**Agenda**

**Academic Staff Mentoring Committee**

**Tuesday, September 12, 9:30-10:30 am**

**New Location: Bascom, Room 55**

**9:30am Welcome & Introductions to New Members**

New members: Mark Marohl, Frank Rooney, Sarah Sebrosky, and Chris Logterman

**9:35am – 9:40am Vote on minutes from May 9th and August 8th**

**9:40am – 9:50 pm Vote on new Co-chairs**

**9:50am - 10:15am Plan for Kick-Off Event in October**

* Kick-Off October 18, 2017 noon-1:30pm in Memorial Union. Lunch will be included.
  + Noon – 12:45pm
    - Mentors and Mentees will be in different rooms
    - 10 minutes: Marty and Ed will welcome them, explain expectations and resources
    - 20 minutes: Speakers -
      * Jacob Klett from Thrive@UW will present to Mentors. Marty will faciliate and coordinate with him
      * Mentees (Jessica cannot)
    - Final minutes: Work on filling our self-assessment (document in Kick-Off Folder)
  + 12:45pm-1:30pm
    - Mentor and Mentees will go to assigned tables in single room
    - Discuss paperwork on tables (documents in Kick-Off Folder)
    - Members of group will walk around to facilitate discussions, if needed
* Mentor/Mentee Match:
  + Matches will be made this week with contact to follow.
* Event To-Do:
  + In order to facilitate meeting up of the mentor/mentees we will assign tables at the larger event. We will need name tags ahead of time and table tents with numbers. We would still have an orphan table which would be a mix of mentors and mentees.
  + Print handouts and bring to event.

**10:15am – 10:30pm Sub-Committee & New Member Sign-up**

**Events Sub-Committee (Barnes, Burk, Weltin)**

* + Need to start planning for event in November or December

**Resources Sub-Committee (Elder, Gill, Weltin)**

**Mentoring Community of Practice Sub-Committee (renamed from Campus Collaborations Sub-Committee) (Solcz)**

**10:30 am Adjourn**

**Next ASMC meeting: 10/10/17 in 55 Bascom**