From: datascience@uwex.edu

Sent: First Day of Preview Week

To: youremail@youremail.edu

Subject: Data Science Summer 2019 Online Course Access Information – Your Name

Dear Your Name,

The University of Wisconsin-**Your Campus** and the University of Wisconsin Extended Campus welcome you to a new semester of Data Science. You are registered for:

Course Number: Course Name (Start date: xx/xx/20xx)

Your course access begins today. We strongly encourage you to log in and acquaint yourself with the course syllabus and structure, however, no work may be submitted until the actual start date.

Course information and instructor communications will be sent to this e-mail address. **To change your preferred e-mail address, please contact our office.** You may simply reply to this e-mail to contact us.

ACCESSING YOUR COURSE

To access your course(s), please log into Canvas. Just click the link and log in using your home campus username and password. These are the same username and password you use to access your home campus registration system .

ACCESSING THE VIRTUAL LAB

Please note that it may take up to 24 hours before your Virtual Lab credentials are activated. To access the

Virtual Lab:

Use the following logon credentials	**Username: xxxxxxxx Password: xxxxxxxx**
For first time Virtual Lab access	Please follow these instructions to download the desktop client software.
For continuing students	Please access the Virtual Lab through your already installed desktop client.

COURSE MATERIALS

If you have not yet ordered your textbooks, please do so as soon as possible. Instructors are under no obligation to make accommodations for students who do not have the necessary course materials.

RESOURCES FOR SUCCESS

There are several options if you need technical assistance as you complete your DS coursework:

For questions about your Canvas log-in or access	Contact your home campus help desk. They will be able to help you if you need to reset your password or cannot log into Canvas.
For questions about how to find things or navigate within Canvas	Click the "Help" button on the left side of your Canvas account. This will connect you with Canvas experts who will be able to assist you with the "how-to" questions you may have within Canvas itself such as submitting homework or navigating your course.
Any other Technical Questions	Contact UW Extended Campus Tech Support by filling out the form on the Tech Support website. The Tech Support website is a great resource available to you; check to see if there are any current outages that may affect you or if the answer you need is already in the Knowledge Base. You may also call our Technical Assistance phone number: 1-877-724-7883. Be sure to identify yourself as a Data Science student.
All other Data Science questions or concerns	Contact the Data Science Student Services Team at datascience@uwex.edu or 1- 877-895-3276.

Have a great semester! Sincerely,

Your Student Success Coach Data Science
608-800-6755
datascience@uwex.edu https://datasciencedegree.wisconsin.edu/