

**Minutes  
Academic Staff Executive Committee  
2:00 p.m. to 4:30 p.m.  
Thursday, October 6, 2011  
67 Bascom Hall**

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**Members Present:** Daña Alder (Vice-Chair), Marwa Bassiouni, Heather Daniels (Chair), Nik Hawkins, Jeff Shokler, Jim Steele,

**Others Present:** Paula Bonner, Denny Hackel, Mo Bischof

**Absent:** Jim Maynard, Ben Rodriguez, Valli Warren

***Call to Order/Agenda Review***

The meeting was called to order by Chair, Heather Daniels at 2:00 p.m.

***Automatic Consent Business***

ASEC minutes of Thursday, September 29, 2011 were approved with corrections.

**GUEST:** Paula Bonner, President/CEO Wisconsin Alumni Association

ASEC members received copies of the 2011 WAA Annual Report.

Highlights from the discussion included:

- WAA's continued efforts to leverage alumni support of UW-Madison in a pro-active manner.
- A future meeting will be planned with alumni and ASEC to exchange ideas and outside perspectives of the university.
- Agreed to set up a working group to collaboratively promote the contributions of academic staff as human capital. Two examples:
  - Featuring WAA Excellence Awards Winners
  - Academic staff who are also alumni

**ASSEMBLY STANDING COMMITTEE CHAIR REPORTS**

Personnel Policies and Procedures Committee – Mo Bischof

- Thanked Heather and Donna for sponsoring the ARC and DPRC meeting to review guidelines and procedures. PPPC has revised their policy to meet with the chairs of both groups at least once a year.
- Job security exercise update: next round of calls for reviews to the divisions will be sent out soon.
- PPPC is currently reviewing some changes made last year to this process including timing issues for these calls and a revised reporting form.
- Requested communication to all academic staff and standing committees explaining the planning and implementation process of the new personnel system as it unfolds.
- PPPC would like to be involved to ensure a successful redesign of the personnel system.

**BUSINESS*****Principles for UW-Personnel System Review from Badger Working Group***

- Heather explained the changes to the Principle for UW-Madison Personnel System and to the “attachment” document.
- Motion by Daña Alder and seconded by Jim Steele to accept both documents with modifications. Motion passed on a voice vote.
- Heather will report back to the working group.

***Review Existing Personnel Salaries/Equity Issues***

- Revised document and will continue discussion on October 20, 2011

***Review October Assembly Agenda***

- Assigned ASEC members to discussion groups.

***Next ASEC Meeting, October 20, 2011 - for decision***

Guests: Damon Williams, Vice Provost for Diversity and Climate  
Review Existing Personnel Salaries/Equity Issues  
Review Distinguished Prefix Guidelines  
Next ASEC Meeting, October 27, 2011 - for decision  
November Assembly Meeting Agenda  
Convene in Closed Session Pursuant to Wisc. Stats. 19.85 (1) (c)

- Committee Appointments
- Nominating Committee

Reconvene in Open Session

***Convene in Closed Session Pursuant to Wisc. Stats. 19.85 (1) (c)***

- Committee Appointments
- Nominating Committee
- Faculty Senate Liaison

***Reconvene in Open Session*****Chair** – Heather Daniels

- Met with doctoral candidate who is conducting research on academic staff who do outreach.
- Nik agreed to serve on the Ad hoc Committee on Institutional Shared Governance.
- Heather agreed to be interviewed by the Capital Times.
- Ad hoc Committee to Review the Distinguished Prefix Guidelines has sent draft of guidelines to ASEC.

**Secretary of the Academic Staff** – Donna Silver

- Spoke to the L&S CASI.
- Appeals Workshop has 50 participants enrolled.

*Meeting Adjourned at 4:30p.m.*

*Minutes submitted by Donna Silver, Secretary of the Academic Staff*