**Academic Staff Assembly Motion/Resolution Cover Page**

**Resolution/Motion Title:** ASPP Changes Chapter 7 **ASA #:** 683

**Sponsor(s):**  ASEC

**Individuals/Committees Consulted:** ASEC; PPPC (Personnel Policies and Procedures Committee); Academic Staff Appeals Committee Co-Chair (Barb Gerloff)

**Background/Purpose:**

These changes clean up appeals procedures in Chapter7. The changes update the Academic Personnel Office to the Office of Human Resources, removes gender-specific references and changes them to “they,” provides additional information on what should be submitted in a written statement, makes sure there is consistency with copying the Secretary of the Academic Staff office and Office of Human Resources, removes the department chair/unit head from the copied list of decisions by ASAC (Academic Staff Appeals Committee) and final determinations from the Chancellor or designee (typically Provost). The reason for this removal is to keep the notifications consistent during the appeals process with ASAC. This party is not copied on the initial notification from the Secretary’s office. It also changes the notification period from the Secretary’s office to the Appeals Committee from 10 working days to five working days, which makes it consistent with other parts of ASPP and removes the word quarterly for reports as these are provided annually.

**Distribution (if approved):**

This change will be bundled with other ASPP changes approved during the 2017-18 Assembly meetings and sent to the following parties for approval.

Rebecca Blank, Chancellor

Board of Regents (for 90 days passive review)

**A vote in favor of this means** your district supports these changes to ASPP.

**A vote against this means** your district does not support these changes to ASPP.

**Meeting Guide**

(Can be used by meeting participants to track amendments/changes to resolutions or motions up for consideration)

**Main Motion/Resolution Moved: Seconded**

Discussion (This is where you can ask questions or make comments)

If no further amendments, vote is taken on main motion with amendments if any.

Vote on Main Motion Aye \_\_\_\_\_\_ Nay \_\_\_\_\_

**Amendment Moved: Seconded**

Discussion (This is where you can ask questions or make comments)

Vote on Amendment Aye \_\_\_\_\_\_ Nay \_\_\_\_\_

If aye, amendment now included in main motion. If nay, main motion not amended.

**Amendment Moved: Seconded**

Discussion (This is where you can ask questions or make comments)

Vote on Amendment Aye \_\_\_\_\_\_ Nay \_\_\_\_\_

If aye, amendment now included in main motion. If nay, main motion not amended.

**Amendment Moved: Seconded**

Discussion (This is where you can ask questions or make comments)

Vote on Amendment Aye \_\_\_\_\_\_ Nay \_\_\_\_\_

If aye, amendment now included in main motion. If nay, main motion not amended.

**Amendment Moved: Seconded**

Discussion (This is where you can ask questions or make comments)

Vote on Amendment Aye \_\_\_\_\_\_ Nay \_\_\_\_\_

If aye, amendment now included in main motion. If nay, main motion not amended.

**Amendment Moved: Seconded**

Discussion (This is where you can ask questions or make comments)

Vote on Amendment Aye \_\_\_\_\_\_ Nay \_\_\_\_\_

If aye, amendment now included in main motion. If nay, main motion not amended.