

**Minutes**  
**Academic Staff Executive Committee**  
**1:30 p.m. to 4:00 p.m.**  
**Thursday, January 27, 2011**  
**67 Bascom Hall**

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**Members Present:** Daña Alder, Heather Daniels (Chair), Barb Lewis, Mary Ray (Vice-Chair), Ben Rodriguez, Jim Steele, Valli Warren

**Members Absent:** Wayne Feltz, Charlene Krembs

**Others Present:** Provost Paul DeLuca, Chancellor Biddy Martin.

***Call to Order/Agenda Review***

The meeting was called to order by Chair, Heather Daniels at 1:30 p.m.

***Automatic Consent Business***

ASEC minutes of Thursday, January 20, 2011, were approved.

***ANNOUNCEMENTS/Good Works***

Donna reported that Professional Development Grant recipient Elizabeth Tryon relayed that UW-Madison took a lead role in developing a new conference track at the National Outreach Scholarship Conference for academic staff which has now been funded by that organization.

**PROVOST UPDATE:** Paul DeLuca

- Distributed list of names for IES search and screen.
- Discussed Provost's 2011-13 Budget Planning Guidelines.

**BUSINESS**

***Motion to Convene in Closed Session Pursuant to Wisc. Stats. 19.85 (1) (c)***

- EVOC Coordinating Council
- IES Search
- Nominating Committee
- Committee Appointments

***Budget Committee***

- ASEC approved edits; Donna will revise and send to Darrell Bazzell.
- Heather will discuss this committee in her report to the Assembly on February 14, 2011.

***Budget Planning Guidelines Discussion***

- ASEC will review guidelines further and make suggestions.
- Possible addition to guidelines — workload issues.

***Next ASEC Meeting February 3, 2011 - for decision***

- Motion to convene in closed Session pursuant to Wisc. Stats. 19.85 (1) (c)
  - IES (Institute for Environmental Studies) Search
  - Nominating Committee
- Budget Planning Guidelines Discussion
- Budget Committee Implementation
- Follow-up on Steve Stern's presentation: additional sources of data and collection of anecdotal evidence.

- Further discussion on Margaret Harrigan's presentation
- **Next ASEC Meeting, February 10, 2011 - for decision**

## **GENERAL REPORTS**

### ***Chair – Heather Daniels***

- CASI brown bag was well attended.
  - CASI members are excited about using the listserv.
  - They requested a fact sheet from ASEC/ASA regarding the budget.
- Update on Badger Partnership Committee.

### ***Secretary of the Academic Staff - Donna Silver***

- Shared an invitation to participate in OQI Showcase event. Due to other pressing matters, ASEC members requested she respectfully decline the invitation.

## **LIASION REPORTS**

### ***UAPC - Mary Ray***

- Adoption of new guideline document governing Centers.
- Several Schools are reorganizing several departments, degrees and certificates in response to various changes in circumstances.
- Provost distributed his budget guidelines.

### ***Campus Planning Committee – Valli Warren***

- Dan Okoli, University Architect discussed design guidelines.
- Alan Fish, Associate Vice Chancellor for Facilities Planning and Management discussed major building projects on campus.
- Faramarz Vakili, Director of Campus Sustainability provided an update on the campus sustainability initiative.

## **GUEST**

### ***Chancellor Biddy Martin***

Discussion with the Chancellor covered a broad range of topics including:

- Morale Issues.
- The Budget
  - Informational forums for the campus community are currently being planned for early March.
- Badger Partnership.
- Diversity in the workforce and the hiring of academic staff.
- Efficiency study.

*Meeting Adjourned at 4:10 p.m.*

*Minutes submitted by Donna Silver, Secretary of the Academic Staff*