

**Minutes
Academic Staff Executive Committee
1:30 p.m. to 4:00 p.m.
Thursday, September 1, 2011
67 Bascom Hall**

Members Present: Daña Alder (Vice-Chair), Heather Daniels (Chair) Ben Rodriguez, Jim Steele, Jeff Shokler

Others Present: Darrell Bazzell, Paul DeLuca, Denny Hackel, Nik Hawkins, Marwa Bassiouni

Absent: Jason Keaton, Jim Maynard, Valli Warren

Call to Order/Agenda Review

The meeting was called to order by Chair, Heather Daniels at 1:40 p.m.

Automatic Consent Business

ASEC minutes of Thursday, August 11, 2011 were approved.

PROVOST UPDATE: Paul DeLuca

- Convocation provided new students and parents an introduction to campus and a venue for promoting the Big Read.
- Expects quality candidates for the Chancellor's position.
- Admissions targets have been met.
- Suggested ASEC contact Jocelyn Milner regarding retirement data.

GUEST: Darrell Bazzell, Vice Chancellor for Administration

- Discussed need for transparency of the Administrative Excellence process.
- ASPRO dues were not deducted in September due to human error. Problem should be rectified in October.
- Personnel System contains three groups:
 - Badger Working Group (includes governance groups and unions representatives): working on principles.
 - Advisory Group working with Huron Consulting
 - Task force created by Kevin Reilly to work on UW System personnel plan.

BUSINESS

Assembly Meeting – September Agenda Final Approval

Principles for UW-Personnel System Review from Badger Working Group

- Heather updated ASEC on latest version of this document.

Identify Existing Personnel Issues

- Donna will compile list for September 8, 2011 ASEC meeting

Discuss Transportation Letter

- Daña will prepare email for Heather to send to Patrick Kass, Transportation Committee.

Review of Planning Document

- ASEC agreed to review/edit one priority per ASEC meeting.
- ASEC discussed the priority to review, propose, and respond to issues from changes in the academic personnel system.

Next ASEC Meeting, September 22, 2011 - for decision

Guests: Damon Williams, Vice Provost for Diversity and Climate

Convene in Closed Session Pursuant to Wisc. Stats. 19.85 (1) (c)

- SOHE Search and Screen
- Chancellor's Search and Screen Committee
- Committee Appointments

Reconvene in Open Session

Principles for UW-Personnel System Review from Badger Working Group

Identify Existing Personnel Salaries/Equity Issues

Next ASEC Meeting, September 29, 2011 - for decision

Chair – Heather Daniels

- Received ASM memo proposing an Ad Hoc Committee on Institutional Shared Governance. Donna will invite Allie Gardner, ASM Chair and Nicholas Schmuhl, ASM Shared Governance Committee Chair to meet with ASEC.
- Martin Cadwallader shared data regarding the WARF fall competition applications from academic staff with permanent PI status.
- Heather and Donna met with Carl Hampton, Vice Provost for Diversity and Climate Programs
- Met with ASM and UC Chairs for discussion of shared governance issues.
- Reported on the data prepared by Margaret Harrigan, Academic Planning and Analysis for the ad hoc committee on distinguished prefix title guidelines. Since its inception in 1992 only 100 academic staff have received this title.

Secretary of the Academic Staff – Donna Silver

- Update on Excellence Awards
- Awards and Professional submission process has the support of the Provost
- Orientation meetings planned for Academic Staff Appeals as well as for Academic Staff Area Review and Distinguished Prefix Review Chairs.

Meeting Adjourned at 4:05p.m.

Minutes submitted by Donna Silver, Secretary of the Academic Staff