**Agenda**

**Academic Staff Mentoring Committee**

**Tuesday, March 8, 2016**

**9:30am – 10:30am**

**Room 338 “Berkowitz Room,” Brogden Psychology Building, 1202 West Johnson Street (across the street from Union South)**

**Present:**

**Absent: Stephens, Barnes**

**09:30 am – Welcome, Discussion of Feb 9 minutes**

**09:45 am – Academic Staff Graphic Designer, Julia Kampf**

**10:00am - Succession Planning**

* Elder, Gehrke, & Klarkowski terms are ending 6/30/16

**10:15am – Next events & other year-ahead planning**

**Events Sub-Committee:** **(Burk, Gehrke, Gustafson) – need update on program for February and plan for May**

Spring Event #1

* Timeline: April 26, 3-4:30pm @Union South, networking discussion 3-3:30 (coffee and refreshments), program 3:30-4:30.
* Topic: Individual Development Plans, while using Supervisors and Mentors to help create SMART goals for performance reviews.
* Location: Union South
* Promotional plan: Waiting on confirmation of catering.
* Other: Amy Fruchtman, Assistant Director for Professional Development, UW-Madison Graduate School

Spring Event #2

* Timeline: early-May
* Topic:
* Location:
* Other:

Other events?

* Last meeting: Consider sharing the Ombuds Office resource with Mentoring group; possible joint event for the future with “case study” of their success in helping employees.

**10:30 am Adjourn**

**Next ASMC meeting: Tues, 4/12/16 9:30-10:30 am**