

Approved 4/5/2012

**Minutes
Academic Staff Executive Committee
2:00 p.m. to 4:30 p.m.
Thursday, March 29, 2012
67 Bascom Hall**

Members Present: Daña Alder (Vice-Chair), Marwa Bassiouni, Heather Daniels (Chair),
Denny Hackel, Nik Hawkins, Jim Maynard, Heather McFadden, Robert Newsom

Absent: Jeff Shokler

Guests: Darrell Bazzell, Russell Dimond, Sandy Guthrie, Linda Newman, and David Ward

Call to Order/Agenda Review

The meeting was called to order by Chair Heather Daniels at 2:00 p.m.

AUTOMATIC CONSENT BUSINESS

Approval of ASEC minutes of Thursday, March 22, 2012

ANNOUNCEMENTS/Good Works

Jim Maynard will be in an article in *Inside Wisconsin*.

GUESTS: Linda Newman and Sandy Guthrie, Ombuds

- Linda Newman and Sandy Guthrie discussed the annual report given to the Academic Staff Assembly and reinforced that Ombuds are informal, impartial, confidential, and independent. Ombuds sit outside the institution, keep no records, and cannot be subpoenaed.
- Linda informed ASEC that their overriding concern is with supervision and the lack of communication which then lead to appeals. Sandy affirmed that sometimes their job is just to listen to people and acknowledge that they are being heard. Ombuds can offer advice, but they cannot fix an issue.
- Heather Daniels offered to help get Ombuds involved in the HR Design project; Linda and Sandy felt they would be useful.

BUSINESS

Criteria for Critical Academic Staff Fund

- Heather Daniels brought discussion to the Criteria for Critical Academic Staff Fund, and noted that Interim Chancellor David Ward would be discussing it as a guest later in this meeting.

- ASEC was in agreement that it was a good document.

HR Design Update

- Discussion on whether representatives of the Council on Non-Represented Classified Staff (CNCS) should speak with ASEC.
- It was suggested that ASEC write a letter regarding some process concerns about HR Design.
- There was a question about timing for the letter, whether it should be released sooner, rather than later.

Academic Staff Assembly April Agenda - for decision

- The April ASA Agenda was discussed. There was nothing to add because there are no guests and no known items to vote on at this time.

GUESTS: Interim Chancellor David Ward, Vice Chancellor Darrell Bazzell

- Chancellor Ward discussed the Criteria for Critical Academic Staff Fund
- Darrell acknowledged that the preparation done was really good and he will direct Steve Lund to work with us to refine the criteria.

ADJOURN

Meeting Adjourned at 4:45 p.m.

Minutes submitted by Jake Connell, Office of the Secretary of the Academic Staff Office