

2011-2012 Academic Staff Assembly Priorities

Priority: Review, propose, and respond to issues arising from changes in the academic staff personnel system—Jeff Shokler, Daña Alder, Heather Daniels		
Action Steps	Responsible Person/Group	Time Frame/ Dates (Year 1, D/M/Y)
Ensure academic staff representation on all working committees formed to develop and vet the new personnel system (i.e., changes in work titles & prefixes, policy for use of the distinguished prefix, merit pay issues, etc.).	ASEC, PPPC, and CEBC	Fall 2011
Form an ad hoc committee charged with coordinating communication among the personnel system committee representatives and with ASEC and the Assembly.	ASEC	Fall 2011
Create a simple document to communicate for academic staff going through layoffs or non-renewals.	CEBC	June 2011
Provide volunteer support with academic staff submitting appeals.	ASEC and Appeals	June 2011
Work to define performance standards and encourage measures to provide performance review training for all supervisors of academic staff.	PPPC	2011-12
Review academic staff appeals to identify departments with unusually high instances of appeals by obtaining metrics and report these to the Provost.	PPPC	2011-12
Communicate progress on personnel system issues via emails, public fora, listserv discussions, and a panel presentation at the Academic Staff Institute. Encourage individual CASIs to hold forums on these issues.	Communications Committee, ASEC	2011-12

Priority: Propose, anticipate, review and respond to possible changes in academic staff working conditions.		
Jim Steele, Marwa Bassiouni		
Action Steps	Responsible Person/Group	Time Frame/Dates
<p>Propose, anticipate, review and respond to possible changes to academic staff working conditions [Link important information on the AS website (http://acstaff.wisc.edu/tracking-current-assembly-issues.htm) regarding key issues.]:</p> <ul style="list-style-type: none"> • UW Budget Implementation • Administrative Excellence (Huron Efficiency Study) • Concealed Carry • Legislative Issues 	<p>ASEC, CC, Advisory Committee on Budget Issues, Policies, and Strategies,</p>	<p>On-Going</p>
<p>Provide Academic Staff members for Search Committees, to ensure AS perspective/voice is included in the process.</p>	<p>ASEC</p>	<p>On-going</p>
<p>Explore non-financial ways to reward or recognize AS</p>	<p>CASIs, ASEC</p>	<p>Spring 2012</p>

Priority: Serving as a communication hub in a year of uncertainty Nik Hawkins, Valli Warren, Jim Maynard, Ben Rodriguez		
Action Steps	Responsible Person/Group	Time Frame/ Dates (Year 1, D/M/Y)
<p>1. Develop and promote the identity of academic staff. This might include:</p> <ol style="list-style-type: none"> a. Creating a logo and electronic promotional materials b. Possible ideas for soliciting these materials include: <ul style="list-style-type: none"> • Contest to students in visual, communication, marketing fields • Center for Entrepreneurship • WI Alumni Association c. Coordinate with University Communications 	CC	Spring 2012
<p>2. Support the development of a positive relationship with the legislature; possible approaches could include:</p> <ul style="list-style-type: none"> • Coordinate with ASPRO and MASA to understand current relationships • Meet with a representative or two from either OSER or JCOER • Develop data profiles of Academic Staff on the UW-Madison Campus so that AS are accurately represented to the legislature. • Coordinate with AS on other campuses 	ASEC	Spring 2011
<p>3. Continue ongoing communication with AS about changes, initiatives and developments</p> <ol style="list-style-type: none"> a. Maintain pipeline of information through regular e-mails to listserv b. Increase engagement through solicitations for feedback c. Provide transparent and streamlined processes for involvement in committees d. Utilize social networking for interactive opt-in immediate feedback forums e. Develop AS profiles for website and work with UW Communications for article tagging (Make issue links for staff on the AS web page to highlight and Track specific issues, i.e., pay, layoffs, job security, the Administrative Excellence, Chancellor Search, retirement and benefits changes, new rules, workload issues, awards, Personnel System) 	CC; ASEC; individual committees CC	ONGOING Fall 2011

