

**Minutes**  
**Academic Staff Executive Committee**  
**1:30 p.m. to 4:00 p.m.**  
**Thursday, May 5, 2011**  
**67 Bascom Hall**

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**Members Present:** Daña Alder, Heather Daniels (Chair), Wayne Feltz, Barb Lewis, Mary Ray (Vice-Chair), Ben Rodriguez, Valli Warren

**Absent:** Charlene Krembs, Jim Steele

**Others Present:** Greg Iaccarino, Alice Pulvermacher, Eden Inoway-Ronnie

***Call to Order/Agenda Review***

The meeting was called to order by Chair, Heather Daniels at 1:30 p.m.

***Automatic Consent Business***

ASEC minutes of Thursday, April 28, 2011 were approved.

**GUESTS:** Greg Iaccarino and Alice Pulvermacher, Communications Committee

Greg and Alice updated ASEC on Academic Staff Branding Proposal.

- Branding goal: create an academic staff group identity and raise the academic staff profile among faculty and students.
- ASEC suggested the committee create an academic staff logo and /or slogan.
- Greg and Alice will meet with the Ad Hoc Committee on Orientation Materials to discuss how the two committees might work together.

**BUSINESS**

***Motion to convene in closed Session pursuant to Wisc. Stats. 19.85 (1) (c)***

- MIU (Madison Initiative for Undergraduates) Oversight Committee
- Committee Appointments

***Reconvene in open session***

***Discussed Review May Assembly Meeting***

***Discussed Resolution for the Assembly on Flexibilities***

***New Badger Partnership/Public Authority Update***

- AFSCME (American Federation of State, County and Municipal Employees is opposed to the Public Authority. They will host a series of public meetings.
- Discussion continues on the Board of Trustees composition.

***UW System Unclassified Personnel Guidelines Chapters 1-3***

- Assignment for May 19, 2011 ASEC meeting: review guidelines to identify possible changes.
- Mary Ray to forward her notes to ASEC.

***Academic Staff Issues Tracking System***

Committee members identified issues/topics to track. They will send their updates to Donna prior to the next ASEC meeting.

- ASPP Changes: Valli
- Category A Salary Cap: Barb
- Collective Bargaining and Unit Clarification: Ben
- Mentoring Committee and Instructional Leave: Mary Ray
- Job Security: Daña

**Budget Repair Committee Update**

- Fifteen people are interested in serving on this committee.
- ASEC will review list to appoint co-chairs and write up a brief charge.

**Next ASEC Meeting, May 19, 2011**

**Guests: University Communications: John Lucas, Stacy Forster, Dennis Chaptman**

**BUSINESS**

- **Motion to convene in closed Session pursuant to Wisc. Stats. 19.85 (1) (c)**
  - **MIU Oversight Committee**
  - **Committee Appointments**
  - **Elect a ASEC Vice-Chair**
  - **Budget Repair Committee**
- **Motion to convene out of closed Session**
- **New Badger Partnership/Public Authority and Update**
- **UW System Unclassified Personnel Guidelines Chapters 1-3**
- **Academic Staff Issues Tracking System**
- **Summer meeting schedule**
- **Next ASEC Meeting, May 26, 2011 - for decision**

**GENERAL REPORTS****Chair – Heather Daniels**

- Budget Committee met with Darrell Bazzell for the first time this week; will continue to meet every two weeks throughout the spring/summer.
- Heather provided Darrell and Becci Menghini with an update on the academic staff listening sessions.
- Due to Mary Ray's retirement, the Nominating Committee has asked ASEC appointment suggestions.
- Heather met with Steve Lund. HR is working with System to identify bureaucracies for review.

**Secretary of the Academic Staff – Donna Silver**

- Jake Connell new LTE will support office for the remainder of the CIO search.
- Migration to new website is underway.
- Met with HR regarding collaboration in creation of an online submission process for grants and awards.
- Completed the contact of odd numbered districts representatives regarding 2011-13 terms.

**PROVOST Update:** Eden Inoway-Ronnie, Special Assistant/Chief of Staff, Office of the Provost

- MIU (Madison Initiative for Undergraduates): Chancellor and Provost have approved the recommendations from the committee.
  - Annette McDaniel will take the lead on advising initiative.
  - She and Aaron Brower will report to ASEC in June.
- Update on searches.
- Furlough reminder will be out from the Provost and Vice Chancellor for Administration.
- Eden asked about service day plans:
  - 150 people have signed up.
  - Heather mentioned that Nancy Mathews, Morgridge Center Director, contacted her regarding collaborating on future services days.
- Chancellor's public employee recognition day will occur in June.
- Chancellor's end of year letter neglected to mention the contributions of academic staff.

*Meeting Adjourned at 3:59 p.m.*

*Minutes submitted by Donna Silver, Secretary of the Academic Staff*