

From: ["Kimbrin Cornelius" via ls-chairsandadmins-all](#)
To: ls-chairsandadmins-all@g-groups.wisc.edu
Subject: Requests for Fall 2023 online/hybrid courses (undergraduate)
Date: Wednesday, November 30, 2022 4:37:24 PM

To: L&S Department Chairs, Directors and Department Administrators

ACTION REQUESTED:

- Submit department requests (if any) to offer Fall 2023 undergraduate courses by
 - **Friday, December 16, 2022** OR **Friday January 13, 2023**. (Submission by the first date will ensure an L&S decision by the initial call deadline for building the schedule)
 - Please include all of the department's requests in one email to teach.learn@ls.wisc.edu

Dear Colleagues,

As you finalize Fall 2023 course offerings, there may be certain undergraduate courses that your department wishes to offer in a hybrid or online modality.

Please review and consult the [L&S policy](#) on offering undergraduate online and hybrid courses and [submit department requests](#) (if any) to offer courses not already approved to be online or hybrid by **Friday, December 16, 2022** or **Friday January 13, 2023**. Submission by the first date will ensure an L&S decision by the initial call deadline for building the schedule, but we understand departments may need some additional time. We expect departments to submit a small number of these requests, to affect a relatively small number of seats.

You will find instructions for submitting requests at the following [KB page](#). Please include all of the department's requests in one email to teach.learn@ls.wisc.edu

Thank you,
Kimbrin

Kimbrin Cornelius
Assistant Dean for L&S Teaching & Learning

Need information about L&S curricular policy? Check out the L&S Administrative Gateway knowledge- base at <https://kb.wisc.edu/ls/>