

From: ["James Montgomery" via ls-dept-admins](#)
To: ls-chairs-all@g-groups.wisc.edu; ls-dept-admins@g-groups.wisc.edu
Cc: ls-admin-all@g-groups.wisc.edu
Subject: L&S summer 2022 preliminary financial reports
Date: Monday, April 25, 2022 1:42:17 PM

TO: L&S Chairs, Directors, and Department Administrators

ACTION REQUIRED: Please review your summer 2022 preliminary financial report and determine whether any courses should be canceled. This report will be placed in your departmental Box folder later today (folder name '48-#### Summer Sessions'). Please contact amanda.mahr@wisc.edu by **Monday, May 2** if you are canceling a course or making any other personnel changes.

Thank you for your ongoing efforts toward a successful 2022 summer term. Overall L&S credit hours and enrollments are up about 6% over summer 2021.

A copy of your department's preliminary financial report for summer 2022 will be placed in Box later today (folder name '48-#### Summer Sessions'). It is important to understand that estimated revenues are tentative. Your department's surplus (which will be based on paid credits at the end of the summer) may ultimately be higher or lower than shown. However, given the need to finalize summer course offerings, this preliminary report will provide the basis for course-cancellation decisions.

I will contact departments later this week to discuss any situations where projected financial losses might warrant course cancellation. In the meantime, you are encouraged to review the course-cancellation policy as explained in the [L&S Summer Budget Model](#). Additional technical instructions are available at [L&S Course and Class Section Cancellation Policy](#).

All course cancellations should be finalized as soon possible to give students already enrolled in these courses some time to make alternative plans. Please contact amanda.mahr@wisc.edu by **Monday, May 2** if you wish to cancel a course or make any other personnel changes. Best,

James

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