

Minutes approved~2-13-12

MINUTES
ACADEMIC STAFF ASSEMBLY
Monday, December 12, 2011
272 Bascom Hall (3:30-5:00 p.m.)

Provost DeLuca called the meeting to order at 3:35 p.m.

Memorial Resolution for LaMarr Billups, Former Senior Special Assistant to the Chancellor
Daña Alder read the resolution: Assembly Document #471.

AUTOMATIC CONSENT BUSINESS

The minutes of the November 14, 2011 Academic Staff Assembly meeting were approved.

GUEST: Aaron Brower, Vice Provost for Academic Teaching and Learning and Jeff Russell, Dean of Continuing Studies

Educational Innovations Initiative

Aaron and Jeff provided the Assembly with an overview of their presentation to the Board of Regents.

http://chancellor.wisc.edu/pdf/2011_BoardofRegents_UWMadison_Education%20Committee_FINAL.pdf

This initiative will set the course for UW-Madison well into the future and is a response for the university's need to become self-sufficient. This initiative will take place simultaneously in programs, departments, cross-unit, schools/colleges and centers across campus.

Discussion with the Assembly included:

- Elaboration of innovative themes which include: curricular redesign; blended courses; focus on learning outcomes and backward design curriculum planning; and use of technology and online learning.
- Policies to enable change may encompass the reviewing the semester structure, classroom usage, length of course, and exploration of modular formats.
- Incentives for units to re-invest savings.
- Department chairs are being encouraged to involve academic staff in the planning process.

Further questions can be directed to Aaron and/or Jeff.

Aaron Brower convened the remainder of the meeting.

STANDING COMMITTEE AND OTHER REPORTS

ASEC – Heather Daniels

- Encouraged assembly members to vote for in the special ASEC Election.
- Formally recognized Margaret Harrigan, recipient of the Women's Philanthropy Council Champion Award. She is honoring her fellow academic staff by donating this award to support professional development opportunities.
- Reported UW System is working on a plan for those on nine-month appointments to prorate deductions over a two to three-month period instead of one lump sum in May.

- ASEC participated in a UW-Madison governing bodies meeting with Board of Regent Present Spector, Regent Falbo (chair of the legislative committee charged with review UW System) and Regent Bartell.
- In February, ASEC will meet with the police chief Susan Riseling to discuss safety issues and to reach a greater understanding of the concealed carry campus policy.
- ASEC continues work on the “Personnel Issues” list. Once completed they will share with Assembly.
- Up-date on Compensation Plan: recommendation to change the salary ranges and increase them by 2% would only affect AS at the bottom of their pay ranges.

Nominating Committee – *Consuelo Lopez Springfield*

- Recruitment of candidates for the standing committee elections is now underway. Committee requests reps encourage district members to complete the ‘Get Involved’ survey: <http://acstaff.wisc.edu/get-involved.htm>.
- NC is particularly interested in filling slots on the PPPC, DRC and CEBC.

Personnel Policies and Procedures Committee – *Jeanne Hendricks*

- Job security exercise was sent to deans and directors. (<http://acstaff.wisc.edu/1680.htm>)

Professional Development and Recognition Committee - *Scott Mellor*

- 38 Professional Development Grants were awarded. The next call will go out in late January.

ASPRO – *HeatherDaniels*

- ASPRO provided a legislative update conference call for UW System governance leaders from around the state.

NEW BUSINESS

January 9, 2012 Assembly meetings – for vote

- Motion made and seconded to cancel the January 9, 2012 Academic Staff Assembly Meeting.
- Motion passed on voice vote.

Elaine Staley Recognition Resolution (Assembly Document #472) – for vote

- Motion by Heather to recognize and thank Elaine for her many years of service.
- Motion passed on voice vote.

Distinguished Prefix Guidelines (Assembly Document #473) – for vote

Background:

- In July 2011, UW System authorized flexibility for individual campuses to change their campus guidelines.
- Ad hoc committee was formed with members from CEBC, ASEC, PPPC and DPRC to review and revise existing policy.

Changes:

- Previously the definition of work unit was the university; in the new guidelines work unit is defined as the employee’s school, college or college-level division.
- Examples were added to help people understand selection criteria.
- Additional editing was done. This did not change the substance.

Motion by Heather to approve the Distinguished Prefix Guidelines (Assembly Document 473).

Discussion:

- If approved, ASEC will work with senior administration to implement these guidelines next semester.

Motion passed on voice vote.

HR Design Update

- ASEC is compiling a comprehensive list of the academic staff from the various work teams and will be forward this list to the Assembly.
- Heather thanked all those who expressed interest in serving on the work teams and reported that ASEC will be communicating with that group.
- Academic Staff Institute (March 22, 2012) will have concurrent sessions to provide updates on the HR Design process.
- December 13, 2011 there will be a kick-off event for the HR Design Working Teams.

Meeting adjourned at 4: 15 p.m.

*Submitted by Donna Silver,
Secretary of the Academic Staff*