

APPROVED MAY 13, 2013

## ACADEMIC STAFF ASSEMBLY MEETING

272 Bascom Hall

Monday, April 8, 2013

3:30 to 5:00 p.m.

### Minutes

The meeting was called to order by Jeff Shokler, ASEC Chair at 3:33 p.m.

Steve Saffian presented a Memorial Resolution in honor of Steve Myrah, former Secretary of the Academic Staff who passed away on February 6, 2013.

### Presentation

Scott Mellor, Chair of the Professional Development and Recognition Committee introduced the 2013 recipients of the Academic Staff Excellence Awards. (Information on the award winners is available at <http://www.news.wisc.edu/21660>.)

The Academic Staff Assembly meeting minutes for Monday, March 11, 2013, were approved as distributed.

### Standing Committee and Other Reports

- ASEC: Jeff Shokler, ASEC Chair, provided information on the search for a new Secretary of the Academic Staff. He invited Assembly members to suggest topics and questions for Chancellor Ward's final presentation to the Assembly on May 13.
- Nominating Committee: Lisa Jansen described the process for filling shared governance committees and asked Assembly members to encourage those in their districts to apply.
- Professional Development and Recognition Committee: Scott Mellor reminded Assembly members that the application deadline for Professional Development Grants is Friday, April 12.
- Ad Hoc Committee on Budget Issues, Policies and Strategies: Russell Dimond reported that, in collaboration with CEBC, his committee is working on an evaluation of the Competitive Compensation Fund. They are preparing a case study and an analysis of outcomes.

### New Business

- Announcement of election results:
  - ASEC: Trish Iaccarino (GLS, #475), Kevin Niemi (IBE, #401) and Robert Newsom (ENGR #155) are elected to three-year terms. Jim Maynard (L&S, #450) is elected to complete Daña Alder's term through 2014.
  - Communications: Kerry Hill (L&S, #498), Nicole Troug (SoHE, #484) and Nancy Mitchell (EDUC, #467) are elected to three-year terms.
  - CEBC: Jenny Dahlberg (VET, #417), Sharon Gehl (SMPH, #486), and Nola Walker (GLS, #476) are elected to three-year terms.
  - DRC: Jeanne Blochwitz (DoIT, #484) and Brian Deith (L&S, #460) are elected to three-year terms
  - Mentoring: Jeffrey Gehrke (SoN, #440), Kristin Haakenson (L&S, #416), and Kelly Mallon (SMPH, #423) are elected to three-year terms.
  - PDRC: Jeff Armstrong (SMPH, #335), Jay Ford (L&S, #262), and Ralph Grunewald (L&S, #430) are elected to three year terms.
  - PPPC: Deb Brauer (SMPH, #430), Sarah M. Miller (DoIT, #451), and Carol Pech (SMPH, #430) are elected to three year terms.

- Presentation of Nominating Committee Slates: Jeff Shokler presented the slate for the Nominating Committee and invited additional nominations from the floor. There were no nominations from the floor.
- Discussion of Assembly engagement: Assembly members discussed issues of motivation for participation, the need for the body to feel they are responsible for meaningful discussion of issues, the responsibility of Assembly members to bring issues to the Assembly agenda, and the disconnect many Assembly members feel from their districts. The potential for Assembly members to also serve on shared governance committees to bring more awareness of shared governance to the Assembly was also mentioned

**Guest:** Nancy Lynch, Associate Director Administrative Legal Services discussed two issues: Intellectual Property and Weapons on Field Trips. The University cannot restrict the carrying of weapons on field trips by students and others if the site being visited allows weapons. However, when the fieldtrip participants travel to and from the fieldtrip site in university owned or leased transportation the prohibition of weapons in university buildings or vehicles applies. Instructors of classes with plans for field trips may state the university policy regarding the prohibition of weapons in university buildings or vehicles. The discussion on intellectual property included the difference in faculty ownership of their materials and the university's ownership (under the auspices of the Board of Regents) of materials developed by other staff. Administrative Legal Services can address the posting of university owned materials on public websites. Instructors may also inform students that posting of university materials for which they do not hold the copyright may be an academic or academic misconduct issue. Nancy also noted that students' work is copyrighted at the time it is created and owned by the students. If instructors want to post student work long term, Nancy Lynch and Bridget Daly of Administrative Legal Services can help with FERPA and copyright issues.

The meeting was adjourned at 4:56 p.m.

*Submitted by Jo Ann Carr, Interim Secretary of the Academic Staff.*