**Agenda**

**Academic Staff Mentoring Committee**

**Tuesday, December 12, 9:30-10:30 am**

**Bascom, Room 55**

**9:30am – 9:35am Welcome**

**9:35am – 9:40am Approve minutes**

**9:40am – 9:50am Review November Event**

**9:50am – 10:10am Continued/follow-up discussion on different ways to fulfill the responsibilities of the committee**

Review committee responsibilities: <https://acstaff.wisc.edu/governance/standingcommittees/mentoring-committee>

1. Documenting and communicating campus mentors programs, activities and resources for academic staff.
2. Working with current university resources to provide available mentors for incoming academic staff.
3. Developing and delivering campus presentations and workshops on mentoring.
4. Partnering with campus groups and committees, like CASIs, to develop mentoring opportunities for professions or title series.
* Could we facilitate employees in finding mentor programs related to them. We would act in a resources and training role rather than assigning and running a parallel program.
* Many of our mentors want to learn more about UW-Madison, could we be a way for them to facilitate learning more about this.
* Could we just have a link that says “Need a Mentor” and we could connect people with opportunities across campus programs already developed?
* Should we develop programs for mentors and mentors to support them even if it is not an ASMC mentor/mentor program.

Research on other campus mentoring programs:

* DOIT
* Academic Advising
* School of Medicine and Public Health Mentoring Program (SMPH)
* Research and Sponsored Programs

**10:10am – 10:30pm Sub-Committee Sign-Up and Review**

**Events Sub-Committee (Weltin and Logterman)**

* February/March Event
	+ Program about mentoring relationships and have facilitated discussions at individual tables. It could also include goal setting check-in/progress.
	+ Concern over having it in February or March. Perhaps we have this at the end of the semester.
* Future Ideas:
	+ Reaching out to mentors and mentors to see what ideas they have or are interested in. The meeting would be used for feedback after anonymous suggestions.
* Other potential topics:
	+ Goal Setting
	+ 5 Ways You Can Buy Happiness: Applied Research on Maximizing Your Well-Being by Christine Whelan, clinical professor of Consumer Science, School of Human Ecology.

**Resources Sub-Committee (Elder and Sebrosky)**

Potential calendar of resource topics to post in Facebook, LinkedIn and share via email:

* + November: Relationship building

*Last year we shared “Building Effective Mentoring Partnerships” SOURCE: (Zachary, L. 2002);* [*http://pcaddick.com/page2.html*](http://pcaddick.com/page2.html)

* December: Updated links on website, added link to multiple articles on tips for mentors and mentees are available from the Center for Mentoring Excellence at:

<https://www.centerformentoringexcellence.com/articles>

* + January: Managing mentoring relationships

*Last year we shared The Mentoring Continuum – From Graduate School through Tenure:*[*https://uwmadison.box.com/s/mtp574dsp7ds8wj7p0ngigs50z0cpufw*](https://uwmadison.box.com/s/mtp574dsp7ds8wj7p0ngigs50z0cpufw)

* + February: Effective Feedback.

*Last year we shared* [*http://rapidlearninginstitute.com/blog/study-give-learners-effective-feedback/*](http://rapidlearninginstitute.com/blog/study-give-learners-effective-feedback/)

* + March:
	+ April: preparing for closure

*Several resources on our website at* [*https://acstaff.wisc.edu/professional-development/mentoring-resources*](https://acstaff.wisc.edu/professional-development/mentoring-resources)

* + May

**Mentoring Community of Practice Sub-Committee (Gustafson and Rooney)**

* Discuss potentially adapting into a mentor-matching resource.

**10:30 am Adjourn**

**Next ASMC meeting: 12/9/18 in 55 Bascom, 9:30 am – 10:30 am**