Dean Sandefur	3/5/2008	discussion	Annual report shows average number of group instruction sections taught per L&S faculty FTE (Fall Terms) had increased but is still below mandated workload; members discussed how to more accurately record faculty instructional effort.	

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**Consultations of the Dean: Report of the Graduate Stipends Committee**

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<b>Concerning or Requested by:</b>	<b>Date</b>	<b>Action</b>	<b>Notes</b>	<b>Reference Number: APC-08.17</b>
Dean Sandefur	10/24/2007	discussion	L&S Senate discussed this report in November 2007.	

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**Consultations of the Dean: Review of Associate Deans**

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<b>Concerning or Requested by:</b>	<b>Date</b>	<b>Action</b>	<b>Notes</b>	<b>Reference Number: APC-08.20</b>
Dean Sandefur	10/24/2007	discussion	Revisions to the proposed process were made.	

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**Consultations of the Dean: Should L&S Have a Distinct Strategic Plan**

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<b>Concerning or Requested by:</b>	<b>Date</b>	<b>Action</b>	<b>Notes</b>	<b>Reference Number: APC-08.27</b>
Dean Sandefur	11/28/2007	discussion		
	12/5/2007	discussion		

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### ***Consultations of the Dean: Support for Hmong Studies***

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-08.19</i></b>
Dean Sandefur	10/24/2007	discussion	Recommendations made for incremental development of interdisciplinary center of study, building on existing activity, strengthening relationships between departments that work in this area.	

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### ***Consultations of the Dean: The Course Guide Project***

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-08.38</i></b>
Registrar's Office	3/26/2008	discussion	This project intends to provide more robust information to students about courses, textbooks, etc. to help registration and advising.	

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### ***Consultations of the Dean: Update on Development PhD***

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-08.18</i></b>
Dean Sandefur	10/24/2007	discussion	Program has stabilized.	

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### ***Consultations of the Dean: UW-Madison Reaccreditation Project***

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-07.23</i></b>
Dean Sandefur	5/2/2007	Discussion	Guest: Nancy Mathews, Chair, UW-Madison Reaccreditation Project. NM led discussion of three questions that will lead to development of special emphasis questions for self-study.	

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### ***Report of the Equity and Diversity Committee***

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-08.28</i></b>
Dean Sandefur	12/5/2007	discussion		

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### ***Request to Create a New Center***

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-07.32</i></b>
Visual Cultures (Art History)	5/9/2007	action deferred		
	9/19/2007	approved	Final approval by UAPC	

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-08.32</i></b>
Graduate School & Physics (Ice Cube)	2/13/2008	approved		

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### ***Request to Create a New Department***

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-07.31</i></b>
Women's Studies	5/9/2007	approved	Request to create Department of Gender and Women's Studies	

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-08.06</i></b>
Women's Studies (Gender and Women's Studies)	9/19/2007	approved	Restructuring plan approved by L&S; UAPC approval obtained; final approval by Faculty Senate, February 2008	

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### ***Request to Name a Space***

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-08.12</i></b>
Geology and Geophysics	9/26/2007	Discussion	Halliburton Geoscience Visualization Center; discussion of naming policy; procedures for withdrawal of such honors	
	10/3/2007	Discussion		
	11/28/2007	consultation complete; matter referred to Dean	Naming approved by Dean Sandefur	

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-08.13</i></b>
Communication Arts	9/26/2007	approved	Hamel Family Digital Media Lab	

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### ***Technical Correction***

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-07.29</i></b>
Women's Studies Program	4/11/2007	approved	"Undergrad" certificate awarded to both UG and Grad students; resolve by creating new Graduate certificate. Received GFEC and UAPC approval; implementation requires memo clarifying advising issues	

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-08.23</i></b>
African Studies Program	11/7/2007	approved	Originally established as "concentration" when "Certificate" was intended	

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-08.24</i></b>
English	11/7/2007	withdrawn	Formally establish "English Language and Linguistics" option in BA/BS English; may have been approved ca. 1974, but further consultation with English and Linguistics required	

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<b><i>Concerning or Requested by:</i></b>	<b><i>Date</i></b>	<b><i>Action</i></b>	<b><i>Notes</i></b>	<b><i>Reference Number: APC-08.25</i></b>
URPL/LaFollette	11/7/2007	approved	Dual degree program already offered; formally approved	

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