

Dear Assembly Representatives and Alternates,

Welcome back and to the first meeting of the Academic Staff Assembly on Monday, Sept 12 at 3:30 pm in 272 Bascom Hall.

This is the first meeting of the new academic year and we will be launching a new art exhibit featuring an academic staff artist (see attached poster). If your schedule permits please stop by my office (Room 270) between 2:30-3:30 p.m. to enjoy refreshments generously provided by MASA and meet the talented artist, Andy Rubin.

Interim Chancellor David Ward will be our guest at the Assembly meeting. Please bring your questions and comments with you as there will be time for him to take questions from the audience. This is an excellent opportunity to learn what he plans to work on during the coming year.

With so many new Representatives joining the Assembly, we will set aside time for introductions so be ready to introduce yourself and where you work on campus.

The remainder of the agenda will be focused on bringing you the most current information we have on issues of interest to academic staff. This includes information from the standing committees of the Assembly as well as several ad hoc committees, and ASPRO (Academic Staff Professionals Representation Organization). Again, please bring questions or concerns you have as there will be time for questions after each report.

For those of you who will be attending the meeting, I have attached a check-in form to this email. Please print it out and bring it to the meeting (we will also have the forms available at the door). This should make the check-in process go faster and help us to determine a quorum.

Representatives, if you cannot attend, please notify your alternate for attendance in your absence.

In order to encourage greater involvement and a stronger sense of community, as well as to facilitate discussions and vote-counting, ASEC invites Assembly members and alternates to sit towards the front of the meeting room, rather than spreading out. Guests who will report to the Assembly often sit in the front rows on the right side near the Secretary and the Parliamentarian.

Please come early to enjoy Andy's incredible art work (water media, prints, etc.) in my office as well as to network with your colleagues. I look forward to seeing you there. We will also have the new edition of the Academic Staff Handbook available for you to pick up.

Donna Silver

Attachments:

Agenda

Draft Minutes from 5/9/11

Art Gallery Poster

District Listserv Instructions

Assembly Attendance Ticket