**Minutes**

**Academic Staff Mentoring Committee**

**Tuesday, January 12, 2016**

**9:30am – 10:30am**

**Hiram Smith Hall, Room 225**

**Present: Barnes, Elder, Gustafson, Klarkowski, Burk (via phone)**

**Absent: Weltin, Stephens, Gehrke, Hoffman**

**09:30 am – Welcome, Discussion of Dec 8 minutes**

**Minutes from Dec 8 – Gustafson -1, Elder – 2. Approved.**

**New member introduction - Christopher Barnes.**

**09:35 am – Dec 17 Professional Development Event – review - *tabled***

* Topic
* Feedback shared
* Other discussion

**09:45 am – Next events & other year-ahead planning**

**  Events Sub-Committee:** **(Burk, Gehrke, Gustafson)**

Spring Event #1

* Timeline: mid-late February
* Topic: coaching up/coaching down – mentoring/coaching – setting SMART goals --
* Location: TBD – usual venues
* Other:
* Stephens/Gustafson will follow-up with Tom Smith/Rick Huber

Spring Event #2 – *tabled*

* Timeline: early-May (last week of April or first week of May)
* Topic:
* Location:
* Other:

Other events?

**  Resources Sub-Committee:  (Weltin, Klarkowski, Gehrke) – *tabled***

* Continue posting resources to LinkedIN
* Update ASMC website with resources
* Resolve split website pages (contact SOAS)
* Look for additional opportunities to share with listserves

**  Campus Collaborations Sub-Committee: (Hoffman, Stephens, Gustafson) – *tabled***

* **Continue CoP meetings and outreach – meeting this Friday**
* **Include CoP in future events**
* **Other?**

**10:15 am – New co-chair election**

**Nominations – Weltin.**

**Weltin elected by unanimous vote as the new co-chair for remainder of 15-16 year.**

**10:08 am Adjourn**

**Next ASMC meeting: Tues, 2/9/16 9:30-10:30 am**