

**Minutes
Academic Staff Executive Committee
2:00 p.m. to 4:30 p.m.
Thursday, December 22, 2011
67 Bascom Hall**

Members Present: Marwa Bassiouni, Heather Daniels (Chair), Nik Hawkins, Jim Maynard, Ben Rodriguez, Jeff Shokler, Jim Steele (Conference Phone)

Others Present: Chancellor David Ward, Denny Hackel

Absent: Daña Alder (Vice-Chair)

CALL TO ORDER/AGENDA REVIEW

The meeting was called to order by Chair, Heather Daniels at 2:00 p.m.

AUTOMATIC CONSENT BUSINESS

ASEC minutes of Thursday, December 8, 2011 were approved.

GUEST: Chancellor David Ward updated and discussed the following topics:

- Board of Regents Meeting of December 8, 2011 – He gave a general report on the governance meeting with several Regents as well as the Board of Regents meeting hosted by UW-Madison. All Regents complimented the Madison campus on the material presented at the meeting.
- Venture Capitol Bill – We can draw on these funds, however, the amount will be less.
- Budget Lapse –Chancellor Ward discussed current plans to deal with the budget lapse.

BUSINESS

Review of December Assembly Meeting

Went well; no issues presented.

Final Personnel Issues

- The list will be finalized by Heather and distributed.

HR Design Updates

- HR Design kick-off meeting last Wednesday, December 14, 2011. Discussion with HR person from U Virginia via tele-conference; and then break-off groups met after the call.
- Advisory meeting attended by Daña. Daña to update ASEC.
- Academic staff will retain the name academic staff.
- Some classified may be re-titled into academic staff.
- Heather will send a list of all AS who are members of HR Design committee.

UW System Legislative Committee

- This committee has had one meeting. Regent Falco extended an invitation to all governance bodies at UW-Madison to give information to him as he leads this committee. Discussion ensued regarding a formal response to this committee. ASEC will continue the discussion next time.
- Question arose as to the best candidate to lead this possible ASEC ad hoc committee.

Next ASEC Meeting, January 5, 2011 - for decision

Guests: Adin Palau, UW-Madison Recruitment Manager— will discuss recruitment survey;
Alice Gustafsen, Office of the Vice Chancellor for Administration – will discuss Administrative Excellence

- ***Please advise if you are unable to attend January 5, 2012 meeting.***
- ***Distinguished Prefix roll-out to be addressed.***
- ***HR Design Updates.***
- ***UW System Legislative Committee***
- ***February Assembly Agenda – for discussion***
- ***Convene in Closed Session Pursuant to Wisc. Stats. 19.85 (1) (c)***
 - ***Committee Appointments***
- ***Reconvene in Open Session***

Convene in Closed Session Pursuant to Wisc. Stats. 19.85 (1) (c)

- Committee Appointments
 - Professional Development and Recognition Committee
- ARC for Humanities/Soc Science
- SFBAC (System Fringe Benefits Advisory Committee)

Reconvene in Open Session**GENERAL REPORTS**

Chair – Heather Daniels

- Wrote letter to Paul DeLuca requesting he approve the newly revised Distinguished Prefix guidelines.
- Research Enterprise –Noel Radomski attended this meeting.

Secretary of the Academic Staff – Mary Johansen

- Mary will become new parliamentarian

ADJOURN

Meeting Adjourned at 4:10 p.m.

Minutes submitted by Mary Johansen, Office of the Secretary of the Academic Staff