

**From:** ["Kimbrin Cornelius" via ls-chairsandadmins-all](#)  
**To:** [ls-chairsandadmins-all@g-groups.wisc.edu](mailto:ls-chairsandadmins-all@g-groups.wisc.edu)  
**Subject:** Requests for Spring 2023 online/hybrid courses (undergraduate)  
**Date:** Wednesday, August 3, 2022 10:07:48 AM

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**To:** L&S Department Chairs, Directors and Department Administrators

**ACTION REQUESTED:**

- Submit department requests (if any) to offer Spring 2023 undergraduate courses hybrid or online in by **Friday, September 2nd, 2022**. Please include all of the department's requests in one email to Zach McLeod at [zachary.mcleod@wisc.edu](mailto:zachary.mcleod@wisc.edu).

Dear Colleagues,

As you finalize Spring 2023 course offerings, there may be certain undergraduate courses that your department wishes to offer in a hybrid or online modality.

Please review and consult the updated [L&S policy](#) on offering undergraduate online and hybrid courses and [submit department requests](#) (if any) to offer courses not already approved to be online or hybrid by **Friday, September 2nd, 2022**. We expect departments to submit a small number of these requests, to affect a relatively small number of seats.

You will find instructions for submitting requests at the following [KB page](#). Please include all of the department's requests in one email to Zach McLeod at [zachary.mcleod@wisc.edu](mailto:zachary.mcleod@wisc.edu).

Thank you,  
Kimbrin

Kimbrin Cornelius  
Assistant Dean for L&S Teaching & Learning

***Need information about L&S curricular policy? Check out the L&S Administrative Gateway knowledge- base at <https://kb.wisc.edu/ls/>***