

Minutes

Academic Staff Executive Committee

1:30 p.m. to 3:30 p.m.

Thursday, January 21, 2010

69 Bascom Hall

Members Present: Daña Alder, Eric Bauman, Jo Ann Carr (Vice-Chair), Heather Daniels (Chair), Charlene Krembs, Mary Ray

Others Present: Mo Bischof, Bruno Browning, Jenny Dahlberg, Steve Lund, Noel Radomski, Steve Stern

Absent: Wayne Feltz, Carla Love, Valli Warren

Call to Order/Agenda Review

The meeting was called to order by the Chair, Heather Daniels at 1:30 p.m.

Automatic Consent Business

ASEC minutes of Thursday, January 7, 2010 were approved.

Guest: Steve Stern, Vice Provost for Faculty and Staff Programs

- Provided an update on the memo from the Chancellor and Provost that will be sent to Deans and Directors with guidelines for implementing the faculty pay-merit program.
- Once this letter is sent, Steve will turn his focus to the Academic Staff Excellence Rewards Initiative.

Guests: Mo Bischof, Bruno Browning, co-chairs of the Personnel Policies and Procedures Committee (PPPC) and Steve Lund, Director, Academic Personnel Office

Reviewed job security process both on the administrative and employee side; highlights of the discussion:

- Strive to make process on both transparent.
- Memo to Deans and Directors will be sent out the last week in January.
- Presentation about job security process will be made to Deans in February.
- PPPC will send out flyer explaining the process to all academic staff.
- MASA will hold a brown bag focusing on job security February 5, 2010.
- PPPC will work with the Secretary of the Academic Staff to alert Assembly Reps about this process.
- Steve Stern and Mo plan to devote time at the August Department Chairs workshop to focus on job security issues. It was also suggested that the process of providing job security to academic staff be brought up to Chairs at the Provost's March breakfast.
- ASEC suggested working with HR people on campus.
- Steve Lund distributed an FAQ on Collective Bargaining.
- Bruno reported that PPPC will review Chapter 14 of ASPP and revise so that is consistent with current practices.

Discussion on the Report of the Ad Hoc Committee on the Research Enterprise

Noel Radomski, Committee Chair, was joined by committee member, Jenny Dahlberg. ASEC had some suggestions for the Executive Summary portion of the White Paper.

- A motion was made and seconded that ASEC accept the White Paper.
- Motion passed unanimously.
- The group created a distribution list.
- On behalf of ASEC, Heather thanked the Ad Hoc Committee for all their work.

Business

- A motion was made and seconded to convene in Closed Session pursuant to Wis. Stats 19.85 (1) (c), to discuss:
 - Creation of a Nominating Committee election slate
- Motion was made and seconded to move out of Closed Session.
- ASEC Members will finalize the slate on January 28, 2010
- Review ASEC goals for 2009-10
 - Building Strategic Relationships: Jo Ann and Mary Ray
 - Will check with Communications Committee regarding development of communications matrix/flowchart
 - Suggestion that Heather alert Assembly members to upcoming agenda items
 - ASEC met goal of establishing regular dialogues with key partners
- Standing Committee Meeting scheduled for next week
 - Agenda will include review of priorities, plans for this semester, and new issues
 - Donna will send out and post agenda
- Heather will follow-up with Wayne regarding sending an email to the CASIs
- Textbook Resolution
 - A motion to remove the fourth resolution “That Academic Staff Assembly of the UW-Madison strongly recommends that staff wait...” was made, seconded and passed unanimously.
 - Further discussion was tabled for a future meeting when Carla returns.
- Heather drafted a statement on unit clarification which will be discussed on January 28, 2010.
- ASEC approved the following committee replacements:
 - Tanya Cobb to replace Don Woolston, Academic Staff Appeals Committee (ASAC)
 - Eliza Water to replace Scott Converse, Compensation and Economic Benefits Committee (CEBC)

February Assembly Meeting Agenda Items

- Vote on ASPP Changes
- Approval of remaining Standing Committee Slates
- Discussion of the Ad Hoc Committee on the Research Enterprise White Paper
- Unit Clarification Resolution
- Discuss ASEC Climate Letter with Provost
- Wine and Cheese reception for new Secretary of the Academic Staff Office Gallery

Next ASEC Meeting Agenda 1/28/10

- Discussion of the Report from the Ad Hoc Committee on the Research Enterprise
- Motion to convene in closed Session pursuant to Wisc. Stats. 19.85 (1) (c)
 - Nominating Committee Slate
 - Review Standing Committee Slates from the Nominating Committee
- Follow-up discussion regarding the joint Standing Committee Chairs and Co-Chairs/ASEC meeting as well as the ASEC/Ad Hoc Committee meeting with Provost
- Discuss ASM (Associated Students of Madison) Textbook Resolution
- Craft Unit Clarification Statement for Assembly Approval in February
- Discussion of taping future Assembly Meeting
- February Assembly Meeting
- Liaison Reports
 - UAPC – Mary
 - Digital Measures Meeting – Charlene
- Next ASEC Meeting February 4, 2010 – for decision

Chair Report: Heather Daniels

- Met with CEBC and PPPC Chairs and Co-Chairs to discuss possible articles in Wisconsin Week regarding the FAQs on benefits and job security.
- Update on use of mandatory May furlough day as a possible campus-wide community service day. This idea has met with a lot of enthusiasm. The University Committee will discuss this at their next meeting.
- Heather and Donna met with Steve Stern regarding the increase of de minimus.
- Heather will contact UW-Milwaukee academic staff to create a collaborative letter addressed to both Chancellors requesting that the joint research grants be available to academic staff with PI status.

Secretary of the Academic Staff Report: Donna Silver

- Reported that Chapter 13 does not state that the Assembly meetings must be recorded. ASEC will discuss this at the January 28, 2010 meeting.
- Provost office is looking for a new Ombuds. Jane Voichick is stepping down in June.
- Sent out a request for an alternate to District 452 and received a response within minutes. She will contact districts currently not represented in this manner. Suggestion made to begin the process with Eric and Mary's district as they are currently acting as the rep and serving on ASEC.

Liaison Reports**UAPC: Mary Ray**

- Committee approve the creation of the Mayrent Institute for Yiddish Culture and approved a biostatistics option in the MS statistics program.
- Mary will serve on a new sub-committee charged with development of a comprehensive list of centers and institutes to collect necessary information which will help UAPC provide consistent reviews and refine criteria for same.

LTE: Eric

- Committee continues to review transition of LTE to regular position process. Athletic department is problematic in that it is prevented from doing so by law without the approval of OSER.

Meeting Adjourned at 3:30 p.m.

Minutes submitted by Donna Silver, Secretary of the Academic Staff