

Minutes

Academic Staff Executive Committee
1:30 p.m. to 3:30 p.m.
Thursday, September 10, 2009
187 Bascom Hall

Members Present: Jo Ann Carr, Heather Daniels (Chair), Carla Love, Mary Ray, Valli Warren

Absent: Daña Alder, Charlene Krembs

Others Present: Mo Bischof, Renee Meiller, Greg Iaccarino

Call to Order/Agenda Review

The meeting was called to order by the Chair, Heather Daniels, at 1:35 p.m.

Automatic Consent Business

ASEC minutes of Friday, September 3, 2009 were approved.

Guest: Steve Stern

Steve listened to ASEC's response to the Chancellor's letter to the faculty concerning salary increases for career promotions. He offered some useful suggestions for moving forward in communicating to the Provost about the concerns Academic Staff have not only about salary equity issues but also about job security. He spoke about how future phases of the effort to strengthen the pay-merit paradigm might address such concerns.

Steve also updated the committee on the Instructional Leave plan for Academic Staff. Given the pay plan for the coming biennium, he wondered if the implementation of an Instructional Leave plan might be one way of rewarding Academic Staff.

Then he updated the group on his work in ensuring a smooth launch of Domestic Partner Benefits on campus.

Steve briefly mentioned the Research Center re-organization process, acknowledging that this change will impact many Academic Staff.

Standing Committee Reports

Communications Committee—

Greg and Renee spoke about the launching of a refined home page for the Academic Staff website. They reported that they are looking into creating a blog and/or RSS feed. Seeing their committee as a conduit, they would like to meet with other Standing

Committee Chairs to see how each committee might effectively use the website. (Their report to ASEC is attached.)

Personnel Policies and Procedures Committee—

Mo mentioned that since the Planning retreat PPPC has been working with the Compensation and Economic Benefits Committee (CEBC).

Chair Report –Heather Daniels

Heather proposed to approach Hector Deluca (who is chair of the University Committee's Ad Hoc Committee to Determine the Needs and Structure of UW-Madison's Research Enterprise) about working together with Academic Staff. There was discussion on how best this might be done. Jo Ann mentioned that there are 7 districts that have research staff and that these groups should have input in this planning process. In order for Academic Staff to be more pro-active, it was agreed that an ad hoc committee of academic staff be created to work with the faculty group.

- Mary Ray and Donna will come up with an email list for contacting the people who might be interested in serving on such a committee and Heather will draft the letter.
- Jo Ann moved that we form such an ad hoc committee; it was seconded by Valli and unanimously passed.

Secretary of Academic Staff Report—Donna Silver

Donna reported that the ASEC meeting calendar is filling up with guest speakers. For example, Peyton Smith would like to have someone come from DoIt and meet with ASEC to share information on a database activity reporting system (Digital Measures) that the campus is exploring implementing to schools/colleges for use by faculty to manage CVs and other data, as well as the potential for academic staff.

She announced that interviews for the PA Confidential position occurred on September 9 and that she will be contacting references of one of the candidates.

Planning for the Assembly Meeting Orientation

Jo Ann mapped out her plan for the orientation meeting and asked for feedback. There was general consensus that ASEC members arrive a half hour early and engage Assembly members in conversation about the issues. There was some thought given to setting aside a half hour before every assembly meeting for small group/open discussion time.

Orientation for New Employees

Donna will talk to Don Schutt to see if we could work in a 15 minute breakout session for academic staff at the next orientation meeting.

Follow-up on Planning Meeting

Mary Ray along with Jo Ann will serve as the point person for Communications priority area.

Donna will further revise the document based on this follow-up discussion. The document will then be presented to the Assembly in October for discussion. After that it will be finalized and distributed.

Next ASEC meeting agenda (9/24)

- Eden will be sitting in for Paul
- Liaison reports
 - Valli—Board of Regents
 - Mary—UAPC
 - Jo Ann—Campus Planning Committee
- Debrief on Assembly Meeting
- Discuss October Assembly Meeting

Carla will not be able to attend the CIC meeting in Chicago. Mary will check her schedule. Heather will send out CIC link to ASEC.

Donna will contact the Chancellor's office and invite her to attend an ASEC meeting in November or December.

Meeting Adjourned at 3:15

Minutes submitted by Donna Silver, Secretary of Academic Staff

Academic Staff Communications Committee (ASCC) Report for 9/3/09 ASEC Meeting

1.) ASSC regularly keeps its meeting agendas and minutes on the academic staff website.

2.) ASSC met on August 26, 2009. Minutes of the meeting are on the website. Highlights of the meeting include:

a.) Guest visit by Donna Silver, new secretary of the academic staff, to become acquainted with ASSC.

b.) Thinking big about the website: What's possible for the second iteration? ASSC brainstormed a number of ideas and prioritized four for further exploration. Those include streamlining the homepage/homepage content, working with ASEC chair on monthly video updates, exploring an RSS feed and its cost for implementation, and exploring a moderated bulletin/message board and its cost for implementation.

Other ideas included moving the video to the navigation area, adjusting the relative sizing of homepage content based on its importance, adding a place to recognize outgoing chairs (news, perhaps), reordering/renaming the navigation links to be more user-centered, implementing a blog, adding the UW System PowerPoint about what collective bargaining means to academic staff, moving documents that previously had been printed to web and driving traffic to website via short letters or semi-regular E-mails, establishing partnerships with other committees to ensure content is updated regularly.

c.) ASSC meets on the first Friday of the month during the academic year. Meeting schedules and agendas are in the communications committee section of the academic staff website.