

**Minutes  
Academic Staff Executive Committee  
2:00 p.m. to 4:30 p.m.  
Thursday, March 1, 2012  
67 Bascom Hall**

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**Members Present:** Daña Alder (Vice-Chair), Marwa Bassiouni, Heather Daniels (Chair), Denny Hackel, Jim Maynard, Heather McFadden, Jeff Shokler

**Others Present:** Blair Brophy, Paul DeLuca, Greg Iaccarino, Steve Lund, Robert Newsom, Lindsey Steffes, David Ward,

**Absent:** Nik Hawkins

**Call to Order/Agenda Review**

The meeting was called to order by Chair Heather Daniels at 2:00 p.m.

**Automatic Consent Business**

ASEC minutes from Thursday, February 23 2012, approved with corrections.

**PROVOST UPDATE:** Paul DeLuca

- Administrative Excellence
- Educational Innovations
- Thanked ASEC for nominations to the various search committees.

**GUEST:** Interim Chancellor David Ward

*Issues raised:*

- Requested meeting with ASEC in late spring to discuss further developments regarding compensation.
- Working with the Labor Licensing Policies University Committee on the Adidas issue.
- Discussed Incubator for Educational Innovation status and opportunities for academic staff involvement.

**GUEST: Steve Lund Director, Academic Personnel Office**

- Reviewed modified timeline to allow for more campus feedback on Phase 1 Teams.
- Plans include meeting with governance groups during the summer.
- Encouraged ASEC to meet with Harry Webne Berman to discuss ways to encourage faculty feedback.

**BUSINESS**

**HR Design Updates:**

Heather Daniels reported that after the titling team presentation she followed up with the chair regarding suggestions.

**Academic Excellence Updates**

Jeff reported that two of the first wave projects made presentations; one on computer bundling and the other on email and calendaring.

One issue that arose was concern regarding the assumption that people in administrative roles do not use laptops. Heather McFadden will act as ASEC liaison for this committee.

**March Assembly Agenda – for decision**

**Jim Steele Letter of Recommendation for the Student Personnel Association's (SPA) UW-Madison Chancellor's Award**

ASEC members signed nomination letter for Jim.

**Academic Calendar Changes**

Heather Daniels will email Brad Barham of the University Committee with the suggestion that an addendum be included listing religious holidays.

**Ad Hoc Committee on Governance of International al Studies**

Heidi Zoerb requested a meeting with ASEC; the committee is to make a report in April. ASEC to discuss this next week and follow-up with Heidi and Tori Richarson.

***Convene in Closed Session Pursuant to Wisc. Stats. 19.85 (1) (c)***

- Selection of Academic Staff for Chair's Chat (new date: May 3, 2012)
- Committee Appointments
- Nominating Committee Nominations

***Reconvene in Open Session******Next ASEC Meeting, March 8, 2012 - for decision***

Guests: Steve Stern, Associate Vice Chancellor for Faculty and Staff and Don Nelson, Assistant to the Chancellor for State Relations

Topics:

- Distinguishing Academic Staff from Faculty
- Next ASEC Meeting, March 29, 2012 – for decision
- Convene in Closed Session Pursuant to Wisc. Stats. 19.85 (1) (c)
  - Selection of Academic Staff for Chair's Chat
  - Committee Appointments
- Reconvene in Open Session

**GUESTS:** Greg Iaccarino, Lindsey Steffes (English), Blair Brophy (journalism)

Discussion ensued regarding a Showcase poster as well as strategies for Academic Staff branding. Greg, Lindsey, and Blair will return to the March Academic Staff Assembly meeting to update their progress and solicit input from Assembly Representatives.

*Meeting Adjourned at 4:35 p.m.*

*Minutes submitted by Donna Silver, Secretary of the Academic Staff*