

## MINUTES

### ACADEMIC STAFF ASSEMBLY

Monday, December 13, 2010

272 Bascom Hall (3:30-5:00 p.m.)

Provost DeLuca called the meeting to order at 3:45 p.m.

#### **AUTOMATIC CONSENT BUSINESS**

The minutes of the November 8, 2010 Academic Staff Assembly meeting were approved.

#### **MEMORIAL RESOLUTION**

Memorial Resolution of the Academic Staff Assembly on the death of Susan M. Ross, former Assistant Dean in College of Letters & Science's Student Academic Affairs University of Wisconsin-Madison was read by Ben Rodriguez.

#### **STANDING COMMITTEES AND OTHER REPORTS**

##### **ASEC - Mary Ray, Vice-Chair**

ASEC Updates included:

- Good Works certificate presented to UHS Executive Director Dr. Sarah Van Orman recognizing the centennial year of UHS in the creation of a healthy environment on campus.
- The University Committee added a function to the proposed WARF Resource and Allocations Committee that directs the committee to meet with ASEC for perspectives and input. This change was in response to a request from ASEC to add an academic staff member to this committee. The committee was approved with this change by the Faculty Senate last week
- Heather Daniels participated in two MASA brown bag panels; one on unit clarification and the other on academic staff issues.
- As part of Heather's role on the UW System academic staff reps group, she is monitoring unionization activities on the other System institutions. Currently, UW-Superior is the only campus having a vote to unionize.
- ASEC members met with Darrell Bazzell for update on the budget process.
- ASEC is scheduling a meeting with the CASI representatives early in 2011 [that's more what I said, I think. Unless the meeting is definitely happening in January, and then it doesn't really matter.]
- ASEC approved a new ad-hoc committee Unit Clarification.
- ASEC is developing a flow chart to follow current academic staff issues. This will be posted on the Academic Staff Website early next semester.
- The possible campus-wide efficiency study by outside consultants continues to be monitored.

##### **Communications Committee – Greg Iaccarino**

- Work continues on the content management system.
- Encouraged reps to review annual report.

##### **Compensation and Economic Benefits Committee - Miriam Simmons**

- Transportation report from CEBC was submitted to the Campus Transportation Committee.
- Miriam reported that base lot permits will continue to be valid 24/7.
- Increases in fees will occur; although amounts have not been determined.
- Email regarding "Know your academic staff rights," was sent to all academic staff. Miriam encouraged reps to check FAQs to be well-informed in this area.

### **Nominating Committee - Barb Gerloff**

Annual report highlights:

- Information collected to share with interested academic staff on university committee's responsibility, frequency of meetings, and length of terms.
- Created a "Get Involved" link on Academic Staff website to solicit volunteers.
- Encouraged reps to forward Nov. 16, 2010 email to their district members requesting people volunteer to serve on committees.

### **Personnel Policies and Procedures Committee - Mo Bischof**

- Legal staff at UW System is currently reviewing Assembly approved changes to ASPP.
- Job security report should be out early next semester. PPPC will follow-up with the assembly at that time.

### **Professional Development and Recognition Committee - Scott Mellor**

- A record number of Professional Development grants were received and 36 were funded.
- Academic Staff have started applying to the new Sponsored Grant program.
- Electronic grant and award process is under review.

## **BUSINESS**

### **ASPP Mentoring Committee - for vote**

**Motion** was made by Jim Rogers (499) and seconded: to accept ASPP revision of new standing committee—the Mentoring Committee— of the Assembly added to Chapter 14 Committee of the University under 14.12 Committees of the Academic Staff Assembly.

Discussion.

**Motion** to amend the document was made by Jeff Shokler (460): 3.a. to read: ...after less than 5 years (mentors). Mentoring committee may make exceptions to the years of experience in both cases of mentees and mentors as deemed necessary. [it would be helpful to include the motion language as amended and passed, so people don't have to go get another document to understand what was passed.]

**Motion** was seconded and the motion as amended was passed.

**Vote** on acceptance of ASPP revisions as amended was passed by a show of hands.

### **ASEC Members - for vote**

ASEC candidates Barbara Lewis and Wayne Feltz were introduced to the Assembly by Barb Gerloff. Barb will fill the remaining term of Eric Bauman and Wayne will fill the remaining term of Carla Love.

**Separate motions** were made and seconded to approve each candidate to ASEC.

**Votes** to accept Barbara Lewis and Wayne Feltz as ASEC members both passed by a show of hands.

### **January Assembly Meeting - for vote**

**Motion** was made and seconded to cancel the January 10, 2011 Assembly Meeting.

**Vote** to cancel the meeting with a show of hands.

### **Transportation Resolution - for vote**

Motion was made and seconded to pass Assembly document #445 Resolution Regarding the Impact of the Transportation Services Changes on Academic Staff.

**Vote** to accept the Resolution was unanimous

**Unit Clarification update - Russell Dimond**

- Ad Hoc Committee Collective Bargaining will continue to provide unbiased information while the new Ad hoc Committee to Oppose Unit Clarification will be more action orientated.
- WERC has not scheduled hearings.
- Developed an FAQ on how the Unit Clarification hearings will work.

**PROVOST'S REMARKS - Paul DeLuca**

- Elections:
  - Reported since the elections, the Chancellor has had frank discussions with Governor-Elect Walker.
  - Anticipates that it will be several months before the budget is determined.
- Expects budget to present challenges, the scope of the consultant firm's study will go beyond efficiency. It will look at organization, structure and process.
- Discussion questions from the Assembly were far ranging from specific budget issues to involvement of governance in working with the selected consultant firm.

Meeting adjourned at 4:55 p.m.

*Submitted by Donna Silver,  
Secretary of the Academic Staff*