

L&S Annual Update on Program Review, 2015-2016

Date: 28 July 2016

This document and attachment to it are submitted in response to the annual request for an update on program review activities in the College of Letters & Science (L&S). An overview of L&S procedures concerning program review, with links to current policy and resource documents, was provided in the college's 2014-15 Annual Report. Those review procedures will be adjusted slightly to accommodate changes in UAPC Policy on Program Review (e.g., to initiate reviews sooner, to address more explicitly low-award programs).

A. Program Reviews Completed, 2015-16

Please see annotations made to "Attachment A. Completed Reviews". In addition to this list, L&S has completed discussions and circulated memoranda concerning the following programs categorized as "pending" (Attachment B). Since graduate programs require further discussion by GFEC, reviews of some programs listed below are not yet complete.

- African Studies Undergrad Certificate
- East Asian Studies Undergraduate Certificate
- European Studies Undergraduate Certificate
- German BA/BS, MA, PhD, Undergraduate Certificate
- Polish BA/BS
- Russian BA/BS
- Russian, East European, and Central Asian Studies Undergraduate Certificate
- Scandinavian Studies BA/BS, MA, PhD, Undergraduate Certificate
- Slavic Languages and Literature, MA, PhD
- Southeast Asian Studies Undergraduate Certificate
- Social Welfare BA/BS
- Social Work MSW, Part Time program offered at UW-Madison and at UW-Eau Claire

B. Program Reviews In Progress/Due to be Completed

Annotations to "Attachment B. Pending Reviews" provide information on the current status of L&S reviews in progress. As noted above, L&S completed a number of reviews recently; several more are on track to be completed in the coming semester. L&S will continue ensure that Academic Planning and Institutional Research (APIR) receives copies of memoranda sent to programs upon completion of the L&S portion of these reviews.

C. Program Reviews Due to be Convened

Annotations and additions to the list of reviews to be convened appear on "Attachment C. Reviews to be Charged." Again, L&S will ensure that the APIR is included on memoranda charging units to undertake program review.

D. Additional Academic Program and Academic Planning Activities

Low Award Certificate Programs. L&S will revise college-level procedures to reflect new campus policy on low award programs. As before, L&S will seek to understand if the low-award program serves an important purpose for students, and if it serves students or other stakeholders well despite its low award status; L&S will also evaluate program costs and capacity to offer it.

- Several low award graduate programs are under the department-like curricular oversight of the Institute for Regional and International Studies (IRIS). When L&S reaffirms IRIS's responsibility to review these programs (per a prior agreement), we will include the expectation that the review include plans to address the low award status of these programs.
- The first review of the Afro-American Studies undergraduate certificate will be initiated this fall. Consideration of low award status will be a component of this review.
- Material Cultures Graduate Certificate – L&S and SoHE will contact the program director and chairs of the sponsoring and administrative departments to request a focused report on the low award status of this program. If the program faculty and the partner departments (Art History and Design Studies) wish to retain it, they will need to provide a rationale that will be reviewed by L&S and SoHE APC prior to forwarding it to the Provost with the deans' recommendation about the future of the program.
- Work is already under way with respect to addressing three low award programs:
 - The Artist Certificate in Music – discontinuation requested, APC will consider this request in Fall 2016.
 - French Studies (capstone) Certificate – request to suspend admissions received, APC will consider this request in Fall 2016.
 - Gender and Women's Studies Graduate Certificate – following the GWS program review, revisions to this certificate program were approved in March 2016, and will take effect Fall 2016. The changes are expected to increase student interest, access, and ability to complete the program in a timely way.
- Specialist in Library and Information Studies. This graduate certificate program was the focus of L&S APC, GFEC, and University APC discussions in Spring 2013, when LIS asked for and received permission to change the admit status for the program. That change limited student access to the credential, which is now available only to graduate students who were admitted to the doctoral program (post master's), who have completed a substantial amount of doctoral work, and who leave the program before earning the doctoral degree. As such, the program provides certification relevant to professionals in this field. Since the cost to deliver the program is marginal, and the value to students who need it is high, the School, College, and governing bodies agreed that it might be retained.

Follow-up on Program Review. The Department of Art History satisfied the L&S APC's request for a follow-up report on course scheduling, curricular planning, and course development. The Material Cultures program has submitted a request for revisions to the undergraduate certificate to the L&S Curriculum Committee. The program changes were developed in close consultation with staff in L&S Academic Planning and L&S Student Academic Affairs (Academic Information Management). The revised program is aligned with current policy on certificate programs; reflects current lists of required courses; has been reorganized to afford better implementation in the Degree Audit Reporting System and reduce

the need for program exceptions; and addresses concerns about demands on advising. The program also responded to questions about administration and connections to the partner departments in L&S and SoHE. Concerns expressed by the L&S APC and GFEC about the Material Cultures Graduate Certificate's low award status will be attended to via implementation of the policy on low award certificate programs, discussed above.

L&S will undertake an administrative review of the collaborative agreement with UW-Milwaukee, concerning the "Buildings-Landscape-Culture" option of the doctoral program in Art History.

Suspended Academic Programs. The faculty directors of the two undergraduate certificate programs in this status – Global Cultures and Celtic Studies – will be reminded of the need to submit their plans to reopen or discontinue the programs, with deadlines for submission that will afford L&S review and APC discussion prior to forwarding proposals to the UAPC. APIR will receive copies of those communications.

Prepared and submitted by:

Elaine M. Klein, Associate Dean for Academic Planning
College of Letters and Science
307D South Hall
(608) 265-8484
elaine.klein@wisc.edu

Attachment A. Completed Reviews – note indicates most recent status information from L&S

Artist Certificate in Music, Undergraduate Certificate (low enrollment)	Ugrd Crt	Review complete; low enrollment action needed
Art History, BA/BS, MA, PhD	BA/BS, MA, PhD	Review complete; program will continue
Chemistry, BA/BS, MS, PhD	BA/BS, MS, PhD	Review complete; program will continue
Chinese, BA/BS, MA, PhD	BA/BS, MA, PhD	Review complete; program will continue
Gender and Women's Studies, BA, MA	BA, MA	Review complete; program will continue
Gender and Women's Studies, Undergraduate Certificate	Ugrd Crt	Review complete; program will continue
Gender and Women's Studies, Graduate Certificate	Grad Crt	Review complete; program will continue
Japanese, BA/BS, MA, PhD	BA/BS, MA, PhD	Review complete; program will continue
Journalism, BA/BS	BS/BA	Review complete; program will continue
LGBT Studies, Undergraduate Certificate	Ugrd Crt	Review complete; program will continue
Molecular Biology, BA/BS	BS/BA	Review complete; program will close or become Biology Major opt. Report due 3-1-17
School of Music programs, BA/BS, BMusic, MA, MM, PhD, DMA	BA/BS, BMusic, MA, MM, PhD, DMA	Review complete; programs will continue
Psychology, MS, PhD	MS, PhD	Review complete; program will continue
Religious Studies, Undergraduate Certificate	Ugrd Crt	Review complete; program will continue
Sociology, MA, PhD	MA, PhD	Review complete; program will continue

(Please see covering report for list of additional program reviews completed.)

Attachment B. Pending Reviews – note indicates most recent status information from L&S

African Languages and Literature BA/BS, MA, PhD	BA/BS, MA, PhD	Due 2014-15; review committee report due to L&S Oct 15, 2016	
African Studies, Grad certificate (low enrollment)	Grad Crt	Due 2015-16; L&S/IRIS joint review; review delayed until 2016-17	
African Studies, Undergrad certificate	Ugrd Crt	Due 2015-16; L&S/IRIS joint review; L&S approval memo in draft	Completed per memo to IRIS (7/11/2016)
Asian Studies, BS/BA	BS/BA	Due 2015-16; L&S/IRIS joint review, review delayed until 2016-17	Reviewed 09-10; will revisit as implementation of Dept ALC progresses.
Astronomy, MS, PhD	MS, PhD	Due 2014-15; self-study completed, review cmte to be convened	Committee report received - L&S awaiting dept comment. APC discussion Fall 2016
Astronomy-Physics, BS/BA	BS/BA	Due 2014-15; self-study completed, review cmte to be convened	CAA review complete; Supp. review 16-17.
Audiology, AuD	AuD	Due 2014-15; accreditation review in progress	CAA review complete; Supp. review 16-17.
Botany, MS, PhD	MS, PhD	Due 2014-15; self-study completed, review cmte to be convened	Committee convened; report due 10/15/16.
Classical Humanities, BA/BS	BS/BA	Initiated 2013-14; continuing in 2015-16 as part of CANES review; review committee report due to L&S 10-15-16	
Classics, BA/BS	BS/BA	Initiated 2013-14; continuing in 2015-16 as part of CANES review; review committee report due to L&S 10-15-16	
Greek, BA/BS	BS/BA	Initiated 2013-14; continuing in 2015-16 as part of CANES review; review committee report due to L&S 10-15-16	
Latin, BA/BS	BS/BA	Initiated 2013-14; continuing in 2015-16 as part of CANES review; review committee report due to L&S 10-15-16	
Classical Studies, Undergraduate Certificate	Ugrd Crt	Initiated 2013-14; continuing in 2015-16 as part of CANES review; review committee report due to L&S 10-15-16	
Comparative Literature and Folklore Studies, BA/BS, MA, PhD	BA/BS, MA, PhD	Due 2015-16; follow up to program and department restructuring	Self-study complete; review committee to be convened.
Computer Sciences, BA/BS, MS, PhD	BA/BS, MA, PhD	Due 2015-16; ongoing	Self study due 10/15/16
East Asian Studies, Undergraduate Certificate	Ugrd Crt	Due 2015-16; L&S/IRIS joint review; L&S approval memo in draft	Completed per memo to IRIS (7/11/2016)
European Studies, Graduate Certificate (low enrollment)	Grad Crt	Due 2015-16; L&S/IRIS joint review; delayed to 2016-17	
European Studies, Undergraduate Certificate	Ugrd Crt	Due 2015-16; L&S/IRIS joint review; L&S approval memo in draft	Completed per memo to IRIS (7/11/2016)
Folklore, Undergraduate Certificate	Ugrd Crt	Due 2015-16; follow up to program and department restructuring	Self-study complete; review committee to be convened.
German, BA/BS, MA, PhD	BA/BS, MA, PhD	Initiated 2014-15; self-study complete, review cmte report complete, L&S memo in draft	Completed per memo to GNS (7/28/2016)

German, Undergraduate Certificate	Ugrd Crt	Initiated 2014-15; self-study complete, review cmtc report complete, L&S memo in draft	Completed per memo to GNS (7/28/2016)
Global Cultures Certificate	Ugrd Crt	Suspended admissions; plan to reopen or discontinue due March 1 2017; L&S/IRIS joint review	Not included in L&S/IRIS review due to program suspension
Jewish Studies, Undergrad certificate	Ugrd Crt	Due 2013-14; rescheduled 2015-16	L&S APC discussion Fall 2016
Journalism and Mass Communication, MA	MA	Review complete pending GFEC	
Latin American, Carribean, and Iberian Studies, BA/BS, MA	BA/BS, MA	Due 2015-16; L&S/IRIS joint review	L&S to convene review committee for full review of BA/BS; MA review 16-17
Library and Information Studies, PhD	PhD	Review complete pending GFEC	
Polish, BA/BS	BS/BA	Initiated 2014-15; self-study complete, review cmtc report complete, L&S memo in draft	Completed per memo to GNS (7/28/2016)
Russian, BA/BS	BS/BA	Initiated 2014-15; self-study complete, review cmtc report complete, L&S memo in draft	Completed per memo to GNS (7/28/2016)
Russian, East European, and Central Asian Studies, Undergraduate Certificate	Ugrd Crt	Due 2015-16; L&S/IRIS joint review; review cmtc report complete, L&S memo in draft	Completed per memo to IRIS (7/11/2016)
Russian, East European, and Central Asian Studies, Graduate Certificate (Low enrollment)	Grad Crt	Due 2015-16; L&S/IRIS joint review; review delayed until 2016-17	
Russian, East European, and Central Asian Studies, MA	MA	Due 2015-16; L&S/IRIS joint review; review cmtc report complete, L&S memo in draft	
Scandinavian Studies, BA/BS, MA, PhD	BA/BS, MA, PhD	Initiated 2014-15; self-study complete, review cmtc report complete, L&S memo in draft	Completed per memo to GNS, 7/28/2016)
Slavic Languages and Literature, MA, PhD	MA, PhD	Initiated 2014-15; self-study complete, review cmtc report complete, L&S memo in draft	Completed per memo to GNS, 7/28/2016)
Social Welfare, BA/BS, PhD	BA/BS, PhD	Initiated 2014-15; review cmtc report complete, L&S memo in draft	Accreditation complete 2013-14; supplemental questions addressed in memo dated 7/25/2016.
Social Work, BSW, MSW; Accreditation review	BSW, MSW	Initiated 2014-15; accreditation review is on-going	
Social Work; MSW PT program at UW-Madison and UW-Eau Claire	MSW	Initiated 2014-15; self-study in progress	L&S review completed; memo sent 7/25/2016.
South Asian Studies, Undergraduate Certificate	Ugrd Crt	Initiated 2014-15; L&S memo in draft	Completed per memo to IRIS (7/11/2016)
Southeast Asian Studies, MA	MA	Due 2015-16; L&S/IRIS joint review; review delayed until 2016-17	
Southeast Asian Studies, Undergraduate Certificate	Ugrd Crt	Due 2015-16; L&S/IRIS joint review; review cmtc report complete, L&S memo in draft	Completed per memo to IRIS (7/11/2016)
Southeast Asian Studies, Graduate Certificate (Low enrollment)	Grad Crt	Due 2015-16; L&S/IRIS joint review; review cmtc report complete, L&S memo in draft	review delayed until 2016-17
Urban and Regional Planning, MS, PhD	MS, PhD	Due 2014-15; rescheduled to Spring 2016 after accreditation visit	Self-study due 8/31/16.

Zoology, MS, PhD	MS, PhD	Initiated 2013-14; self-study preparation in progress Committee convened; report due 12/31/16
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Add to other Scandinavian Studies programs: Ugrd Crt - was in progress, but completed per L&S memo to GNS, 7/28/2016
 Move from Attachment C: Interdisc Theatre Studies MA, PhD. Self-study received, review committee report due 10/15/16

Attachment C. Reviews to be Charged

Afro-American Studies Certificate	Ugrd Crt	Due 2017-18, first five-year review, low-award
Chinese Professional Communication Certificate	Ugrd Crt	Due 2017-18, first five-year review
Classical & Ancient Near Eastern Studies	MA, PhD	Due 2017-18
Conservation Biology	BA/BS	Due 2017-18
Criminal Justice Certificate, Ugrd Crt	Ugrd Crt	Due 2016-17
Digital Studies Certificate	Ugrd Crt	Due 2017-18, first five-year review
Environmental Sciences, BA/BS	BA/BS	Due 2016-17 (joint with CALS) This will be a five-year review for a new degree/major program and will be charged from the Office of the Provost in August 2016.
Environmental Studies, BA/BS	BA/BS	Due 2016-17 (joint with IES) This will be a five-year review for a new degree/major program and will be charged from the Office of the Provost in August 2016.
Freshwater and Marine Science, MS, PhD	MS, PhD	Due 2016-17 (moved from Engineering)
Interdisciplinary Theatre Studies, MA, PhD	MA, PhD	Due 2016-17 Move to "in progress" - self-study received, memo to review committee drafted with report to be due 10/15/16
International Public Affairs, MIPA	MIPA	Due 2016-17
Japanese Professional Communication, Ugrd Crt	Ugrd Crt	Due 2016-17
Public Affairs, MPA	MPA	Due 2016-17

Charges for five year reviews received 7/27/16; confirming deadlines with intent to have responses to Provost by 10/1/16

Add to Attachment C:

Per follow up conversation with Sarah Kuba, the following reviews should also be formally convened:

- * Anthropology BA/BS, MA/MS, PhD, due 2017-18
- * Mathematics BA/BS, MA, PhD, due 2016-17 (MA Named Option Foundations of Advanced Studies first 5 year review due 2018-19)
- * Legal Studies BA/BS, due 2016-17 (with Criminal Justice undergraduate certificate, due 2016-17)

L&S will also convene an early review of:

- * Statistics BA/BS, MA, PhD

Attachment D. Low Award Programs

- African Studies graduate certificate, Program Review was due 2015-16; review delayed until 2016-17 as part of L&S/IRIS joint review
- Afro-American Studies undergraduate certificate, also due for first five-year review Will incorporate this matter into review.
- Artist Certificate in Music, reviewed in 2015-16, low-award action needed Request to discontinue received; APC agenda Fall 2016
- European Studies graduate certificate, Program Review was due 2015-16; review delayed until 2016-17 as part of L&S/IRIS joint review
- French Studies Certificate capstone certificate, intent to suspend admissions as a result of program review, low-enrollment report expected Fall 2016
- Gender and Women's Studies graduate certificate, review completed in 2015-16 Program changes approved March 2016; should increase awards.
- Material Culture Studies graduate certificate, report due as follow up to Art History program review L&S and SoHE will request focused review, due November 1, 2016.
- Russian, East European and Central Asian Studies Certificate at the Graduate Level, Program Review was due 2015-16; review delayed until 2016-17 as part of L&S/IRIS joint review
- Southeast Asian Studies Certificate at the Graduate Level, ~~L&S memo completing the 2015-16 program review is in draft~~ L&S memo to IRIS only concerns undergraduate programs; this will be reviewed with L&S/IRIS joint review.
- Specialist in Library and Information Studies graduate certificate Per previous communication, L&S and LIS see value in having available a post-MLIS credential for students who meet program criteria but do not go on to complete doctoral studies. (See covering memo.)