

Minutes
Academic Staff Executive Committee
1:30 p.m. to 4:00 p.m.
Thursday, May 19, 2011
67 Bascom Hall

Members Present: Heather Daniels (Chair), Barb Lewis, Mary Ray (Vice-Chair), Ben Rodriguez, Jim Steele, Valli Warren

Absent: Daña Alder, Wayne Feltz, Charlene Krembs

Others Present: Paul DeLuca, John Lucas, Stacy Forster, Dennis Chaptman, Jim Maynard

Call to Order/Agenda Review

The meeting was called to order by Chair, Heather Daniels at 1:35 p.m.

PROVOST UPDATE: Paul DeLuca

- Update on dean searches.
- Donna to send finalized ASEC summer dates.

Automatic Consent Business

ASEC minutes of Thursday, May 5, 2011 were approved.

ANNOUNCEMENTS/Good Works

Underkofler Teaching Excellence awards won by two academic staff:

- Janet Branchaw, Faculty Associate, School of Ed, Institute for Cross-College Biology
- Kathleen Culver, Faculty Associate, L&S, Journalism

150 university employees volunteered for service day. Heather will meet with Nancy Mathews, Morgridge Center Director, to plan a service day for next year.

GUESTS: University Communications: John Lucas, Stacy Forster, and Dennis Chaptman
A Media Relations 101 workshop was presented to ASEC as well as a report on services provided by their unit.

Discussion focused on how ASEC and University Communications (UC) might collaborate to increase the visibility of academic staff .

- ASEC will work with Assembly Reps to identify experts for the UC online website (<https://admin.experts.wisc.edu>).
- Need to identify/ tag academic staff stories to make it easier to recognize and track accomplishments.
- Electronic version of Wisconsin Week has potential to allow for a monthly story/column regarding academic staff governance news as well as additional coverage of academic staff.
- Discussed possibility of an encore presentation of the Media Relations 101 workshop at the next Academic Staff Institute.

BUSINESS

Motion to convene in closed Session pursuant to Wisc. Stats. 19.85 (1) (c)

- MIU (Madison Initiative for Undergraduates) Oversight Committee
- Committee Appointments
- Elect ASEC Vice-Chair
- Budget Repair Impact Committee

Motion to convene out of closed session

Motion made and seconded: Daña Alder was elected unanimously as ASEC Vice-Chair.

Summer Meeting Schedule

- Heather will re-send schedule and confirm meeting dates prior to the next ASEC meeting.

Next ASEC Meeting, May 26, 2011

Guests: Chancellor Biddy Martin, Steve Stern, Associate Vice Chancellor for Faculty and Staff

BUSINESS

- ***Motion to convene in closed Session pursuant to Wisc. Stats. 19.85 (1) (c)***
 - ***Committee Appointments***
 - ***Elect a ASEC Chair***
 - ***Budget Repair Committee Chairs***
- ***Motion to convene out of closed Session***
- ***Budget Repair Committee Charge***
- ***New Badger Partnership/Public Authority and Update***
- ***UW System Unclassified Personnel Guidelines Chapters 1-3***
- ***Academic Staff Issues Tracking System***
- ***Next ASEC Meeting, June 9, 2011 - for decision***

GENERAL REPORTS**Chair – Heather Daniels**

- Attended UC meeting and provided ASEC with PROFs hand-out.
- Attended UW System Reps meeting.
 - UW System President's Advisory Committee on the Rules of UW System Administration
Note: no one from UW-Madison is serving on this committee.
- Superior Academic Staff unionized as part of AFT. Questions about process have been referred to WERC.

Secretary of the Academic Staff – Donna Silver

- UW System Academic Staff Institute.
- Save the date: June 6th farewell and thank you to Barb, Mary, Charlene and Wayne.

LIAISON REPORTS

Meeting Adjourned at 4:10 p.m.

Minutes submitted by Donna Silver, Secretary of the Academic Staff