

**Minutes
Academic Staff Executive Committee
1:30 p.m. to 4:00 p.m.
Thursday, September 2, 2010
67 Bascom Hall**

Members Present: Daña Alder, Eric Bauman, Heather Daniels (Chair), Charlene Krembs, Carla Love, Mary Ray (Vice-Chair), Ben Rodriguez, Jim Steele, Valli Warren

Others Present: Chancellor Bidy Martin, Vice Chancellor Darrell Bazzell, Greg Iaccarino, Trici Schraeder

Call to Order/Agenda Review

The meeting was called to order by Chair, Heather Daniels at 1:30 p.m.

Automatic Consent Business

ASEC minutes of Thursday, August 26, 2010 were approved.

Announcements/Good Works

Maggie Sullivan will be recognized for her contributions to the academic community at the October Assembly Meeting.

Assembly Standing Committee Chair Reports

Communications Committee – Greg Iaccarino

- Reported on headway being made in development of a contract with DoIT to maintain the Academic Staff website.
- Communication Committee will report on the results of their survey of Academic Staff at either the October or November Assembly meeting.

Mentoring Committee – Trici Schraeder

- Reported that participation in the mentoring program has tripled from last year.
- Planning for program's kick-off event is underway.
- Will collaborate with MASA on spring event.
- 2009-10 Report was submitted to the Secretary's office for the meeting of mentors and mentees.

Guest: Vice Chancellor Darrell Bazzell

Discussed with ASEC their Draft Charge Budget Planning and Analysis Committee.

Next steps: Daña will revise the draft proposal based on this discussion for ASEC to review at September 9, 2010 meeting. ASEC will develop a plan for moving forward. Mary Ray suggested forming an ad hoc committee to work with Darrell on further refining the charge.

Business:

Motion to convene in closed Session pursuant to Wisc. Stats. 19.85 (1) (c)

Committee Appointments for:

- Student Misconduct Hearing Examiners
- Wisconsin Union Council
- Humanities/Social Sciences ARC

Donna Silver's Review

Finalized September Assembly Meeting

Review planning document

ASEC members signed up for specific priorities.

Next steps: Donna will send out the document electronically so that groups can look review and edit their priority. The document will be discussed at the October Assembly Meeting.

Next ASEC Meeting September 9, 2010 - for decision

Guests: Steve Lund and Megan Jeffers will discuss workload

- Discuss Draft Charge for Budget Committee and next steps
- Begin discussion on academic staff brand
- Job security for Assistant Dean: Mary Ray

Valli -will take minutes for Donna

General Report

Chair – Heather Daniels

Along with Donna:

- Met with Communications Committee Chairs to discuss website needs
- Met with Mentoring Committee Chairs
- Will meet with Excellence Awards Committee
- Met with Steve Stern to discuss job security issues
Steve mentioned he met with the Ombuds staff. They expressed their belief that if performance reviews were provided, it would help to eliminate problems that come to their office.

Heather spoke as a resource person at the New Dept. Chairs Leadership Meeting.

Secretary of the Academic Staff – Donna Silver

- Distributed Academic Staff Assembly Handbooks.
- Met with David Musolf, Secretary of the Faculty to discuss best practices.

GUEST: Chancellor Biddy Martin

Discussion with the Chancellor covered a broad range of topics including:

- The "live chat" to discuss the new Badger Partnership on September 1, 2010
- ASEC thanked her for recognition of academic staff when she speaks to external constituents
- Budget issues
- Discussed a campus-level conversation on mentoring and promoting instructional academic staff, modeled on the "Tenure Conversation for a New Century."
- Diversity Issues
- Workload issues
- Distribution of the Chancellor's governance letter via email

Meeting Adjourned at 4:05 p.m.

Minutes submitted by Donna Silver, Secretary of the Academic Staff