

2011-2012 Academic Staff Assembly Priorities

| Priority: Review, propose, and respond to issues arising from changes in the academic staff personnel System | | |
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| Action Steps | Responsible Person/Group | Time Frame/ Dates (Year 1, D/M/Y) |
| Ensure academic staff representation on all working committees formed to develop and vet the new personnel system (i.e., changes in work titles & prefixes, policy for use of the distinguished prefix, merit pay issues, etc.). | ASEC, PPPC, and CEBC | Fall 2011 |
| Form an ad hoc committee charged with coordinating communication among the personnel system committee representatives and with ASEC and the Assembly. | ASEC | Fall 2011 |
| Create a simple document to communicate for academic staff going through layoffs or non-renewals. | CEBC | June 2011 |
| Provide volunteer support with academic staff submitting appeals. | ASEC and Appeals | June 2011 |
| Work to define performance standards and encourage measures to provide performance review training for all supervisors of academic staff. | PPPC | 2011-12 |
| Review academic staff appeals to identify departments with unusually high instances of appeals by obtaining metrics and report these to the Provost. | PPPC | 2011-12 |
| Communicate progress on personnel system issues via emails, public for a, listserv discussions, and a panel presentation at the Academic Staff Institute. Encourage individual CASIs to hold forums on these issues. | Communications Committee, ASEC | 2011-12 |

| Priority: Propose, anticipate, review and respond to possible changes in academic staff working conditions. | | |
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| Action Steps | Responsible Person/Group | Time Frame/Dates |
| <p>Propose, anticipate, review and respond to possible changes to academic staff working conditions [Link important information on the AS website (http://acstaff.wisc.edu/tracking-current-assembly-issues.htm) regarding key issues.]:</p> <ul style="list-style-type: none"> • UW Budget Implementation • Administrative Excellence (Huron Efficiency Study) • Concealed Carry • Legislative Issues | <p>ASEC, CC, Advisory Committee on Budget Issues, Policies, and Strategies,</p> | <p>On-Going</p> |
| <p>Provide Academic Staff members for Search Committees, to ensure AS perspective/voice is included in the process.</p> | <p>ASEC</p> | <p>On-going</p> |

| Priority: Serving as a communication hub in a year of uncertainty | | |
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| Action Steps | Responsible Person/Group | Time Frame/ Dates (Year 1, D/M/Y) |
| 1. Develop and promote the identity of academic staff. This might include: <ol style="list-style-type: none"> a. Creating a logo and electronic promotional materials b. Possible ideas for soliciting these materials include: <ul style="list-style-type: none"> • Contest to students in visual, communication, marketing fields • Center for Entrepreneurship • WI Alumni Association | CC | Spring 2012 |
| 2. Support the development of a positive relationship with the legislature; possible approaches could include: <ul style="list-style-type: none"> • Coordinate with ASPRO and MASA to understand current relationships • Meet with a representative or two from either OSER or JCOER • Develop data profiles of Academic Staff on the UW-Madison Campus so that AS are accurately represented to the legislature. • Coordinate with AS on other campuses | ASEC | Spring 2011 |
| 3. Continue ongoing communication with AS about changes, initiatives and developments <ol style="list-style-type: none"> a. Maintain pipeline of information through regular e-mails to listserv b. Increase engagement through solicitations for feedback c. Provide transparent and streamlined processes for involvement in committees d. Utilize social networking for interactive opt-in immediate feedback forums e. Develop AS profiles for website and work with UW Communications for article | CC; ASEC; individual committees CC | ONGOING Fall 2011 |

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| tagging (Make issue links for staff on the AS web page to highlight and Track specific issues, i.e., pay, layoffs, job security, the Administrative Excellence, Chancellor Search, retirement and benefits changes, new rules, workload issues, awards, Personnel System) | | |
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