

From: ["Tina Nielsen" via ls-admin-all](#)
To: ls-dept-admins@g-groups.wisc.edu; ls-chairs-all@g-groups.wisc.edu
Cc: [Jennifer Klippel](#); [Amanda Mahr](#)
Subject: L&S summer 2023 preliminary financial reports
Date: Monday, April 24, 2023 12:21:36 PM

SENT ON BEHALF OF JENNIFER KLIPPEL

TO: L&S Chairs, Directors, and Department Administrators

ACTION REQUIRED:

- Review your [2023 preliminary financial reports](#) for summer 2023 (available in Box).
- Notify L&S of cancellations by **Monday, May 1** via the '[Course Cancellation and Non-Standard Times](#)' request form ([instructions](#)).
- Send other summer changes through the [Instructional Staffing Request Form](#) ([instructions](#)).
- Contact [Amanda Mahr](#) with questions.

Thank you for your ongoing efforts toward a successful 2023 summer term. Overall L&S credit hours and enrollments are up about 4.5% over summer 2022.

Financial Reports

- A copy of your department's preliminary financial report for summer 2023 will be placed in Box later today (folder name '48-#### Summer Sessions').
- Beginning this summer, summer revenue credit to departments will increase to \$325 per credit from the previous \$300 per credit.
- Please note the estimated revenues are tentative. Your department's surplus (which will be based on paid credits at the end of the summer) may ultimately be higher or lower than shown. However, given the need to finalize summer course offerings, this preliminary report will provide the basis for course-cancellation decisions.

Course Cancellation

- I will contact departments later this week to discuss any situations where projected financial losses might warrant course cancellation.
- We strongly encourage you to cancel courses with seven or fewer students enrolled as it is unlikely those courses will be financially viable or maintain enough students to foster a rich instructional experience.
- All course cancellations should be finalized as soon as possible to give students already enrolled in these courses some time to make alternative plans.
- Please review the principles of the [L&S Summer Budget Model](#) as it relates to course cancellations along with other details at [L&S Course and Class Section Cancellation Policy](#).

Thanks,
Jennifer