

Minutes

Academic Staff Executive Committee

1:00 p.m. to 3:00 p.m.

Thursday, February 25, 2010

69 Bascom Hall

Members Present: Eric Bauman, Jo Ann Carr (Vice-Chair), Heather Daniels (Chair), Charlene Krembs, Carla Love, Mary Ray

Absent: Daña Alder, Wayne Feltz, Valli Warren

Others Present: Paul DeLuca, Alice Gustafson, Steve Lund, David Ahrens, Greg Iaccarino, Consuelo Lopez Springfield

Call to Order/Agenda Review

The meeting was called to order by Chair, Heather Daniels at 1:30 p.m.

Automatic Consent Business

ASEC minutes of Thursday, February 18, 2010 were approved.

Provost Update: Paul DeLuca, Provost

- Discussion regarding administration's response to the Faculty Plan for the Research Enterprise:
 - Provost assured ASEC that academic staff would have an opportunity to comment on the faculty plan before it is voted on in the Faculty Senate.
 - Requests ASEC ask the Academic Staff Ad Hoc committee for their comments on the Faculty Plan.
- Continues to work with Kim Moreland, Director of Research and Sponsored Programs and Steve Stern, Vice Provost for Faculty and Staff Programs to find solution regarding the increase of de minimus.
 - Distributed handouts showing breakdown of academic staff paid 100% on sponsored projects and the number of appointments on sponsored projects by division.
 - Working on a plan to propose to the Deans.
 - To forward ASEC the responses from CIC schools regarding de minimus.

Guest: Alice Gustafson, Administrative Process Redesign Project Leader

Provided an update of current activities of the Administrative Redesign (APR) Project; now in its fourth year.

- New Process Redesign Teams include: Award Closeout, Departmental Cashiering and Internal Billing.
- Heather congratulated Alice on the impressive work APR has done related to Research and Sponsored Programs.

Guest: David Ahrens, Assembly Representative and Steve Lund, Director, Academic Personnel Office Both worked with ASEC to rewrite Unit Clarification Resolutions, which will be voted on at the March Assembly Meeting.

- David and Steve to provide ASEC with additional data to supplement the resolution.

Chair Report: Heather Daniels

- Requests ASEC feedback on two letters she drafted to:
 - Chancellor Martin regarding the UW-Madison and UW-Milwaukee collaborative grant program
 - Secretary of the Faculty regarding collection of committee descriptions for the shared governance committees.

- UW System Representatives Committee Update on Change of Period Sick Leave Reinstatement.
 - UW System requests administrative rule change: Permitting unclassified staff sick leave reinstatement during a period not to exceed five years following leaving state service. The current policy is three years. Result: Unclassified staff on equal footing with classified colleagues.
- Reported positive feedback on both Steve Stern and Steve Lund's presentation on job security at deans and directors meeting.

Secretary of the Academic Staff Report: Donna Silver

- Reported update on two University Committee Annual Reports:
 - Committee on Gay, Lesbian, Bisexual and Transgender Issues
 - Campus Planning Committee
- Attended the University Committee on Women Meeting; Steve Stern was presented Academic Staff Excellence and Rewards Initiative.
- Requested ASEC provide her with a performance review.

Liaison Report

CNCS (Council for Non-Represented Staff Council) Meeting: Charlene Krembs

- Council looks forward to collaborating with ASEC to plan a Furlough Community Service Day. They have identified three representatives for the planning committee.

Business

- Follow-up with Ron Kraemer and for discussion next week: Heather to draft a letter to Ron asking for representation of classified staff on the SITIAC Student Information Technology Initiative Advisory Committee.
- Consensual Relations Policy: Heather requested that everyone read the policy for discussion on March 4, 2010. She noted that there is nothing in the policy about graduate students.

Next ASEC Meeting Agenda March 4, 2010

- Guest: Vince Sweeney, Vice Chancellor for University Relations
- Motion to convene in closed Session pursuant to Wisc. Stats. 19.85 (1) (c)
 - Academic Staff Appointments to: Student Information Technology Initiative Advisory Committee
- Follow-up with Ron Kraemer regarding SITIAC size and representation
- Follow-up with Provost regarding Faculty Ad-Hoc report
- Academic Staff Institute Planning
- UW Service Day Planning
- Consensual Relationships Policy Discussion and Review
- Communication Matrix: Mary Ray & Communication Committee
- Discussion of Provost's Written Response to ASEC Letter regarding the Provost's Initiatives
- Next ASEC Meeting March 18, 2010 – for decision
- LIAISON REPORTS
 - Faculty Senate – Daña Alder
 - CPC – Jo Ann Carr
 - Board of Regents – Valli Warren

Meeting Adjourned at 3:40 p.m.

Minutes submitted by Donna Silver, Secretary of the Academic Staff